

ACADEMIC STAFF COMMITTEE MEETING MINUTES
Tuesday, May 4, 2006, 12:00 p.m. - 1:00 p.m.
CL 828

Present: Lucy Arendt, Sue Bodilly, Paula Ganyard, Dave Dettman, Samantha Surowiec, Jane Swan, Grant Winslow

1. Call to Order by Chair at 12:00

2. Minutes of April 25, 2006 meeting → Approved with corrections

3. New Business

A. Elect 2006-07 ASC Chair → Paula elected by a unanimous vote.

B. Review information on Criminal Conviction Check Practices → Although the Chancellor did not ask the Committee to comment, Lucy encouraged us to submit comments to her if we have them.

C. Review agenda for May 12 Academic Staff Assembly meeting → Agenda was finalized.

D. Consider Orientation Committee suggestions → The ASC feels strongly that new Academic Staff, Faculty and Classified Staff should be brought together at some point during their first year. Recognizing that faculty, for the most part, have only one start date and that Academic Staff and Classified staff start throughout the year, and recognizing that a combined orientation is not possible nor is it the best for a new hire, we suggest a "first year lunch." The "First Year Lunch" for all new hires, whether someone started 3 days prior or 363 days prior, would give faculty, academic staff, and classified staff a chance to come together. The logical time for this "first year lunch" would be following Convocation before the faculty orientation begins.

As for orientation of the Academic Staff the Committee agrees with the Orientation Committee's recommendation that it should take place near to their actual start date. The ASC is requesting that the Orientation Committee take this a step further and develop a timeline for the Academic Staff member's first year. The ASC would like to see something that would outline when we (Orientation Committee or HR) would talk to the new hire about topic X.

The ultimate goal is to make the new hire feel part of the University Community, help them be successful in doing their job by understanding how things are done and who they can contact, and to encourage or mentor them into participating in Academic Staff Governance.

4. Old Business

A. Continue developing preliminary performance evaluation policy recommendations

B. Continue discussing proposed administrator evaluation process → The Academic Staff Committee has discussed several means for evaluating the performance of our University's top administrators. After much discussion, reflection, and debate, the Academic Staff Committee decided not to participate in such a survey this year. Lucy will draft a letter outlining why the ASC decided not to participate in the current survey being distributed by the University Committee and our proposed process.

5. Information Items

A. ASC Chair update: CBC → Lucy informed the Committee that there is unanimous support across campus for the official recognition of the Community Building Committee. Lucy will bring the matter up at the next University Committee meeting.

B. Provost update

C. Academic staff committee updates, including System Academic Staff Reps report

D. General → Sam informed the group that a representative from ASPRO (Academic Staff Professionals Representation Organization) will be coming to campus. Sam will email the group with possible dates in May.

1. Information of interest to academic staff is posted on the SOFAS website:
<http://www.uwgb.edu/sofas/>

All meetings are open unless otherwise stated.

Respectfully Submitted by Dave Dettman