

Student Teaching Contract

University of Wisconsin Green Bay
Professional Program in Education

Student teaching or intern teaching is the culminating clinical experience of the preparation for a career as a professional educator. **Student teaching is an unpaid, 18-week clinical experience under the direction of a cooperating teacher.** Applications for student teaching are accepted one semester before the student teaching/interning semester.

To be eligible to student teach or intern,

- students must be admitted to the Professional Program in Education,
- students must have completed all of their required professional education courses and all course work in academic disciplines needed for their specific teacher certification program(s),
- students must have completed the required number of pre-student teaching clinical experience hours,
- students must have demonstrated competence in those clinical experiences by providing at least two written evaluations based upon observations by cooperating educators or university supervisors (field experience evaluations),
- students must have earned a composite GPA of at least 2.75, a 2.75 GPA in the major, and a 2.75 GPA in any certifiable minor,
- students must take and pass the Praxis II exam in all content areas of certification, or maintain a 3.0 GPA in licensable content courses
- students must complete all requirements of the licensure program for the major or minor (oral proficiency exam, immersion requirements, etc.)
- students must undergo a caregiver's background check as required by the school district.
- Education majors must have at least attempted the Foundations of Reading Assessment
- Students must have completed the entire edTPA preparation process

Student teacher placements are arranged consistent with policies, procedures and negotiated agreements mutually developed by personnel from participating schools and the University. When applying for student teaching or interning through the UW Green Bay Professional Program in Education, the student understands and accepts the following conditions:

- **The Professional Program in Education will determine where the student teaching placement can be arranged.**
- If a placement is outside of a 50-mile radius of UW-Green Bay, it will be the student's responsibility to pay \$750 towards the cost of travel expenses incurred by the University Supervisor.
- The student teaching/internship requirement includes meeting the requirements of EDUC 414 Final Seminar for Student Teaching and Internship.
- The student teaching/internship experience is a commitment to complete a full semester of student teaching according to the school district calendar as arranged by the Professional Program in Education.
- The student teaching or interning experience is a full-day, one-semester commitment (18 weeks) following the daily and weekly schedule and semester calendar of the cooperating school in which the student teacher or intern is placed.
- The student teacher/intern is not assigned to schools in which a fiancé, spouse, parent or other relative of the student teacher or intern is employed.

- The student teacher/intern is not assigned to schools in which siblings or children of the student teacher or intern are enrolled.
- The student teacher or intern may not work during school hours of student teaching.
- The student teacher/intern may not change their placement once the school district has been contacted and has agreed to provide a placement for the student teacher/intern.
- The student teaching placement may be for two quarter terms or one full semester term depending on the preference of the school district and the cooperating teacher and the major/minor fields of certification.
- The placement will not be changed unless the change is requested by the cooperating teacher and/or the principal.
- The Student Teaching Coordinator (upon consultation with the appropriate parties) reserves the right to withdraw a student from the student teaching placement if the student is not meeting the program standards.
- The student teacher understands that local education agencies do NOT permit unlicensed student teachers to serve as substitute teachers at any time nor are licensed intern teachers permitted to assume responsibilities beyond the limits of an approved internship design.
- The student teacher understands that paid substitute teaching cannot be substituted for student teaching. If the student teacher is a licensed substitute teacher and wishes to terminate the student teaching experience to work as a substitute teacher, the student will be required to complete student teaching during the next term if the student wished to receive a teacher certification recommendation from the Professional Program in Education at UWGB.
- The student teacher understands that some school districts may require a current background check (within 30-90days of the beginning of the placement) to be completed prior to student teaching/interning. The cost of this background check is the responsibility of the student.
- Student teaching/interning requires the complete immersion of the pre-service teacher into the activities of the school and teacher. This involves any after school meetings, in-services, or other activities expected of a teacher. This may also include any nights or weekends as determined by the school district.
- The student teacher or intern is expected to participate in any professional development opportunities offered by the school district and/or for which release time is given to a teacher.
- The student teacher understands that choosing to leave a placement in progress will result in the termination of the entire semester of the student teaching placement and a grade of no credit for all 12 credits of EDUC 405.

I have read this document and understand the conditions of completing the student teaching experience through the University of Wisconsin-Green Bay.

Printed Name

Date

Signature

Student Teaching Background Check Update

In an effort to provide school districts with information concerning the students and student teachers entering their schools to fulfill field experience requirements and in sync with established practices for admission to education program throughout the State of Wisconsin, we are asking you to complete the following questionnaire. Falsification or omission of information relevant to these questions may constitute grounds for denying admission to student teaching or for termination of your student teaching experience until the situation can be investigated. This request is made to provide protection to the children of the school districts that provide sites for educational field experiences for UWGB students.

You may review your previous caregiver's background check report on your Castle Branch account at any time. You may provide any additional information concerning your answers that you feel necessary. In addition, at the request of the school district where the field experience will be obtained, the Education Department may request that a complete background check be done prior to placement at the school. You will be notified if this request has been made by the district. All background checks will be done at the expense of the student.

Thank you for your cooperation in providing a safe and protective environment for the children you work with.

1.	Have you had a caregiver's background check completed through Castle Branch for the Professional Program in Education?	<input type="checkbox"/> Yes <input type="checkbox"/> No
	- Have you had any break in enrollment at UWGB since your last background check was completed? (For Example: took a semester off, transferred to another institution and returned, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Have you resided outside of Wisconsin in the last three years? If yes, list each state and/or country and the dates you lived there.	<input type="checkbox"/> Yes <input type="checkbox"/> No
3.	Has a teaching licensure been denied to you or revoked from you in any state in the United States for reasons other than insufficient credits or courses?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4.	Have you ever been suspended, expelled, placed on probation or otherwise disciplined by any college or university or from any program of a college or university, for disciplinary reasons?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5.	Have you ever been convicted of, pleaded guilty or no contest to, or forfeited bail for any criminal conduct under a law or ordinance, or have you been arrested on any such charges for which disposition is pending, excluding only minor traffic offenses?	<input type="checkbox"/> Yes <input type="checkbox"/> No

<p>6. Do you have a physical or mental/psychological condition or impairment that might adversely affect your performance of duties and responsibilities of a student teacher or intern or of a teacher of the subject and/or grade level of licensure?</p> <p><i>Please note:</i> The existence of a physical or mental/psychological condition or impairment does not constitute an automatic bar to admission and will be considered only as it/they relate(s) to an ability to perform the duties and responsibilities of a student teacher or intern or a teacher. Please provide information to the school site if reasonable accommodations are needed to perform your duties and responsibilities as a student teacher, intern, or teacher.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>7. The above questions (3-6) were asked of you upon full admission to the program. You were asked to report any changes in your answers. Did any of your answers provided here change from the program application form?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

Some districts may require a separate background check and a drug test be completed prior to beginning student teaching. If the background check is requested to be completed by UWGB, a recheck fee of \$19 will be paid by the student.

My signature verifies that I have truthfully answered the questions on this questionnaire and if another background check is required prior to student teaching, I agree to comply with the request.

Signed _____ Date _____