

ACADEMIC STAFF COMMITTEE MEETING MINUTES
November 14, 2007
12:30 p.m., CL825

Present: Sherri Arendt; Eric Craver; Dave Dettman; Dan McIver; Paul Pinkston
Excused: Lisa DeLeeuw; Paula Ganyard

1. Call to Order
2. Approve minutes from October 31, 2007, meeting → Approved
3. New Business
 - a. Smoking ban → Dan reported on an upcoming student resolution to ban smoking in the inner loop (as shown on the new master plan). The Chancellor has asked the Committee for feedback. Dan will get a copy of the resolution to share with the group, after which a survey will be created and send to all academic staff for a vote. The issue will also be advertised on the newly created blog.
 - b. Academic Staff Emeritus status → Human Resources will be in charge from this time forward of procuring certificates from the Governor and Regents to honor academic staff that have retired and been granted Emeritus status.
 - c. Academic Staff Assembly agenda → The tentative scheduled date is December 5 from 2:30-4:00 p.m. On the agenda are ASPRO and collective bargaining and a follow up from the Provost concerning the recent Higher Learning Commission visit. Also on the agenda are details concerning the recent consultant visit and an update on the growth agenda. Other possible topics are the recently complete layoff brochure and the recently updated tuition assistance policy.

4. Old Business

- a. Sick Leave Reporting → The Board of Regents will recommend that sick leave reporting remain the same. However, it will be recommended that academic staff employees that are not full time use the hour-for-hour reporting model.
- b. Code Changes (added to agenda by Chair) → A survey detailing code changes will be created and send to academic staff for approval.

5. Information Items

- a. ASC Chair Update → Dan reported on the progress in the implementation of the administrative review process. An implementation process is being developed for the Chancellor's Cabinet to review. Dan also reported that the Chancellor's office will be remodeled in the very near future.
- b. Provost Update → The Provost was pleased with the Higher Learning Commission's visit and optimistic that due to no major concerns the university would not need to undergo the process again for ten years. The first draft of their report will be completed in about 6 weeks.

The Provost addressed a question concerning academic staff hiring in the light of the recent funding for the first phase of the growth agenda. So far only a few decisions have been made concerning hiring and all on the faculty side. At this juncture 6 faculty positions have been approved so that the hiring process can move forward. Academic staff hiring decisions will be made with reference to the staffing reports and requests submitted by division heads last spring.

The Provost gave a follow up on the recent visit by an educational consultant. The consultant recommended that we take a close look at the curriculum and identify 2 or 3 areas where we can distinguish ourselves among the larger academic community.

- c. Academic Staff committee updates, including System Academic Staff Reps report → Sherri reported that the System Academic Staff Representatives will meet in Madison next Wednesday. She stated that there was a suggestion that it would be beneficial if the Academic Staff Legislative Committee met with the faculty committee that is also focusing on legislative matters.

Eric reported that all new hires that requested a mentor have been assigned one.

Dave commented that the Programming Committee suggested that the academic staff come together to support a common cause. A few causes will be selected and the issue will be brought up at the upcoming Assembly. Dave reported that he will not be attending the next ASC meeting. Paul agreed to take notes.

- d. General (Information of interest to academic staff is posted on the SOFAS website: <http://www.uwgb.edu/sofas/>)

Respectfully Submitted by Dave Dettman