Academic Staff Committee

September 6, 2012
Present: Kristin Aoki, Jan Malchow, Leif Nelson, Emily Rogers, Samantha Surowiec
Absent: Mary Simonsen
Call to order 3:30 p.m.

Approve prior minutes
• Minutes were approved

Confirm Jan Malchow’s appointment
• Jan’s appointment was approved

Updates/Reminders to committee liaison’s
• Reminded Committee liaisons to make contact with their committees if they have not already done so
  o Leadership and Involvement Committee – Mary Simonsen
  o Personnel Committee – Jan Malchow
  o Professional Development Allocations Committee – Samantha Surowiec
  o Legislative Committee – Kristy Aoki
  o Professional Development Programming Committee – Emily Rogers
  o Committee on Workload and Compensation – Samantha Surowiec

Dates for the Fall Academic Staff Assembly
• Looking at the week of October 15th
• L. Nelson will check calendars of the Provost and the Chancellor to find a date that one or the other can attend

Flexible degree planning
• A brief discussion was had to bring members up to speed about the flexible degree initiative
• The ASC reviewed the letter to President Reilly regarding Flexible Degree
• Agreed that Academic Staff are an integral part of this conversation.
• Made some revisions to the letter and approved it
• L. Nelson will make the changes and consult with the SOFAS about the protocol for sending the letter
Review amendments and edits to handbook

- There are 2 versions of the handbook online, one dated February 2012 and another July 2012. They differ in language regarding the secretary position on the ASC.
- The committee decided to use the language from the February 2012 version with regard to selecting a secretary

Other items

- S. Surowiec was appointed secretary
- The Professional Development Allocations Committee requested that the ASC review an application for funds because the individual requesting funds was on the Allocations committee
  - The application was approved

Adjourned 4:45pm

Respectfully Submitted by Samantha Surowiec