

ACADEMIC STAFF COMMITTEE MINUTES  
October 17, 2007  
12:30 p.m., CL 825

Present: Sherri Arendt; Eric Craver; Dave Dettman; Dan McIver;  
Excused: Lisa DeLeeuw; Paula Ganyard; Paul Pinkston

1. **Call to Order** by Chair at 12:30
2. **Higher Learning Commission on-site review – Tim Sewall** → Tim shared a two-page question and answer document concerning the upcoming HLC visit that will be sent out campus wide at the end of this month. Also to be made available is a ten-page summary and conclusion document extracted from the larger Self-Study Report. Tim distributed copies of this report to ASC members. The committee is scheduled to meet with two members of the HLC on the 13<sup>th</sup> of November during their visit. An open forum will be scheduled for Academic and Classified staff to jointly pose questions.
3. **Approve minutes from October 3, 2007, meeting** → Approved
4. **New Business**
  - a. *2008 Academic Staff Regents Award for Program Excellence* → Sherri shared preliminary guidelines for the 2008 Academic Staff Regents Award for Program Excellence. More details will be shared as they become available.
  - b. *Reporting sick leave – survey results* → 92 surveys were electronically submitted. 49 or 53% prefer to maintain the current process for reporting sick leave. 32 or 35% prefer to switch from the current model to hour by hour reporting. 11 or 12% had no preference. Sherri will draft a statement to share at the system level for Dan to review.
5. **Old Business**
  - a. *Update Bylaw 7 in AS Handbook* → There is no need to rewrite the bylaw. As a result the layoff brochure that the committee had completed last year can be made official.

## 6. Information Items

- a. ASC Chair Update → Dan stated that the budget situation dominated discussion at Cabinet.
- b. Provost Update → The Provost expressed disappointment but not surprise that the budget situation has still not been resolved. The Chancellor's from across the state are scheduled to meet with the UW System President on Friday, Oct. 19. The Provost was very confident that classes would not be cancelled in spring despite the fact that the Governor's office stated it was a possibility. Tuition may need to be raised to cover a shortfall but we won't know until the budget is finalized.
- c. Academic Staff committee updates, including System Academic Staff Reps report → Sherri stated that Ron Singer would like to visit and discuss improved communication between governance groups at a statewide level. Arrangements for the visit have not been made.
- d. General (Information of interest to academic staff is posted on the SOFAS website: <http://www.uwgb.edu/sofas/>)

All meetings are open unless otherwise stated.

*Respectfully Submitted by Dave Dettman*