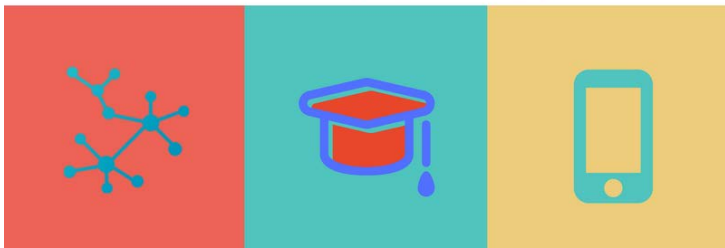


DEADLINE: MARCH 30TH, 2018

ONLINE OR HYBRID PROGRAM DEVELOPMENT GRANT

BUILDING ON QUALITY MATTERS



SUBMISSION FORM

REQUIREMENTS:

Please fill this form out completely and email it back along with statements of support from your dean, department chair, and instructors who will teach in the program you propose.

catl@uwgb.edu

SUBMISSION FORM FOR HYBRID AND ONLINE PROGRAM DEVELOPMENT GRANT

Project Description

Describe the program or common thread you propose. What is it? How did it develop? What students does it serve? Describe its position in the College? How will your College benefit from this project?

Pathway

Professional Development

Please indicate the intellectual and practical skills that instructors will want to work on to design and deliver courses in your program or common thread. How will instructors acquire those skills? Consult the [RFP site](#).

Course Planning

Please articulate how instructors will develop their courses and why this strategy makes sense. You may wish to consult the [RFP website](#) for more information.

Course Design

To what extent will courses have a similar look and feel? Will the courses in this grouping have similar elements? What will those elements be? How will your students benefit from the type of design you envision? You may wish to consult the [RFP website](#) for more information.

Quality Assurance

How will you ensure that courses in your program will encourage the student experiences you are after in a sustainable way? Generally, programs will wish to use: checklists, peer review, or community of practice. You may wish to consult the [RFP website](#) for more information.

Scope

Please articulate who will work on this project and what role(s) they will play. In addition, please include one-page statements of support from your dean, department chair, and instructors who will teach in the program you articulate here. You may email these statements separately. You may wish to consult the [RFP website](#) for more information.

Anticipated Timeline

Please list the major benchmarks as you see and when you anticipate reaching them. You may wish to consult the [RFP website](#) for a description of the major milestones.

Budget

Include an itemized list of your anticipated expenses. The incentives you plan to offer instructors are the most important item to consider. Depending on the types of courses you envision, there may be costs associated with new technologies. You may, however, have access to the technology you need already as through UWGB or UW-System. For help in assessing the costs of new technologies, please feel free to reach out the Center for the Advancement of Teaching and Learning. You may wish to consult the [RFP website](#).