

ACADEMIC STAFF COMMITTEE
Meeting Minutes – 24 September 2009
SS 1324B

Members: Katrina Hrivnak (Chairperson) Linda Parins
 Brent Blahnik (Absent) Dave Kieper
 Eric Craver Lisa DeLeeuw (Absent)

Guests: Dr. Julia Wallace, Provost

1.) CALL TO ORDER

- a. The meeting was called to order at 1:35 p.m. by Katrina Hrivnak, ASC Chairperson.

2.) CONSENT ITEMS

- a. The agenda was approved unanimously.
- b. The minutes from the 10 September 2009 meeting were approved, with minor changes.

3.) DISCUSSION ITEMS

- a. *Timeliness of Academic Staff Committee Minutes on the SOFAS Website:*
 - i. Concern was expressed to Katrina Hrivnak that it seems to take a long time for ASC Meeting Minutes to be posted to the website.
 - ii. Katrina explained that the meeting minutes go up the day of or the day after the minutes are approved at the following meeting. And since meetings happen every two weeks (provided there are no cancellations) this can mean 2-3 weeks before minutes are posted.
 - iii. Katrina will speak with Cliff Abbot, Secretary of the Faculty and Staff, to see if it is acceptable to have meeting minutes approved via e-mail so that they could be posted during the same week in which the meeting takes place.
- b. *Letter Regarding Approval of Emeritus Academic Status Received:*
 - i. The official letter was received by the ASC which outlined approval for granting Emeritus Status to Barbara McClure-Lukens who recently retired from the Division of Outreach and Adult Access.

4.) ACTION ITEMS

- a. *None.*

5.) INFORMATION ITEMS

- a. *Provost Report/Information Exchange:*
 - i. The Provost attended the Board of Regents meeting at UW-Whitewater on 9/10/09. Nothing new to report from that meeting.
 - ii. Asked about the agenda for the upcoming AS System Rep.'s meeting on 9/25/09. Katrina Hrivnak indicated that she would ask Lisa DeLeeuw (UW-Green Bay's Rep.) if the agenda was out yet.
 - iii. Eric Craver asked about the "quick wins" that the Chancellor was planning to address. Dr. Wallace indicated that she expected the Chancellor to address those at the next cabinet meeting on Oct. 6.
 - iv. Discussion on staff morale included an idea from Katrina Hrivnak that we post sub-committee meeting minutes on SOFAS website.
 - v. The Chancellor has ordered that significant physical improvements be made to the plaza located outside of the University Union, starting with the large cement planters.
 - vi. Further discussion on how various UWS policies impact employee morale and what can be done to improve policies that do not serve the best interests of UWS employees.
- b. *ASC Chair Report (including Cabinet and UC Reports):*
 - i. Tom Maki attended the last UC Meeting and gave a presentation the 09-10 budget process.
 - ii. New policies: *Alternative Work Patterns* and *Telecommuting* have been approved and appear on the HR website under the "Forms and Policies" link: <http://www.uwgb.edu/hr/Policies/index.htm>.
- c. *Faculty Senate Report:*
 - i. No Report.
- d. *Committee Liaison Report:*
 - i. Allocation Committee Funding Application is now available on the SOFAS website. Meeting minutes are now available via GB Share.
 - ii. Leadership and Involvement Committee met today.
 - iii. Committee Charges went out to committee conveners and ASC Liaisons on September 9.
 - iv. Committees are asked to have met at least once by the end of September. All committee chairs will be asked to deliver a written and oral report of the committees' activities at the AS Assembly meeting on **Monday, Nov. 2 at 3:00 p.m. in Phoenix Room C.**
- e. *UWS ASC Rep Report:*
 - i. No Report.

Meeting Adjourned at 2:15 p.m.

Next meeting will take place on Thursday, October 8, 2009 at 1:30 p.m. in SS 1324B.

All meetings are open unless otherwise stated.

Respectfully Submitted by Eric Craver, Recording Secretary