January 25, 2016

MEMORANDUM

TO: Dick Anderson, Budget Director
    Greg Davis, Interim Provost and Vice Chancellor for Academic Affairs
    SuAnn Detampel, Controller
    Matt Dornbush, Assistant Vice Chancellor for Grants and Research
    Clif Ganyard, Associate Provost for Academic Affairs
    Sheryl Van Gruensven, Interim Vice Chancellor for Business and Finance

FROM: Chancellor Gary L. Miller

SUBJECT: FUNDING ALLOCATION WORK GROUP CHARGE AND GOALS

As we have worked through the recent very difficult state budget challenge, it has become apparent that the University is significantly disadvantaged by legacy financial operations which do not directly relate to strategy, encumber internal collaboration and, in some cases, create inefficiencies. To my knowledge no institution-wide analysis of financial operations has been undertaken in the University’s fifty year history. With the establishment of the four college organization and with the likelihood of continued resource limitations ahead, it is important we strive for an industry-standard financial process.

With this memo, I am establishing the Funding and Allocation Work Group at UW-Green Bay. Sheryl Van Gruensven and Matt Dornbush will co-chair this work group with the following charge:

1. Through input from campus stakeholders, draft a problem statement that addresses the current challenges surrounding the managerial framework for internal budgeting and allocation of funding throughout the campus.

2. Establish a timeline and goals for implementation of a new internal budgeting and funding allocation model.

3. Research multiple funding allocation models within higher education institutions in the UW System and other out-of-state institutions with the goal to establish a sustainable funding model that is flexible and responsive to our changing needs. Your research should include:
a. Allocation of unfunded mandate costs
b. Allocation of common system costs
c. Building scenario models for analysis
d. Elimination of the chargeback methodology
e. Consideration of UW System’s efforts to reallocate funding to the extent possible.

4. Provide a summary of at least two alternate budgeting and funding allocation models and present a recommendation for which model would best meet the needs of the institution.

Please make every effort to conclude your work by June 30. Thank you for agreeing to participate in this work group and for accepting the challenge to review our current practices. The work of your committee is critical to ensure the framework for our internal budgeting and allocation practices will support the campus for many years to come.