

Academic Staff Committee Meeting
Wednesday, August 22, 2007
12:30-2:00 p.m., CL 825

Present: Sherri Arendt; Eric Craver; Dave Dettman; Paula Ganyard; Dan McIver; Paul Pinkston
Absent: Lisa DeLeeuw

1. Call to Order by Chair at 12:30

2. Approve Minutes from July 18, 2007 meeting → Approved as amended.

3. New Business

a. Nominations for Academic Affairs Planning Committee → The following eight names will be submitted to the Provost for consideration. Four will be selected to serve.

Paula Ganyard, Leanne Hansen, Brenda Amenson-Hill, Katrina Hrivnak, Lynn Niemi, Lidia Nonn, Darrel Renier, Mike Stearney

b. Nomination for Academic Staff Programming Committee vacancy → Sheila Carter will replace Eric Howard.

c. Update on merger of Nominating and Orientation Committees → Paula shared with the group the charge of the newly created Leadership and Involvement Committee (the official name will be decided at the next meeting of the Academic Staff Committee).

d. Academic Staff Emeritus status → The committee decided not to change the process academic staff go through to attain Emeritus status.

e. Article III, item E in Academic Staff Governance Bylaws → The committee approved a process for filling the vice chair and chair positions of the Academic Staff Committee. The vice chair will be elected from the new members. The vice chair will become chair in their second year and then past chair in their third and final year.

f. Article III, item G in Academic Staff Governance Bylaws → The committee approved the following:

The Committee shall call a minimum of one meeting of the full Academic Staff during the university's fiscal year to share information on Academic Staff business conducted since the last full meeting and to hear concerns from the staff-at-large.

g. Discuss recommendations in the Allocations Committee Final Report → The committee will return to meeting once a month. A process for standardizing data for historical analysis will be created. Department funding and individual funding can both go towards the 50% match when requesting funds.

4. Old Business

a. Administrator Evaluations → The new administrator evaluation tool is nearing completions. The ASC will be notified and invited to review the tool.

b. Goals for 2007-08 → The following were agreed upon as goals for the year:

- Continue monitoring position descriptions to make sure they are being kept up to date. We will also continue to push for performance evaluations for all academic staff.
- Monitor the interests of the academic staff as it pertains to the Growth Agenda.
- Continue to voice concerns alongside faculty regarding salaries and compensation.
- Continue to educate academic staff concerning progressions and title changes and generate greater awareness among academic staff concerning governance – what it is and how to get involved.

5. Information Items

a. ASC Chair Update → Dan reported on a presentation he had seen dealing with sick leave reporting. Academic Staff will continue to report sick leave as we currently do. Dan asked that those wishing to become part of system wide issue “think tanks” should forward names to him. Contact Dan for more information.

b. Provost Update → Dan will be responsible for attending, or selecting another academic staff member to attend the newly created University Planning Committee. The committee will forward 8 names of academic staff for consideration, 4 of which will be selected (See 3a.). The Provost stated that the proposed changes to sick leave reporting will be voted on by the regents in December. None of the proposed changes will impact how academic staff currently report sick leave. The Provost also shared information on the system wide strategic planning initiative that involves creating “think tanks” across the system to address key issues. She reported that the budgeting and planning process will be new this year as a result of the dissolving of the Office of Budget and Planning.

c. Academic Staff committee updates, including System Academic Staff Reps report → Sherri reported that three face-to-face meetings are planned for the year. Shared governance is currently an issue, in particular how to make sure that academic staff are receiving important information in a timely manner.

d. General (Information on interest to academic staff is posted on the SOFAS website: <http://www.uwgb.edu/sofas>)

All meetings are open unless otherwise stated.

Respectfully submitted by Dave Dettman

