

MINUTES  
UW-Green Bay Campus Climate Committee

Present:	December 14, 2004
Lucy Arendt	
Bill Laatsch	12:30 pm, MAC 311
Illene Noppe	
Mary Ann Rose	
Bob Skorczewski	
Georjeanna Wilson-Doenges	
Grant Winslow	

1. The minutes of November 16, 2004 were approved without amendments (pew).
2. In the course of our discussion about our December 2, 2004 meeting with Provost Hammersmith and Chancellor Shepard, we amended the minutes to include greater detail. Then, the minutes of December 2, 2004 were approved.
3. The remainder of our discussion focused on our proposal for a change in course scheduling. Some of the issues that we considered were:
  - ◆ The financial impact on campus. Grant Winslow, who interviewed a number of individuals from the University Union and Residential Life concluded that the new course scheduling has minimal financial impact, and even might save some money.
  - ◆ Potential queries from the campus community. All members of the campus will want to know, "How does this affect me?"
  - ◆ We need to consider where in the academic calendar those two extra weeks will go.
  - ◆ Classified staff will want to know how their work schedule will change.
  - ◆ Students Services programming will change because mandated activities occur around class scheduling. Programming during the semester will have to take into account that there is one week less.

4. Grant attempted to go through the timetable to see how the new course schedule will match up with the current schedule. He found a maze of many different time periods. We will consult our Registrar, Mike Herrity, for much needed help.
5. We discussed the process of communicating our proposal to the campus community. Some of the ideas included:
  - ◆ Focus groups of all representatives of campus (faculty, staff and students) discussing the potential impact of the course scheduling change.
  - ◆ We could make a series of presentations, keeping notes on the issues that are raised.
  - ◆ Identify specific individuals on campus who would have the most insight for potential problems with the new course scheduling and its implementation.
  - ◆ We need to articulate a planning schedule.
6. In preparation for Illene's presentation before the Provost's Unit Leaders Meeting on Thursday, January 20, 2005, we decided to meet on Tuesday, January 18, 2005. The CCC will keep the same meeting time for the Spring, 2005 semester as was kept for the Fall, 2004 semester: Every other Tuesday, 12:30 – 1:45 pm in the MAC C311 conference room.
7. The meeting adjourned at 2:00 pm. Have a wonderful holiday!

Seasons greetingly submitted,

Illene Noppe, Chair