



Noncredit Certificate Proposal Form

Date:

Initiating Program Area:

Initiating Program Designee:

Certificate Title:

Please attach documentation of the following:

- Courses included in certificate with brief description
- Industry or market served
- Demonstrated need for certificate
- Learning objectives or assessment of learning
- Industry or market requirements for instructional time

Certificate Approvals:

Initiating Program Designee

Date

I have reviewed the proposal and approve the certificate as documented:

Area Division Head or Dean

Date

Signed proposal is sent to the Associate Provost for Academic Affairs for information only.