

ACADEMIC STAFF COMMITTEE MEETING MINUTES

Tuesday, April 25, 2006, 12:30 p.m. - 2:00 p.m.

CL 828

Present: Lucy Arendt, Sue Bodilly, Paula Ganyard, Dave Dettman, Samantha Surowiec, Jane Swan, Grant Winslow

1. Call to Order by Chair at 12:30
2. Minutes of April 11, 2006 meeting → Approved
3. New Business

A. Picture!

B. Review and approve Academic Staff election results → The Committee approved the Academic Staff nomination and election results. The results will be shared via email in the coming days. Paula noted that the online ballot was responsible for an increased number of voters when compared to past years when the ballot was distributed only on paper.

The members that have been selected to serve and those currently serving will be recognized at the Academic Staff Assembly meeting on the 12th of May from 9-11 in the 1965 room.

C. Review and approve proposed by-law changes

After some discussion the Committee agreed on the wording of the proposed by law changes to three sections of the Academic Staff Handbook. The three proposed changes are:

- Change 1 → Allowing limited appointees to participate in academic staff governance.
- Change 2 → Changing Academic Staff Committee terms from two to three years, and Academic Staff Committee size from seven to six members.
- Change 3 → Adding items to the charge of the Academic Staff Committee.

An email with details on the three proposed changes will be sent out by the SOFAS with a web link allowing staff to cast their vote. 2/3rds of the number of voters need to approve of the changes before they can become official.

D. Discuss May Assembly meeting / Anniversary celebration → Plans are under way for the Academic Staff Assembly on May 12th from 9-11 in the 1965 room. So far we have the following details:

1. There will be cake, assorted breads and refreshments.
2. Ken Fleurant will be asked to provide a brief history of Academic Staff governance.
3. Lucy as chair will deliver the “State of the Academic Staff.”

4. Committees will give reports (not to exceed three minutes).

E. Review and approve recognition plans → Recognition plans for Academic Staff governance participants were reviewed and approved.

4. Old Business

A. Continue developing preliminary performance evaluation policy recommendations

B. Continue developing proposed administrator evaluation process

5. Information Items

A. ASC Chair update: CBC → Lucy will seek formal recognition and approval for the Community Building Committee. There has been wide spread support for this initiative.

B. Provost update → Reported that the selection process for a new SOFAS will conclude by commencement. Lucy suggested that the Academic Staff Committee be asked for feedback as the process moves forward. The committee agreed that we would like to add the following to the committee charge:

To participate in the selection and annual performance evaluation of the Secretary of the Faculty and Academic Staff.

The committee also agreed that it is important to play an active role during all stages of the University's strategic planning and budget building process and we would like to add this to the charge as well.

C. Academic staff committee updates, including System Academic Staff Reps report → Sam informed the group that her term as system representative will be ending this summer. A new representative is being sought. This person need not be a member of the Academic Staff Committee. It would be ideal to find somebody to take this spot by the 18th of May so that they can travel with Sam to Madison for the next meeting.

D. General

1. Information of interest to academic staff is posted on the SOFAS website:
<http://www.uwgb.edu/sofas/>

All meetings are open unless otherwise stated.