

MINUTES
UW-Green Bay Campus Climate Committee

Present:

Lucy Arendt

Anne Buttke

Illene Noppe

Georjeanna Wilson-Doenges

September 7, 2004

12:30 pm, MAC 311

Excused: Bill Laatsch, Mary Ann Rose; Bob Skorczewski

1. The minutes of August 26, 2004 were reviewed, amended, and approved.
2. We finalized the letter which will go out to the entire campus, explaining the mission and activities of the CCC. We agreed that the letter should explicitly state that the defining characteristic of our group is our goal to effect change over a short time period. We will send a report at the end of the semester detailing what has been done to improve campus climate. In addition, we decided that our minutes and other information relevant to our committee should be made available for the entire campus. Illene will investigate setting up a web site that could be linked to the SOFAS page.
3. In order to set our course for the remainder of the semester, we revisited the ideas that have thus far been generated in the spirit of improved campus climate. These are:
 - ◆ Examining the decision/reporting structure on campus.
 - ◆ Conducting a communication study and/or a communication protocol.
 - ◆ Working towards freeing up shared time.
 - ◆ Seeing the Ombudsperson/Alternate policy (or procedure) in place.
 - ◆ Resurrection of the wine and cheese classic.
 - ◆ A job shadowing experience for the campus.
 - ◆ Creating a "Phoenix Book."
 - ◆ Conducting an inventory of day to day recognition practices that are successfully used across campus.
 - ◆ Conducting an assessment of campus climate.
 - ◆ The internal "marketing" of our shared vision.
 - ◆ Working toward making tickets for campus events available for faculty and staff.

4. Whew!! After looking over the list, Lucy and Georjeanna volunteered to find out information about the assessment of campus climate, Anne will work on communication tools and a communication protocol, Illene will contact Tim Sewall for his document on scheduling options, and we will plan out the revitalized Wine and Cheese Classic.
5. We agreed to report back to the group in two weeks about our progress. The meeting adjourned at 1:45.

Optimistically,

Illene C. Noppe, Chair