Create an account

Visit urec.uwgb.edu and click “sign in” in the upper right-hand corner.

Click “SIGN UP” in the pop-up window.

Add in all of your info (parent) and hit “NEXT” until you’re finished.

Click “CREATE ACCOUNT” at the end.

After your account is created, click your profile in the upper right-hand corner.
Scroll down to family members and click “+ ADD FAMILY MEMBERS”

Input the child’s information that you would like to sign up for swim lessons.

If you have multiple children signing up for lessons you can add them.

To register for lessons. Go back to the homepage by clicking the UREC logo in the upper left-hand corner.
Register for Lessons

From the homepage, click “Private Swim Lessons”

Find a session that works for you. Monday-Thursday (6, 6:30, 7, or 7:30).

Click “REGISTER” next to the session you’re interested in.

(**No Class** refers to the week of Thanksgiving)

Select the family member that you are signing up for that session and click “REGISTER”

Add an emergency contact and all authorized pickup people. Click “CONTINUE”
Click “CHECKOUT” to finish registering or “CONTINUE SHOPPING” if you’d like to add an additional child to a session.

SHOPPING CART

MOLLY WEASLEY

<table>
<thead>
<tr>
<th>Item</th>
<th>Customer Name</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program: Private Swim Lessons</td>
<td>Ginny Weasley</td>
<td>1</td>
<td>$187.00</td>
<td>$187.00</td>
</tr>
</tbody>
</table>

Enter promo code... APPLY

Subtotal: $187.00
Tax: $0.00
Total: $187.00

Finish the payment.

You’re registered! Email urec@uwgb.edu with any questions.