

**Academic Staff Committee**  
**Meeting Minutes**  
**August 31, 2016**  
**APPROVED**

**Present:** Katrina Hrivnak (Chair); Amy Bartelme, Joe Schoenebeck, Josh Goldman, Eric Craver and Jan Malchow

**Guests:** Director of Human Resources, Christine Olson and Provost, Greg Davis

Next Meeting: September 14, 2016, 1:30 pm in Room CL 735

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Call to order at 1:30 pm

1. Approval of Minutes: Joe moved and Josh seconded approval of 8-17-16 Meeting Minutes. Unanimous.
2. Old Business:
  - a. Joe reported the Professional Development Allocations Committee had met. Sue Bodilly has been elected Chair. Ruth Pearson was appointed to complete an unfulfilled term. Matt Dornbush confirmed the committee will have the same amount of budgeted dollars as last year to allocate. Paula Ganyard is working on the development of the web form for funding requests.
  - b. Katrina reported that the University Committee had met. Provost Greg Davis was present and discussed the Faculty Handbook; post-tenure review policy incorporating annual reviews; remedial math cut-off scores on the Math Placement Test; and the need for a further \$1M in reductions to meet the remaining cuts from the state bi-annual budget. There is supposed to be a plan being assembled to prioritize the re-filling of positions that were placed on hold.
3. Christine Olson joined the meeting to report:
  - a. The Academic Staff Handbook is in the works. Her plan is to bring it to ASC during the second week of September.
  - b. In response to ASC questions about "Predictable" versus "Non-Predictable" funds in staff contracts, Christine agreed to send ASC a list of funds under each.
  - c. Regarding proposals to address employee morale, ASC will decide how to proceed and schedule future time with Christine.
4. Greg Davis joined the meeting to report:
  - a. The proposed spending of the \$2.7M one-time return of revenue is as follows:
    - \$700K on financial aid for Wisconsin, first generation students with minimum gpa of 2.0 with awards of \$2000 in fall and \$2000 in spring per student.
    - \$500K to remodel the Plaza Level of the library into a Student Success Center
    - \$200K for student retention initiatives (e.g. Early Alert monitoring)
    - \$300K for Professional Development around Student Success initiatives
    - \$600K for Block Grants to the 4 colleges
    - \$200K for Diversity Initiatives

- \$170K for a new Grants Writer position

The Chancellor is revising the above to enable him to create a \$150K Chancellor's Institutional Initiatives fund.

The meeting adjourned at 3:00 pm.

Respectfully Submitted by Jan Malchow