

Office of the University Union Policies and Procedures	Subject: General Building & Campus Policies	Reference: III.H.
	Issued: Spring 1999	Page: 1 of 1
	Director's Approval:	

FIRE SAFETY POLICY

No person may light, build or use, or cause another to light, build or use, any fires, including but not limited to burning candles, burning incense or gas or charcoal cooking appliances, on University lands or in University facilities except in such places as are established for these purposes and designated by the chief administrative officer [UWS 18.06 (11) (a)].

Authorized Use

Academic and operational use of open fire which meets the mission of the University is exempt from this policy. For example, open flame use in supervised science experimentation and demonstrations, Studio Arts processes (welding, forging), facilities maintenance activities (welding), and approved catering events using candles or grills are exempt from the permitting process.

Use of gas or charcoal cooking appliances are prohibited except when authorized and supervised by the area leader or designee in the following locations:

Facilities Management, Phoenix Sports Center, Residence Life, Shorewood Golf Course, University Union, and the Weidner Center for the Performing Arts.

Gas or charcoal cooking appliances may be used during Bayfest and Fall Festival in areas designated by the event director.

Temporary permits for any other use of open fire may be granted by Public Safety if the activity meets the mission of the University. A permit application must be completed and returned to Public Safety a minimum of two weeks before the scheduled event. No use of open fire is allowed without a completed and approved permit. Permits will rarely be granted, and only under extraordinary circumstances.

Safety Regulations

All activities using open fire (including gas and charcoal cooking appliances and exempted activities) must adhere to applicable local, state, and federal standards covering use of open fire including but not limited to required use of personal protective equipment, proper ventilation, and maintenance of safe distances from combustibles. Activities using open fire must be supervised at all times by a designated person responsible to oversee the use, that safety guidelines are followed, and all use is extinguished