

Office of the University Union Policies and Procedures	Subject: Reservable Space Policies & Information	Reference: V.Q.
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	Director's Approval:	

SPACE USAGE FOR PSYCHOLOGY EXPERIMENTS

Any reservable space requested for use by a University of Wisconsin-Green Bay student(s) to support a course-required psychology experiment and/or research is subject to the following policy before the space usage is confirmed:

1. Details of the experiment must be included in the information provided to the Union reservations staff so that space appropriate for the experiment is assigned (see Time, Place, and Manner Policy---section V.N.). If this information is confidential to ensure that the experiment is successful, the Union staff will honor this requirement.
2. The use of the space is subject to all University Union, UWS, and State of Wisconsin guidelines as they pertain to the use of facilities.
3. The use of the space should respect the rights of individuals, and should not cause damage to, or unfavorable perceptions of, the University Union or the University. The cost of repairing any physical damages will be billed to the individual(s) reserving the space.
4. If results of the experiment are directly relevant to the University Union or other student services, sharing of the information would be appreciated in order to benefit the campus community.
5. The instructor of the course must sign the reservation request to ensure that the experiment is for legitimate course purposes, and that it meets the necessary criteria for "experiments with human subjects". After the signed reservation request is returned, the space usage will be confirmed. The language to be included on the reservation request for signature will be the following:

"I have reviewed the experiment proposal from the students requesting space in the University Union, and have approved it for implementation under my direction. The experiment meets all of the necessary criteria for a safe and ethical exercise.

Signature of Instructor

Date