

Office of the University Union Policies and Procedures	Subject: General Building & Campus Policies	Reference: UWGB Parking Office III.I.
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	Director's Approval:	

PARKING, DELIVERY, AND UNLOADING POLICIES

Parking

Recommended parking areas of users and guests of the Union are the Studio Arts Lot, the Phoenix Sports Center Lot, and the Mary Ann Cofrin Visitor Parking Lot which are closest to the Union. Permits are required Monday through Friday until 7:00 p.m. and may be obtained from the Parking Office located at the Main Entrance to the campus (see Maps). Permits are not required on weekends. Daily permits are \$1.00 per vehicle. Some events held in the University Union are exempt from the parking fee---the Union Reservations staff must be consulted on specific situations.

Delivery and Parking

Vehicles (other than delivery vehicles) are not allowed to park in the loading dock area of the Union. If a delivery is being made, it should be done in a timely manner and the vehicle should be moved promptly, since this is the emergency access to the building.

Performers or others needing to unload equipment, etc., can park in the loading dock area until they are finished unloading. A temporary permit must be secured from the University Union Main Desk during the load-in period. Then their vehicle(s) should be promptly moved to the Studio Arts Lot or Phoenix Sports Center Lot. If a performer uses a Union handcart to transport equipment, approval must be secured through the Building Manager on duty.

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