



**University Staff Committee  
Meeting Minutes  
December 15, 2022 10:00 – 11:30 a.m.  
Virtually on TEAMS**

**Call to order**-Lea Truttmann, USC Chair, called the meeting to order at 10am

**Roll call:** Becky Haeny (Vice Chair), Mark Fischer (Treasurer), Ben Counard, Heather Jobelius, Parker Nadeau, Kaitlyn O’Claire, and McKinley Lentz

**Other:** Denise Baeten, Brenda Beck, Jennifer Buhr, Sara Chaloupka, Cheryl Charon, Colleen Ciampoli, Christine Cox, Nina Dessoir, Julie Flenz, Kathleen Gajeski, Jessica Hankemeier, Steven Kaiser, Jayne Kluge, Stacey Kuck, Jane Laurin, Marina Lyudmer, Kimberlee McKeefry, Kim Mezger, Jaime Miller, Theresa Mullen, Sarah Potratz, Brian Rabideau, Loretta Rafter, Krissi Simon, Tina Tackmier, Jolene Truckenbrod, Tracy Vanerem, and Amanda Wildenberg.

**Approval of Minutes** – September 15, 2022 meeting, October 20, 2022, and November 17 meeting (see minutes attachments) \*11/17 HR Report also added\* ***Motion to approve September, October, and November in a package. Approved.***

**New Business:** none at this time

**Treasurer’s Report & Update** – Mark Fischer-Negative balance in WISER from Conference charges. We can get this back to a positive from Provost money. No Questions.

**HR Report** – Julie Flenz

- a) Proposed FY 2022 pay plan: Eligible employees are receiving pay plan notices this week for 2%. Question about FY 2023 and the percentage. Proposed pay plan for FY 2023 is 4% but this has NOT been approved yet. No date as to when this might be reviewed.
- b) Legal Holiday reminder: went through Christmas eve and New Years Eve and making sure you are using these or lose them
- c) University Staff: Use paid leave before year end. Another reminder to check your balances and use them, bank them (if eligible), or lose them.
- d) Faculty/Staff Climate survey: Email came out on December 12. Please review information and reach out to Kim Mezger with questions
- e) Wellness activities: Well Wisconsin Radio, Kognito Simulation Training, and Wellness Resource Card Challenge.
- f) New Employees & Positions being recruited: See attached HR report for this information! Kim Mezger asked about the open Director position in facilities. No word on that yet. Jules asked about the open custodial positions and when they would be reposted. Per Julie—Today or tomorrow they will be reposted.

## Committee Reports

Election Committee – Brenda Beck-Loretta Rafter replaced Beverly Pence on Professional Development committee as Beverly moved to Academic staff. New person on Professional Development Committee—waiting for confirmation. Sara confirms Jaime Miller to replace Kaitlyn O’Claire.

Personnel Committee – Brenda Beck-no updates

Professional Development Committee – Sarah Chaloupka-working on Fall 2023 as to where we will have the conference and breakfast/dinner options. Looking for speakers. Jennifer Buhr is co-chair. Theme is Positive mindset.

UW System University Staff Representative – Kim Mezger-will provide written report. See attached.

University Committee –Becky Haeny or Lea Truttmann-talking about the same things we are, Climate Survey, staffing issues.

Other Campus Appointive Committees & Working Groups

## Old Business

**Other:** The Chancellor is coming to our next meeting. Will be giving budget updates. Kim asked about a cancellation of Faculty/Senate.

**Adjournment:** 10:23AM, Lea Truttmann

**The next USC meeting will be January 19, 2023, 10:00 - 11:30 am, virtually on TEAMS.**

**USC Members** – Lea Truttmann, Chair; Becky Haeny, Vice Chair, Mark Fischer, Treasurer, Ben Counard, member; Jules Duprey, member; Heather Jobelius, member; Parker Nadeau, member; Kaitlyn O’Claire, member, McKinley Lentz, member



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Submitted by: Lea Truttmann