

SUFAC

Meeting Minutes for April 20, 2006

I. Call to Order

SUFAC Chair Katie Gassenhuber called the meeting to order at 5:01 P.M.

II. Roll Call

- a. **Members Present:** Katie Gassenhuber, Sarah Oldenburg, Yer Lor, Nathan Petrashek, Tyler Vorpagel, Ryan Steighner, Becki Hietpas, Liz Prinz, Olga Kirilchuk, Crissy Aurit, Ron Ronnenburg, Joe Smith, Jou Vang, Shae Sortwell, Matt Winden, Josh Meyer.
- b. **Members Unexcused:** Josh Kaurich.

III. Recognition of Guests

Adam Warpinski (Student Senate), Chad Kleist (Student), Erik Mims (Student Senate).

IV. Approval of Agenda

Sarah moved to add approval of D-Day minutes to the Agenda after approval of the Minutes. Seconded by Matt. Sarah called the question and acclamation. Motion passed Sarah moved to approve the agenda as amended. Seconded by Matt. Joe called the question. Joe called acclamation. Motion passed. Agenda is approved.

V. Approval of Minutes

Joe moved to approve the minutes. Seconded by Josh. Tyler called the question. Sarah called acclamation. Motion passed. Minutes are approved.

VI. Approval of D-Day Minutes

Joe moved to approve the minutes. Seconded by Matt. Joe called the question. Sarah called acclamation. Motion passed. Minutes are approved.

VII. Reports

- a. **OFO:** Last time we met, SUFAC allocated \$0 to Poker Club for their Committed Request, \$738 to Ballroom Dance Club for their Committed Request, \$566 to Otaku Anime Club for their Travel Request, \$0 to Intertribal Student Council for their Travel Request, and \$189.20 to Student Philosophy Club for their Contractual request, leaving a balance of \$14,988.04. Nothing was allocated out of the Org Start up fund leaving a balance of \$490.62.
- b. **Senate:** Senate didn't meet this week, but they did meet the prior week. During that meeting Senate discussed software for accessing computer software off-campus via the internet. Senate also heard possible General Education Reform proposals.
- a. **UUB:** UUB discussed dinning prices and went over the By-Law changes. They also approved Sub connection to be open on the weekends, which is a recommendation which Rick and Jeff have to talk about.
- b. **GTP:** Phoenix Palooza will be April 30th. The new board takes control on May 1st.
- c. **SGA Exec.:** Exec has been working on getting funding restored for the Public Safety officer to be full time. They have talked to many people about it. Exec has also been working on transition material. The debate for SGA elections will be tonight in MAC 210. The election is next Tuesday and Wednesday.
Vice: Sorry for the room mix-up. Please stay at the end of the meeting and fill out honorarium evaluation forms.
- d. **Chair:** No Report.

VIII. Information Items

IX. Discussion Items

- a. ***Student Government Association Committed Request-*** Nate presented the SGA committed request. They are asking for \$600 to purchase DVD dual layer burners. Normally these items are purchased out of the technology fee. The money they get to spend is from a portion of the tuition that each student pays. They have to spend this money through the state contracted places. At these locations, these DVD burners are \$200 each and there are other items that need to be purchased with this money as well. SGA is requesting \$600 to purchase burners which the students indicated on a recent survey that they need/desire on campus.

A member of the board pointed out that the first line under the purpose of the request states: *As a result of poor decisions and inconsistent directives by the SUFAC leadership, it is estimated that SGA unnecessarily paid over \$2,000 in additional charges for the COSGA conference.* This member then asked if SGA would be kind to elaborate what this means. Nate said that last semester they had the list up for students to sign up for COSGA. SUFAC leadership said that they needed another form of advertising to fulfill the SUFAC requirement to receive travel money. SGA Exec had their funds froze for one week until they did this. During this time they put the advertisement in the Campus Life weekly announcement. That Monday after 9:00, Exec was told that this advertisement was not acceptable and that they needed another form up for 2 weeks. Exec said that this didn't make sense but they complied with the rules. During this time, the Chair of SUFAC and the secretary, who were both selected to attend the trip, dropped out and D-Day was later reschedule to occur this weekend. Because of everything, the students attending COSGA missed the pre-registration deadline. Taking that into account with the difference in cost of travel by waiting those extra weeks, SGA estimates that the difference in cost of the trip was about \$2,000.

A member of the board asked how SGA decided on which DVD burners to buy. Nate said that the request they had from students was for a dual layer burner. They then looked at Best Buy, Circuit City, and Newegg to price them. Newegg was the cheapest that they could find. Another member of the board asked why they chose 6 DVD burners, and if they had specific labs that they wanted to put these in. SGA said that they will go through the IT department and that they were looking for one type of burner to put in the project editing room. Another member of the board asked what other things the Technology money got spent on this year. SGA said that they purchased \$10,000 worth of a new software program that NAS chipped in the remaining \$5,000 for. They are also using it to set up more Kiosks around campus. They are working on getting a remote desktop program which would have a bank of computers that you would be able to access from off campus to use the software on them. If they were to purchase the DVD burners out of this funding it would take \$600 more from the pot that could be spent elsewhere. \$600 is enough money to put up 2 more kiosk stations. They are planning on putting new kiosks up in the Café ala Cart area as well as the Garden Café. SGA said that they can get an itemized budget for SUFAC on what the Technology money has been spent on.

A member of the board asked what a dual layer burner does compared to a regular burner. SGA said that it burns more information onto a disk. Another member of the board asked if there is a difference in warranties buying these burners from a store compared to the state contract. SGA said that since it is a lower end cost purchase they don't purchase any extra warranties since it is cheaper to replace the product. Another member of the board asked what the security plan is for these burners. SGA said that the rooms that the burners are placed in are locked up by public safety at night. They will be locked up in the lab like anything else on the computers is currently locked up.

A member of the board asked if these are going to be internal or external DVD burners. SGA said that they are going to be external. Another member of the board asked why we should be charging students extra money above their technology fee to pay for these burners. SGA said that this money could then be allocated to other technology issues. It makes sense to buy these burners at the cheapest location possible. A member of the board

asked how they plan to keep students from burning illegal copies on these DVD burners. SGA said that students have a user's agreement to use the computers and it would be a lot like what they do now to prevent it. CIT does monitor it. Another member of the board questioned if you can get the same DVD burner as an internal and what the cost difference would be. SGA said that they didn't look into internal burners at all and many times if you install an internal burner, it would void the warranty on the original machine.

A member of the board asked if there would be any additional software that would be required to use these burners. SGA said that they didn't know, but they thought what's on the computers now would work. A member of the board asked what the cost is for a new kiosk to be put up around campus. SGA said that it depended on if there is power in the location or not. It is usually about \$300, but they can include this in the itemized list they are going to get to the chair. Another member of the board asked what their current agency balance is. SGA said that they didn't know but that it somewhere around \$500 and about \$420 of that has to go towards the Women's Leadership event. Another member of the board asked if purchasing these DVD burners can be put on hold until next year and use the technology money then for them. SGA said that it could but that they don't now what the technology needs are going to be next year since they could change. A member of the board asked if the money is allocated, when these DVD burners will be installed. SGA said that they would be installed over the summer. This will be voted on next week.

- b. ***Student Senate Travel Request-*** Adam presented Senate's Travel request. Senate has been lobbying with state legislatures involving security, and funding. This trip is for students to go visit local legislature. Senate is asking for money to have a car to go down to Madison. If more people want to attend this event, they will split the extra cost among all those attending the event. The parking is not included in the request and will be an extra amount that the students attending will be paying. This trip will be advertised as normal.

A member of the board questioned what date this event would take place. Adam said that the Date isn't scheduled yet. However, the session ends in 2 or 3 weeks and then they all go home for summer, so Senate is hoping to get down there within the next two weeks. Another member of the board questioned the number of people who will be attending this trip. Senate said that right now they have 3 or 4 students who are planning to attend but they are looking into getting more student participation. Another member of the board pointed out that U.C. is suppose to lobby for the students, and questioned if they have contacted them to lobby for us. Senate said that they haven't heard anything yet. Senate also pointed out that United Council will be on campus next week promoting their organization since it will be voted on during the SGA Elections. Senate has also heard that it is more effective if students to the lobbying since United Council's credibility aren't as effective.

A member of the board asked how Senate has advertised for this event, or plans to advertise for this event. Senate said that through posters, campus life e-mail and table tents they want to get the word out. Another member of the board questioned why SUFAC should wave the 1/3 contribution. Senate said that with everything they are already contributing to this trip (such as one of their own cars), they are already paying for about half of the trip. A member of the board questioned that if no one else signs up for this event would Senate be willing to pay 1/3 of the total travel cost. Adam said that he would be willing to pay his 1/3. A member of the board asked if this needed to be voted on this week since the next SUFAC meeting isn't until April 27th. Senate said that they would really like it if this was voted on this week, but it is up to the board if they want to make it an action item today.

A member of the board asked how long they plan on staying down in Madison. Senate said that they plan on spending just the day down there, unless there is a hotel request in the request form that SUFAC would want to approve. A member of the board asked if the rumor was true that RHAA might cover the cost of the full time officer if this doesn't go through at the state level. Senate said that this is just an idea that has been going around and that it is a slippery slope argument. It is just one of the ideas that is out there. This will be voted on next week.

- c. ***Good Times Programming Committed Request-*** Joe presented GTP's committed request. GTP is asking for a webmaster for over the summer. As of May 1st, GTP will no

longer be part of SGA and therefore won't have a webmaster. They want to hire some to work from May 1st until the end of June getting the website up to date. They finally got some of the website changed this year. GTP would like to have a student who is working with the union work on updating their website. They would be paid the standard university rate of \$8.50 an hour for 100 hours worth of work. They would get it up to date and then GTP would come back next year with a request for a webmaster for during the school year.

A member of the board asked that if they get the Union webmaster, will they be paying the union or how does that all work. GTP said that it would work the same way that their graphic artist works now. The webmaster would have two punch-ins; one for the union and one for GTP work. A member of the board asked how this is going to benefit students since most of it will be happening after the students leave for the semester. GTP said that it will get the website up to date and will have all the new coordinators listed. GTP said that once it is up to date they can then tell students about their website at org smorg. Since most of the events and programs for next year are already decided, they will be able to put them on the website as well. Another member of the board asked for clarification that this webmaster is just going to get their website up to par. GTP said that was correct, and it will keep it up to date with a new webmaster next year. This will be voted on next week. "Cheers to your fish" was one last comment by GTP.

- d. **By-Laws-** Sarah presented possible By-Law changes. There are copies of the current By-Laws in everyone's binders and the ones being presented are with possible changes. Mainly we have taken out the obvious changes to go along with the new constitution and added in a few things.

Sarah began with the Membership changes. They added in the Secretary and Assistant Secretary. They took out the number of at large members since with senate only being 10 people or so, they weren't sure how Senate is going to decide on the number of members to SUFAC. A member of the board questioned if the 2 multicultural seats should be voting. This was written into the constitution as voting members. They will have voting powers on SUFAC. Another member of the board questioned if the scribe should be listed as a member. Sarah said that they would put that as the Executive Assistant. A member of the board pointed out that GTP is a representative and not an Executive Member. The UUB rep was also taken out of the members list.

Sarah then went over with the Appointment of the SUFAC Secretary. Sarah read the proposed changes. A member of the board pointed out that appointing the SUFAC Secretary by May 1st maybe a bit of a problem since the new president doesn't take office until May 1st. Another member of the board pointed out that this position has to be approved by senate and that the new senate doesn't take effect until May 1st. The board suggested making this the end of the school year.

Joe moved to enter committee of the whole. Seconded by Tyler. Joe called acclamation. Motion passed.

Sarah then went on to the election of the Assistant Secretary. Sarah pointed out that both she and Katie feel that there is a need for this position to exist. A member of the board suggested that the Secretary would suggest someone to fill this position and that they would be approved by a simple majority of the SUFAC board. Another member of the board suggested that it could be done the same way as the Pro Temp of Senate was this year. Another member of the board didn't like this idea since the secretary maybe forced to work with someone that they don't work well with. Sarah questioned if the board felt that the assistant secretary needed to be from the SUFAC board. A member of the board felt that the Assistant Secretary didn't need to be a Senator. Another member of the board pointed out that they didn't know if this would work with the constitution and that they would have to look at this.

Sarah then went over the resignation of members. The wording didn't change much in this section. The only thing that changed was who the notice should be given to. Sarah then went over the Absences section of the By-Laws. They changed it to be no later than 24 hrs before the meeting, it use to be 3 days. Sarah pointed out that SUFAC really doesn't need 3 days notice. They also took out a section that required the ex-officio members to notify SUFAC if they are going to be attending the meeting. A member of the board suggested

that under the number of excused absences and unexcused absences that can accumulate, a total of 5 absences should result in termination.

Sarah then went over the grounds for removal of members. In the current By-Laws it only has a procedure for the secretary. The board suggested that Sarah and Katie create a procedure and come back to the board with it next week.

Sarah then went over the duties of the positions. Under the Secretary, they added in that it is a stipend position with evaluations. A member of the board pointed out that there is an exemption for not having prior SUFAC experience according to the constitution and that should be put in here. They also defined the Executive Committee. Under the Assistant-Secretary, they also added that they get honorariums and are evaluated by the board. The Assistant Secretary and the Secretary serve 10 office hours a week. They changed the current Secretary to be called the Executive Assistant. The special sessions use to have to be signed by 8 members of the board and there was a more elaborate instruction. Sarah and Katie felt that the Secretary of the board should be able to decide on special sessions.

Sarah then moved on to the Agenda Request. It should be in by 4:30 p.m. on the Monday before the meeting. Under Decision letters, they took out that they need to contact the advisor and something about the big list of student organizations. Under impeachment of the Assistant Secretary, a member of the board felt that what is listed is in conflict of the new constitution since the Student Senate has the authority to impeach as well. Under office vacancies, the secretary would pick the new assistant secretary and it would require a majority of the SUFAC vote.

Sarah asked the board what they suggested if a complaint is filed against a SUFAC Exec person. A member of the board suggested that it gets put to the student court. Sarah said that she'll make the revisions and bring this back next week. Joe moved to exit committee of the whole. Seconded by Josh. Joe called question and acclamation. Motion passed.

X. Action Items

XI. Announcements

- a. *Olga*- International Dinner is this weekend. Tickets are available at the UIC. Please attend!
- b. *Sarah*- Everyone please stay and fill out the evaluations for honorariums.

XII. Adjournment

Sarah moved to adjourn. Seconded by Sarah. Question and acclamation were called. Meeting adjourned 6:04 p.m.

Respectfully Submitted by,

Amanda Kumrow
SUFAC Secretary