

# Student Teaching/Internship Application & Contract

Name: \_\_\_\_\_

*Last*

*(Former/Maiden)*

*First*

*Middle Initial*

Student ID or \_\_\_\_\_ Cell Phone No. (Or best number to reach you) \_\_\_\_\_

## Certifications (Circle all that apply):

### EDUCATION MAJOR

Ages 0-8

Ages 0-11

Ages 6 12/13

Non-Teaching Minor(s) \_\_\_\_\_

Did you complete a teaching minor? ( ) Yes ( ) No (*Circle one:* French German Spanish ESL)

Are you seeking certification in this minor? ( ) Yes ( ) No

### EDUCATION MINOR

Ages 10-21

All Ages

Your Major (s) \_\_\_\_\_

Other Minor(s) \_\_\_\_\_

Broad Field \_\_\_\_\_

Concentration(s) \_\_\_\_\_

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*I hereby apply for assignment as a student teacher in accordance with the information provided in this application. I understand and accept the conditions pertaining to such assignment as described in the instructions for completing the application. Also, I hereby authorize the Education Office to release transcripts, grade information, or other information to those school district offices that require this information for my placement.*

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

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## Communicable Disease Statement

I have been informed of the relatively common occurrence in schools and day care centers of communicable diseases, such as impetigo, roseola, mumps, whooping cough, scarletina, and human parvovirus B19 infection, rubeola, rubella, epidemic pseudoscarletina and the fifth disease (erythema infectiosum). I understand that it is my obligation to consult with my physician if I am concerned with the possible effects of any of the above or other communicable childhood diseases I may encounter in my education certification field experiences.

\_\_\_\_\_  
Student Teacher Signature

\_\_\_\_\_  
Date

# **Student Teaching Contract**

## *University of Wisconsin Green Bay*

### **Professional Program in Education**

Student teaching or intern teaching is the culminating clinical experience of the preparation for a career as a professional educator. **Student teaching is an unpaid, 18-week clinical experience under the direction of a cooperating teacher.** Applications for student teaching are accepted one semester before the student teaching/interning semester.

To be eligible to student teach or intern,

- students must be admitted to the Professional Program in Education,
- students must have completed all of their required professional education courses and all course work in academic disciplines needed for their specific teacher certification program(s),
- students must have completed the required number of pre-student teaching clinical experience hours,
- students must have demonstrated competence in those clinical experiences by providing at least two written evaluations based upon observations by cooperating educators or university supervisors (field experience evaluations),
- students must have earned a composite GPA of at least 2.75, a 2.75 GPA in the major, and a 2.75 GPA in any certifiable minor,
- students must take and pass the Praxis II exam in all content areas of certification, or maintain a 3.0 GPA in licensable content courses
- students must complete all requirements of the licensure program for the major or minor (oral proficiency exam, immersion requirements, etc.)
- students must undergo a caregiver's background check as required by the school district.

Student teacher placements are arranged consistent with policies, procedures and negotiated agreements mutually developed by personnel from participating schools and the University. When applying for student teaching or interning through the UW Green Bay Professional Program in Education, the student understands and accepts the following conditions:

- **The Professional Program in Education will determine where the student teaching placement can be arranged.**
- If a placement is outside of a 50-mile radius of UW-Green Bay, it will be the student's responsibility to pay \$500 towards the cost of travel expenses incurred by the University Supervisor.
- The student teaching/internship requirement includes meeting the requirements of EDUC 414 Final Seminar for Student Teaching and Internship.
- The student teaching/internship experience is a commitment to complete a full semester of student teaching according to the school district calendar as arranged by the Professional Program in Education.
- The student teaching or interning experience is a full-day, one-semester commitment following the daily and weekly schedule and semester calendar of the cooperating school in which the student teacher or intern is placed.
- The student teacher/intern is not assigned to schools in which a fiancé, spouse, parent or other relative of the student teacher or intern is employed.
- The student teacher/intern is not assigned to schools in which siblings or children of the student teacher or intern are enrolled.
- The student teacher or intern may not work during school hours of student teaching.

- The student teacher/intern may not change their placement once the school district has been contacted and has agreed to provide a placement for the student teacher/intern.
- The student teaching placement may be for two quarter terms or one full semester term depending on the preference of the school district and the cooperating teacher and the major/minor fields of certification.
- The placement will not be changed unless the change is requested by the cooperating teacher and/or the principal.
- The Student Teaching Coordinator (upon consultation with the appropriate parties) reserves the right to withdraw a student from the student teaching placement if the student is not meeting the program standards.
- The student teacher understands that local education agencies do NOT permit unlicensed student teachers to serve as substitute teachers at any time nor are licensed intern teachers permitted to assume responsibilities beyond the limits of an approved internship design.
- The student teacher understands that paid substitute teaching cannot be substituted for student teaching. If the student teacher is a licensed substitute teacher and wishes to terminate the student teaching experience to work as a substitute teacher, the student will be required to complete student teaching during the next term if the student wished to receive a teacher certification recommendation from the Professional Program in Education at UWGB.
- The student teacher understands that some school districts may require a current background check (within 30-90days of the beginning of the placement) to be completed prior to student teaching/interning. The cost of this background check is the responsibility of the student.
- Student teaching/interning requires the complete immersion of the pre-service teacher into the activities of the school and teacher. This involves any after school meetings, in-services, or other activities expected of a teacher. This may also include any nights or weekends as determined by the school district.
- The student teacher or intern is expected to participate in any professional development opportunities offered by the school district and/or for which release time is given to a teacher.

I have read this document and understand the conditions of completing the student teaching experience through the University of Wisconsin-Green Bay.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature