The background of the entire page is a close-up, slightly blurred image of the American flag, showing the stars and stripes in a draped, wavy pattern.

ELECTIONS DON'T END AT 8 PM: WHAT TO DO AFTER THE POLLS CLOSE

Presented by:
Janice Moyer, Clerk-Treasurer
MMC, WCPC, CMTW
Village of Menomonee Falls
and
Tim McCumber, Administrator
Clerk-Treasurer, WCMC
Town of Merrimac

ELECTIONS

END OF NIGHT

- Polls close at 8:00 p.m.
 - Make announcement
 - Can Process Absentee Ballots
- End of Line Person
- **DON'T LOCK DOORS**
- Verify number of ballots cast and highest number in Poll List match

ELECTION RETURNS CHECKLIST _____

(Municipality)

Check off the items on this list as you put them into the Official Return and Supply Box. When complete, place this list in the Official Return and Supply Box. **Do Not** seal the Official Return and Supply Box.

OFFICIAL RETURN & SUPPLY BOX – BRIGHT PINK LABEL

- _____ Signed copy of Poll Book with Highest Number Marked with paper clip
- _____ White Used Absentee Affidavit Envelope or Box (Complete Certificate)
- _____ Brown Rejected Absentee Affidavit Envelope (Sign only if Used)
- _____ Bright Yellow Spoiled Ballot Envelope
- _____ 1 Write-In Sheet – Must be signed even if blank (mark "none")
- _____ 1 Inspectors Statement with any Challenged Voter Forms
- _____ Completed Green Memory/USB Stick Chain of Custody Form
- _____ 1 Signed Totals Tape from the Tabulator (Not Original Copy with ballots)
- _____ Locked Red Memory/USB Stick Pouch
- _____ Bag with any Unused Seals
- _____ Any Unused Supplies or Forms (Do not return Cast paper rolls)
- _____ Manila Clear Access Blank Ballot Guide for Initials of Election Inspectors, with any unused blank ballot paper stock placed inside

BALLOT BAG(S)-PURPLE

- _____ Voted Ballots (8.5"x11" ballots can be stacked side by side)
- _____ Light Pink Envelope containing any Defective Absentee Ballots
- _____ Envelope containing Used Seals
- _____ Original Signed Tape from Tabulator
- _____ Secure purple ballot bag with red security seal, record on Insp. Stmt.
- _____ Ballot Container Certificate (complete, fold in half, place under municipality name placard on side of purple bag)

RETURN TO MUNICIPAL CLERK

- _____ Provisional Ballot Reporting Form – If Used
- _____ Plastic Ballot Bag (clear self-sealing bag) if used
(From Provisional Ballot Packet)

POLL WORKER INSTRUCTIONS

CLOSING THE POLLS

Clear Cast Tabulator

- Before doing anything else, verify that the number of ballots cast, as shown on the tabulator screen, equals the highest number of on the Poll List
- Record voter statistics information on the Inspectors' Statement
- Verify the blue tamper-evident security seal # on the memory stick access door matches the last recorded #, and initial the Inspectors' Statement. Contact the County Clerk if the seal has been broken or the seal # is different, and if anything else seems out of place
- Use the Clear Cast Poll Worker Election Day Guide to close the Election
- Print (3) results tapes (plus 1) for each school district, when needed
- Minimum of (3) Election Inspectors sign results tapes
- Remove memory sticks and place in the red security pouch, seal and record number
- Place (1) signed results tape in the purple ballot bag, along with voted ballots, Defective Absentee Ballots Envelope (light pink), Used Seal envelope, then seal with red plastic security seal and record seal number(s) on the Inspectors' Statement
- Place Ballot Container Certificate (EL-101) in the side pocket of the purple ballot bag. Use one certificate for each purple ballot bag
- Place (1) signed results tape in the Official Results & Supply Box

DO NOT PUT INSPECTOR STATEMENT(S) IN PURPLE BALLOT BAG(S)

Clear Access ADA unit

- After closing the polls, print Close Polls Polling Place Report and place in Supply Box
- Use the Clear Access Poll Worker Election Day Guide to power down the Access unit

COMPLETE PAPERWORK

Use the Elections Returns Checklist to verify that you have completed all forms and placed them in the appropriate envelop or box. **Please check off items on the list as you complete them and return the checklist** in the Official Return & Supply box (bright pink label).

There is a Spoiled Ballots Envelope (bright yellow). Spoiled ballots should be torn once (not in half) and placed in that envelope. This envelope **must** be returned to the County Clerk with the rest of the information and supplies.

The Inspectors' Statement **must** be signed by the Poll Workers and the Chief Inspector (minimum of 3 signatures).

Fill out and sign Ballot Container Certificate (EL-101) and place in the side pocket of the purple ballot. Use one certificate for each purple bag.

Write-In Sheets **must** be completed and signed, **even if you did not use them**. If there are no Write-Ins, simply write "NONE" on the form and sign it.

The only forms that you **do not** complete or sign, **if they were not issued**, are the manila Rejected Absentee Affidavit Envelope, Certificate Envelopes of Absentee Electors (white) and the Provisional Ballot bag.

Please return the manila Clear Access Blank Ballot Guide and any unused Clear Access blank ballot stock (simply tuck any remaining ballot stock paper inside the manila folder).

Having everything in order will help to speed up the check-in process on Election Night at the County Clerk's Office. The County Clerk's Office thanks you for your cooperation and truly appreciates your valuable time and assistance in facilitating a well-run election!

EL-107c Poll List Certification

Election: 2021 Spring Election - 06 Apr 2021

WI_PL_ELE_POLL-LN

District(s): Wards 1-3

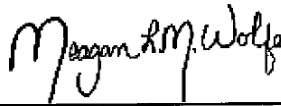
VILLAGE OF KOHLER - SHEBOYGAN COUNTY

KOHLER VILLAGE HALL

Certification of Administrator

I certify that the attached list is a true and complete registration list of the municipality or the ward or the wards for which the list is prepared.

Meagan Wolfe



Wisconsin Elections Commission Administrator

Certification

We certify that the attached list contains all the names of persons voting at the election held on, April 6th, 2021, and that it contains all the information about the electors required by law. We further certify that this list is true, correct and complete.

Total Number of Voters Printed on the Poll List: 1663

Last Voter Number:

772

Page Number of Last Voter:

37

Number of Absentee Electors:

123

EDR 13

Election Inspector Signatures:

1. Lisa Wachowiak
Chief Inspector
2. Alice Penning
3. Pepp Ali
4. Wacker
5. Audi Harsh
6. Zona Leitch
7. _____

Election Inspectors

EL-103 Used Absentee Envelopes

USED CERTIFICATE ENVELOPES OF ABSENTEE ELECTORS

We certify that the used certificate envelopes of absentee ballots contained in this envelope were offered for voting at an election held in the _____ Ward(s)

of the Town
Village } of _____, _____ County, Wisconsin
City

on the _____ day of _____, _____.

The certification on each absentee certificate envelope was executed in compliance with §§6.22, 6.24, 6.87, Wis. Stats. The ballots were placed in the proper ballot containers after a voting number was assigned to the absentee elector's name on the poll list along with an indication that the elector voted absentee.

} Election
Inspectors

Dated this _____ day of _____, _____.

☆☆

Election Inspectors or Municipal Board of Absentee Ballot Canvassers (Election Officials)

- Election officials shall announce the name of each absentee elector.
- When the election officials find that the certification has been properly executed, and the absentee voter is a qualified elector of the ward and has not voted in the election, they shall assign a voter number to the elector's name on the poll list and the Absentee Ballot log, and enter an indication on the poll list that the elector voted absentee.
- The election officials shall open the envelope containing the ballots so as not to deface or destroy the certification.
- The election officials shall remove the ballots and deposit them in the proper ballot containers. §§6.88(3)(a), 7.52(3)(a), Wis. Stats.
- Used certificate envelopes of absentee voters who have cast ballots shall be placed in this carrier envelope and returned to the municipal clerk after the polls close or upon completion of the absentee ballot canvass. §§7.51(3)(d), 7.52(4)(i), Wis. Stats.

Municipal and County Clerks

- The municipal clerk is responsible for delivery of this envelope to the county clerk by 4 p.m. on the day following the election if a county, state or federal election is held in conjunction with the election for which these ballots were cast. If there is no county, state or federal election held in conjunction with this election, this envelope shall be kept by the municipal clerk or returned to the clerk responsible for administering the election for which the absentee ballots were cast. §7.51(3)(d), (5), Wis. Stats.
- In the event of a recount, the county clerk or appropriate municipal clerk will return this envelope to the board of canvassers responsible for conducting the recount. §9.01, Wis. Stats.

This form is printed on a white envelope.

EL-102 Rejected Absentee Ballots

CERTIFICATE OF REJECTED ABSENTEE BALLOTS

We certify that the absentee ballots contained in this envelope were rejected by us at the election held in the _____ Ward(s)

of the

Town	}	of _____, _____ County, Wisconsin
Village		
City		

on the _____ day of _____, _____

for the reasons shown on the back of each certificate envelope. Each rejected certificate envelope was assigned a number and listed on the Inspectors' Statement (EL-104) prepared and filed by us with the election returns.

**Election
Inspectors**

Dated this _____ day of _____, _____.

☆☆

Election Inspectors

- Ballots of absentee voters which are rejected pursuant to the provisions of §6.88, Wis. Stats., shall be kept in their certificate envelopes and returned enclosed in this carrier envelope to the municipal clerk.
- These ballots may not be counted, and the names of voters may not be entered on the poll list or assigned a number on the registration list.
- Each certificate envelope should be numbered and the reason for rejection listed on the back of the envelope and on the Inspectors' Statement (EL-104).
- This carrier envelope will be returned by the inspectors to the municipal clerk after the polls close. §6.88(3)(b), Wis. Stats.

Municipal and County Clerks

- The municipal clerk is responsible for delivery of this carrier envelope to the county clerk by 4 p.m. on the day following the election if a county, state or federal election is held in conjunction with the election for which these ballots were cast. If there is no county, state or federal election held in conjunction with this election, this envelope shall be kept by the municipal clerk or returned to the clerk responsible for administering the election for which the absentee ballots were cast. §7.51(3)(d), (5), Wis. Stats.
- In the event of a recount, the county clerk or appropriate municipal clerk will return this carrier envelope to the board of canvassers responsible for conducting the recount. §9.01, Wis. Stats.

This form is printed on a brown envelope.

SPOILED BALLOTS ENVELOPE

Municipality: _____

Ward(s): _____

Ballots spoiled by voters on Election Day should be torn (not in half) by an election official and placed in this envelope.

Do NOT use this envelope for Absentee Ballots

See Instructions on the Pink "Original Ballots Envelope"

EL-104 Inspectors Statement

Inspectors' Statement

We, the undersigned election inspectors, certify the following is a true and correct statement for an election held in the _____ ward(s) of the _____ of _____, County of _____, State of Wisconsin, on the _____ day of _____, 20____.

(ward number(s)) (Town, Village of City) (Name of Municipality) (Name of County) (Day) (Month) (Year)

MUNICIPAL CLERK PROVIDES THE FOLLOWING INFORMATION:

Voting Unit Number _____ Memory Device Serial Number _____
Tamper-Evident Seal Serial Number _____

THIS SECTION TO BE COMPLETED BY CHIEF INSPECTOR:

VOTING EQUIPMENT/BALLOT CONTAINER CHAIN-OF-CUSTODY RECORD

- Tamper-evident seal number verified by chief inspector (CI): Pre-election _____ Post-election _____
(CI initials) (CI initials)
- Upon sealing the ballot bag or container to which this Inspectors' Statement pertains, **record the number of the tamper-evident seal used for this purpose here** _____.

THIS SECTION TO BE COMPLETED BY ELECTION INSPECTORS AND VERIFIED BY CHIEF INSPECTOR:

VOTER STATISTICS

Total number of voters (last voter number on poll list) _____ Total number of EDRs _____
(Absentee voters and in-person voters. Do **not** include provisional voters.) (Election Day Registrations)

Number of absentee voters _____ Number of provisional ballots _____

Total Number of ballots cast _____ Number of ballots in excess of total number of voters _____

Number of:

Hand-count Paper ballots _____, Optical Scan ballots _____, DRE (touch screen) _____

Signatures of Election Inspectors

Time Worked

to _____
to _____
to _____

CERTIFICATION OF CHIEF INSPECTOR

I certify that: I have completed the required training administered by the Wisconsin Elections Commission, and have been duly certified as a Chief Inspector. I served as the Chief Inspector for the election described above for the time period indicated below.

(Signature of Chief Inspector) ENTIRE DAY FROM _____ a.m. TO: _____ a.m.
p.m. p.m.

(Signature of Chief Inspector) FROM _____ a.m. TO _____ a.m.
p.m. p.m.

- ✓The completed form is retained in the office of the Municipal Clerk.
- ✓A copy of the completed form is returned to each Clerk with the other election forms.
- ✓Municipal clerk provides other copies as needed. Wis. Stat. § 7.51.

DO NOT SEAL IN BALLOT BAG!

Inspectors' Statement - Page 4

Check box if no incidents were recorded for this election.

Village of Kohler Ward(s) 1-3 April 6, 2021

CERTIFICATION OF ELECTION INSPECTORS

We, the undersigned election inspectors, hereby certify that this is a true and correct statement for the election listed above held in the municipality listed in the County of Sheboygan, State of Wisconsin.

Signatures of Election Inspectors

Time Worked

or

Entire Day

Alice Korman
Steph Kelly
Cindy Lamb

From: <u>6:30</u> ^{a.m.} / _{p.m.}	to: <u>1:30</u> ^{a.m.} / _{p.m.}	<input type="checkbox"/>
From: <u>6:30</u> ^{a.m.} / _{p.m.}	to: <u>1:30</u> ^{a.m.} / _{p.m.}	<input type="checkbox"/>
From: <u>1:30</u> ^{a.m.} / _{p.m.}	to: <u>8:30</u> ^{a.m.} / _{p.m.}	<input type="checkbox"/>
From: _____ ^{a.m.} / _{p.m.}	to: _____ ^{a.m.} / _{p.m.}	<input type="checkbox"/>
From: _____ ^{a.m.} / _{p.m.}	to: _____ ^{a.m.} / _{p.m.}	<input type="checkbox"/>
From: _____ ^{a.m.} / _{p.m.}	to: _____ ^{a.m.} / _{p.m.}	<input type="checkbox"/>
From: _____ ^{a.m.} / _{p.m.}	to: _____ ^{a.m.} / _{p.m.}	<input type="checkbox"/>

CERTIFICATION OF CHIEF INSPECTOR

I certify that: I have completed the required training administered by the Government Accountability Board, and have been duly certified as a Chief Inspector. I served as the Chief Inspector for the election described above for the time period indicated below.

Signature(s) of Chief Inspector(s)

Time Worked

or

Entire Day

Lisa Wachowiak
Hacker
Zona Leitch

From: <u>6:30</u> ^{a.m.} / _{p.m.}	to: <u>1:30</u> ^{a.m.} / _{p.m.}	<input type="checkbox"/>
From: <u>1:30</u> ^{a.m.} / _{p.m.}	to: _____ ^{a.m.} / _{p.m.}	<input type="checkbox"/>
From: <u>1:30</u> ^{a.m.} / _{p.m.}	to: _____ ^{a.m.} / _{p.m.}	<input type="checkbox"/>
From: _____ ^{a.m.} / _{p.m.}	to: _____ ^{a.m.} / _{p.m.}	<input type="checkbox"/>

THIS FORM MUST BE COMPLETED & A COPY RETURNED TO THE COUNTY CLERK ON ELECTION NIGHT

DO NOT SEAL THIS FORM IN THE BALLOT BAG!

Machine Tape

Totals Report

Date: 2021-04-06
Time: 20:00:14

Machine Name: VKohler
Serial #: CCD041903078
Firmware Version: 2.0.0.605d159 2019-07-19 12:0
B:13

Protected Counter: 4587
Public Counter: 773
Cards Returned: 2

Sheboygan County, Wisconsin
Sheboygan Spring Election 2021
Apr 06, 2021
Ballot Definition File Version: 2

Media Version: 21
Media Copy: 3
Media Hash: e3b127c16d01f198480302c8474044a05
aab72826d4c94321b55a82d4b9b65fc

Vote Center: V Kohler
Counter Group: Election Day

Default Device Settings

Warn Blank Voted Card: Yes
Warn Overvoted Contests: Yes
Warn Undervoted Contests: No
Warn Blank Voted Contests: No
Warn SParty Overvoted Contests: No
Warn Overvoted Primary Pref.: No
Straight Party Option: No
Straight Party Type: None

== CARD COUNT ==
Card ID Count
441 773

== CONTEST COUNTS ==

State Superintendent of Public Instruction

Options:
Vote for: 1
Warn Overvotes: Yes
Warn Undervotes: No

Referendum, School District of Kohler Q1

Options:
Vote for: 1
Warn Overvotes: Yes
Warn Undervotes: No
Warn Blank-votes: No
Straight Party Option: No
Straight Party Type: None

Choices: Count
Yes: 546
No: 211

Total Votes: 757
Overvotes: 0
Undervotes: 16

Referendum, School District of Kohler Q2

Options:
Vote for: 1
Warn Overvotes: Yes
Warn Undervotes: No
Warn Blank-votes: No
Straight Party Option: No
Straight Party Type: None

Choices: Count
Yes: 453
No: 297

Total Votes: 750
Overvotes: 1
Undervotes: 22

Election Official Signatures

Zona Letch
Wasker
Ardi Lamb

ORIGINAL BALLOTS ENVELOPE

FOR DEFECTIVE ABSENTEE BALLOTS THAT HAVE BEEN REMADE BY ELECTION OFFICIALS

Do NOT use this Envelope for Rejected Absentee Ballots

An Absentee Ballot is considered Defective if it is rejected by the optical scan machine **Eagle or Insight** and the election inspectors can determine voter intent.

If voter intent CANNOT be determined, the original ballot should be processed by re-inserting it into the optical scan machine and pressing **submit ballot.**

If voter intent can be determined (Examples: voter used a pen, or circled the names rather than connecting the arrow, or the ballot was damaged by the postal equipment) follow these steps:

1. Write "Original Defective Ballot # ____" on the top of the ballot
 2. Have 2 Election Inspectors remake the original ballot
 3. Write "Remade Defective Ballot # ____" on the remade ballot
(Same Number as the Original Ballot)
 4. Process the "Remade" ballot by inserting it into the machine
 5. Place the "Original" Defective Ballot in this envelope
 6. Record the Incident on the Inspectors Statement
-

Place this envelope in the Official Ballot Container

**PLACE ALL USED
SEALS IN THIS
ENVELOPE**

EL-101 Ballot Container Certificate

BALLOT CONTAINER CERTIFICATE for Regular and Irregular Ballots

We, the undersigned election inspectors, certify that we sealed the ballots and other election records required by Wis. Stat. § 7.51(3)(a), (c) and (5), from the _____ Ward(s) of the

Town
City of _____, _____ County, State of Wisconsin from the
Village

election held on _____, _____ in this container for delivery to the municipal clerk.

The tamper-evident seal used to secure this container is numbered: _____, Wis. Admin. Code Section GAB 5.01(2)

This is bag number _____ of _____ bags.
(Please complete if more than one bag is required.)

Instructions for Signing this Certification

...(The) ballots...shall be secured (*sealed in this ballot bag*) by the chief inspector, and, **if available**, one other inspector whose party affiliation is different from the chief inspector's party affiliation...Wis. Stat. § 7.51(3)(a). *An inspector is "unaffiliated" unless his or her name was submitted as an inspector nominee by one of the two dominant parties in the county (generally, the Democratic and Republican Parties).*

1. **If all inspectors are unaffiliated**, the Chief Inspector (CI) and any other inspector must sign the certification.
2. **If there is a mix of unaffiliated and affiliated inspectors:**
 - a. **If the CI is affiliated**, the CI and an inspector affiliated with the other party must sign this certification, **if available**. Otherwise the CI and an unaffiliated inspector must sign the certification.
 - b. **If the CI is unaffiliated**, the CI and an affiliated inspector must sign this certification. If inspectors from both parties are present, the CI and one inspector from each party should sign the certification.

Certification

Signature of Chief Inspector Unaffiliated Affiliated _____
If affiliated, indicate party.

Signature of Inspector Unaffiliated Affiliated _____
If affiliated, indicate party.

Signature of Inspector (only required in the case of 2.b. above) _____
Party

Dated this _____ day of _____, _____.

This container, secured with a numbered seal with the ballots enclosed, shall be returned immediately to the municipal clerk. Wis. Stat. § 7.51(3)(a) and (5). The municipal clerk shall provide for the delivery of county, state, federal and school ballots to the appropriate clerk. §7.51(5), Wis. Stats. If the municipality has designated a central counting location pursuant to Wis. Stat. § 7.51(1), the municipal clerk or two inspectors shall transport the container to the central counting location designated by the municipal clerk. Wis. Stat. § 5.85(5).

ELECTION BALLOTS MAY ONLY BE DESTROYED UNDER THE PROVISIONS OF Wis. Stat. § 7.23(1)(h), (2).

EL-101 | Rev. 2016-09 | Wisconsin Elections Commission, P.O. Box 7984, Madison, WI, 53707-7984 | 608-266-8005 | web: elections.wi.gov | email: elections@wi.gov.

Call-In Sheet

Election Night Call-In Return Sheet (Blank)

Village of KOHLER Wards 1-3

Total Number of Outstanding Provisional Ballots 0

TOTAL # OF VOTERS 772

Name & Phone # of person submitting results Laurie Lindow 920-946-0614 (Highest # on poll list)

PLEASE REMEMBER TO CALL, FAX, OR SCAN AND E-MAIL (USING THIS FORM) YOUR RESULTS INTO THE COUNTY CLERK'S OFFICE AS SOON AS POSSIBLE.

Please do not leave results on answering machine.

STATE SUPERINTENDENT OF PUBLIC INSTRUCTION

Jill Underly	<u>335</u>
Deborah Kerr	<u>357</u>
SCATTERING	<u>0</u>

COURT OF APPEALS JUDGE DISTRICT 2

Jeffrey Davis	<u>284</u>
Shelley Grogan	<u>388</u>
SCATTERING	<u>0</u>

SHEBOYGAN COUNTY CIRCUIT COURT JUDGE BRANCH 1

Samantha Bastil	<u>507</u>
SCATTERING	<u>2</u>

SHEBOYGAN COUNTY CIRCUIT COURT JUDGE BRANCH 4

Rebecca Persick	<u>511</u>
SCATTERING	<u>2</u>

Kohler Village President

Thomas R. Schnettler	<u>597</u>
SCATTERING	<u>11</u>

Kohler Village Trustee

Mike Zimmermann	<u>513</u>
Brian J. Post	<u>492</u>
Michael Wandschneider, Jr.	<u>517</u>
SCATTERING	<u>8</u>

Kohler School District School Board Member

Tarra Mikolyzk	<u>514</u>
Amy J. Harms	<u>556</u>
Tagen D. Vaughn	<u>454</u>
SCATTERING	<u>8</u>

School Districts

- Signed Machine Tape – Totals Tape
- Signed Write-In Sheet
- Copy of Poll List
 - Signature page
 - Affidavit

BLUE BIN CHECKLIST

(Place these items in the Blue Bin)

★★★ Blue bins are sent to the polling place with:

- Poll books
- Ballots
- Pens
- Highlighters
- Flags
- "Place ID here" cardboard
- Hand sanitizer
- PPE (if applicable)

★★★ Return the Blue bins back to Village Hall at the end of the night with:

- Pens
- Highlighters
- Flags
- "Place ID here" cardboard
- Hand sanitizer
- PPE (if applicable)

★★★ Blue bins can be consolidated with the following items into one blue bin & stacked to help with clean up ★★★

Updated 03/23/21

RED BIN CHECKLIST (details)

(Place these items in the clear folder & Red Bin at the end of the night)

FORM

- 1 Machine Tapes**
 - o Need 2 poll workers & 1 Chief Inspector (CI) to sign the zero tape in beginning of the day & after the totals are printed at the end of the day
 - o Accordion fold
 - o Put in clear folder

- 2 Tally Sheets (EL-105)**
 - o Tally all write-in votes as instructed
 - o 2 poll workers & 1 CI sign the first page
 - o Ballots with write-in votes are rubber banded together & put in a ballot bag
 - o Fill in the highest voter # located on page 2 of the Tally Sheet
 - o Put in clear folder

- 3 Inspector's Statement (EL-104)**
 - o Beginning & end of the day, complete the Chain of Custody section – record the ballot bag numbers in this section
 - o End of the day, complete the Voter Statistics section
 - o 3 poll workers sign in the signature area
 - o Both CI's sign the "Certification of Chief Inspector"
 - o Incident Logs should be attached
 - o Election Observer Log should be attached, if used
 - o Record the # of spoiled ballots on the incident log
 - o Put in clear folder

- 4 Poll Lists (EL-107c)**
 - o Signed by all poll workers who worked on the poll list & 1 CI
 - o Make sure that the last voter number on the poll list & the tape total agree. If not, contact Clerk Services
 - o Put in red bin

- 5 Certificate of Rejected Absentee Ballots (EL-102, brown envelope)**
 - o 2 poll workers and 1 chief inspector to sign envelope
 - o If you have no rejected absentee ballots, then write "None" on the envelope and place the envelope in the clear folder
 - o **If the envelope has a ballot in it** - envelope should be in a **SEPARATE** plastic ballot bag. place it in the **RED BIN** and record the bag number on the Inspector's Statement for that ward only. The notation on the ballot bag should be bag ___ of ___

- 6 Original Damaged Ballots, Remade Ballots (EL-102, modified brown envelope)**
 - o 2 poll workers and 1 chief inspector sign envelope
 - o If there are no remade ballots, write "None" on the envelope and place the envelope in the clear folder
 - o **If the envelope has a ballot in it** - envelope should be in a **SEPARATE** plastic ballot bag. place it in the **RED BIN** and record the bag number on the Inspector's Statement for that ward only. The notation on the ballot bag should be bag ___ of ___

7 WI Inspector's Certificate of Provisional Ballots (EL-108 & 123r)

No Provisional ballots

- o 2 poll workers & 1 CI sign certificate & put in the clear folder
- o Form 123r – CI initial – page 2
- o Put in clear folder

Voted Provisional ballot

- o If voter has voted a provisional ballot, follow the checklist in the Chief Inspector Binder, ballot is sealed in the provisional envelope and put in the carrier envelope (EL-108). The EL-108 envelope is sealed in a ballot bag
- o Put in red bin

8 Spoiled Ballot Envelope

- o Spoiled ballots must be tallied on the front of the envelope
- o 2 poll workers & 1 CI to sign certification & seal envelope
- o If you have no spoiled ballots, sign the certification & write "None" on the envelope
- o Put in clear folder

9 Used Certificate Envelope of Absentee Electors (EL-103, white envelope)

- o Need 2 poll workers and 1 chief inspector to sign the certification and seal the envelope
- o Put in red bin

10 Absentee Ballot Carrier Envelope Certificate (EL-125 – white sheet)

- o Put in clear folder

Miscellaneous

Election Day Call-In Sheet (Voter # Tracking Sheet) – this is a green sheet used to record when you balance during the day

- o Put in clear folder

Pink Pay Sheet

- o Make sure it's complete & CI signs
- o Put in clear folder

Completed Registration Forms (Election Day Registrations)

- o Put registration forms in the manila envelope marked "Completed Registration Forms" by ward
- o Put in red bin

Voted ballots inside ballot bags:

- o Complete the ballot container certificates before filling the bags
- o Put the voted ballots in ballot bags, do not over fill the ballot bags
- o Record the ballot bag seal number(s) on the Inspectors Statement for all wards
- o Write 1 of ____, 2 of ____, etc. on the bags, including all ballot bags
- o Rubber band the ballots with write-in votes & place them on top of the voted ballots
- o Seal the ballot bags (All ballot bags must be sealed before they are transported to village hall)
- o Put in red bin

Form 3 (EL-104)

Inspectors Statement

Inspectors' Statement

3

We, the undersigned election inspectors, certify the following is a true and correct statement for an election held in the _____ ward(s) of the _____ Village of _____ Menomonee Falls _____ County of _____ (ward number(s)) (Town, Village of City) (Name of Municipality) _____ Waukesha _____, State of Wisconsin, on the _____ day of _____, 20_____. (Name of County) (Day) (Month) (Year)

MUNICIPAL CLERK PROVIDES THE FOLLOWING INFORMATION:

Voting Unit Number _____ Memory Device Serial Number _____
 Tamper-Evident Seal Serial Number _____

THIS SECTION TO BE COMPLETED BY CHIEF INSPECTOR:

VOTING EQUIPMENT/BALLOT CONTAINER CHAIN-OF-CUSTODY RECORD

- Tamper-evident seal number verified by chief inspector (CI): Pre-election _____ Post-election _____ (CI initials) (CI initials)
- Upon sealing the ballot bag or container to which this Inspectors' Statement pertains, **record the number of the tamper-evident seal used for this purpose here:**
 Bag 1: _____ Bag 4: _____ Bag 7: _____
 Bag 2: _____ Bag 5: _____ Bag 8: _____
 Bag 3: _____ Bag 6: _____ Bag 9: _____

THIS SECTION TO BE COMPLETED BY ELECTION INSPECTORS AND VERIFIED BY CHIEF INSPECTOR:

VOTER STATISTICS

Total number of voters (last voter number on poll list) _____ Total number of EDRs _____ (Do not include provisional voters.) (Election Day Registrations)

Number of provisional ballots _____

Total Number of ballots cast/ Number of Optical Scan Ballots _____ (Number of ballots from the tape)

Number of ballots in excess of total number of voters _____ (Tape total – last voter number given)

Signatures of Election Inspectors

Entire Day

Time Worked

_____ to _____
 _____ to _____
 _____ to _____

CERTIFICATION OF CHIEF INSPECTOR

I certify that: I have completed the required training _____ provided by the Wisconsin Elections Commission, and have been duly certified as a Chief Inspector. I serve as the Chief Inspector for the election described above for the time period indicated below.

 (Signature of Chief Inspector) ENTIRE DAY FROM _____ a.m. TO: _____ a.m.
 p.m. p.m.

 (Signature of Chief Inspector) ENTIRE DAY

- ✓ The completed form is retained in the office of the Municipal Clerk.
- ✓ A copy of the completed form is returned to each Clerk with the other election forms.
- ✓ Municipal clerk provides other copies as needed. Wis. Stat. § 7.51.

EL-104 (Rev. 2020-07)

**DO NOT SEAL
 IN BALLOT
 BAG!**

Form 6 (EL-102)


Original Damaged Ballots Envelope

6

ORIGINAL DAMAGED BALLOTS (Original Remade Ballot) Seal with ballots in ballot bag

We certify that the absentee ballots contained in this envelope were rejected by us at the election held in the 1 and 2 Ward(s) of the Town of Menomonee Falls, Waukesha County, Wisconsin on the 7th day of April, 2020

for the reasons shown on the back of each certificate envelope. Each rejected certificate envelope was assigned a number and listed on the Inspectors' Statement (EL-104) prepared and filed by us with the election returns.

_____  _____

_____ } Election Inspectors

Dated this 7th day of April, 2020

☆☆

Election Inspectors

- Ballots of absentee voters which are rejected pursuant to the provisions of §6.88, Wis. Stats., shall be kept in their certificate envelopes and returned enclosed in this carrier envelope to the municipal clerk.
- These ballots may not be counted, and the names of voters may not be entered on the poll list or assigned a number on the registration list.
- Each certificate envelope should be numbered and the reason for rejection listed on the back of the envelope and on the Inspectors' Statement (EL-104).
- This carrier envelope will be returned by the inspectors to the municipal clerk after the polls close. §6.88(3)(b), Wis. Stats.

Municipal and County Clerks

- The municipal clerk is responsible for delivery of this carrier envelope to the county clerk by 4 p.m. on the day following the election if a county, state or federal election is held in conjunction with the election for which these ballots were cast. If there is no county, state or federal election held in conjunction with this election, this envelope shall be kept by the municipal clerk or returned to the clerk responsible for administering the election for which the absentee ballots were cast. §7.51(3)(d), (5), Wis. Stats.
- In the event of a recount, the county clerk or appropriate municipal clerk will return this carrier envelope to the board of canvassers responsible for conducting the recount. §9.01, Wis. Stats.

EL-102 | Rev. 2016-08 | Wisconsin Elections Commission, P.O. Box 7984, Madison, WI, 53707-7984 | 608-261-2028 | web: elections.wi.gov | email: elections@wi.gov

This form is printed on a brown envelope.

Form 7 (EL-108) Wisconsin Inspectors' Cert. of Provisional Ballots

7

WISCONSIN INSPECTORS' CERTIFICATE OF PROVISIONAL BALLOTS

We certify that the provisional ballots contained in this envelope were cast by voters unable to provide the Wisconsin driver license or state identification card number required pursuant to Wis. Stat. § 6.55(2)(a)1., or unable to provide an acceptable form of photo identification pursuant to Wis. Stat. § 6.79 (2)(a), at the election held in

the _____ Ward(s)

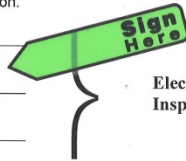
Of the

Town	}	of _____, _____ County, Wisconsin
Village		
City		

On the _____ day of _____,

Each provisional voter was assigned a serial number beginning PV# __. The number was recorded on the registration list, the back of the ballot, the Provisional Ballot Certificate Envelope (EL-123), the Provisional Ballot Reporting Form (EL-123r), the EL-123is "Provisional Voting Information Sheet" for the elector, and listed on the Inspectors' Statement (EL-104) prepared and filed by us with the election returns. Each voter was informed that in order for their ballot to be counted, they must provide the required Wisconsin driver license number or state identification card number or acceptable form of photo ID to the municipal clerk no later than 4:00 p.m. on the Friday following the election. Each voter was given the EL-123is "Provisional Voting Information Sheet" prepared by the Wisconsin Elections Commission.

**MAKE SURE TO
SIGN HERE**



Election
Inspectors

Dated this _____ day of _____,

☆☆

Election Inspectors

- Provisional ballots of voters unable to provide the Wisconsin driver license or state identification card number required by Wis. Stat. §6.55(2)(a)1. or unable to provide an acceptable form of photo identification pursuant to Wis. Stat. § 6.79 (2)(a), shall be kept in their certificate envelopes.
- These ballots may not be counted, unless the voter returns with the required proof of residence, Wisconsin driver license or state identification card number or an acceptable form of photo identification before the polls close.
- The names of provisional voters are assigned a serial number (PV# __) that is recorded on the registration list, the back of the ballot, the Provisional Ballot Certificate Envelope (EL-123), the Provisional Ballot Reporting Form (EL-123r), the EL-123is "Provisional Voting Information Sheet" for the elector, and listed on the Inspectors' Statement (EL-104).
- The back of the ballot should be marked "Section 6.97," voted by the elector, placed in the completed provisional ballot certificate envelope and returned to the election inspectors.
- The inspectors make a notation (including the PV#) that the voter was issued a provisional ballot on the Inspectors' Statement (EL-104).
- The completed provisional ballot certificate envelopes containing the voted ballots are placed in this carrier envelope. This carrier envelope and any other provisional ballot carrier envelopes must also be placed a separate ballot bag, secured with a tamper-evident seal and labeled with "Provisional Ballots."

Municipal Clerks

- The municipal clerk shall promptly notify the appropriate boards of canvassers that the clerk has provisional ballots that may be counted, if the voter provides the missing information or document that caused them to vote provisionally, by 4:00 p.m. on the Friday following the election.

EL-108 | Rev 2020-10 | Wisconsin Elections Commission, P.O. Box 7984, Madison, WI 53707-7984
608-266-8005 | web: elections.wi.gov | mail: elections@wi.gov

This form is printed on a (insert color) envelope.

Form 7 (123r)

Provisional Ballot Reporting Form

Provisional Ballot Reporting Form									
Primary or Election Date: _____ County: Waukesha Municipality: Village of Menomonee Falls Polling Place Location: _____ Reporting Unit: WARD			Reason Codes for Issuing Provisional Ballot: A. Unable or unwilling to provide WI DL/ ID # B. Unable or unwilling to provide acceptable proof of identification				Page ____ of ____		<div style="border: 1px solid black; border-radius: 50%; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 0 auto;"> 7 </div>
Name and Address of Elector	Elector Date of Birth	PV #	Absentee or In-Person Elector	Reason Code	Type of Provisional Documentation Provided	Method of Providing Missing Information (In-Person, Phone, Mail, Fax)	Date and Time Elector Provided Missing Information	Clerk or Election Inspector Name	Voter Number Issued, if Election Day, note "Withdrawn: # on Poll List."
<div style="font-size: 48px; font-weight: bold; opacity: 0.5;">NONE</div>									
The information on this form was communicated to the municipal clerk by:			Chief Inspector Initials: _____			Information on this form was communicated to the relevant canvass boards by:			Initials of person responsible for communication: _____
Telephone _____ In Person _____ Fax _____ Email _____			Date: _____ Time: _____ a.m. p.m.			Telephone _____ In Person _____ Fax _____ Email _____			Date: _____ Time: _____ a.m. p.m.



*Municipal Clerk sends a copy of this form (or information relayed over the telephone) to the County Clerk and WisVote Provider on Election Night.
 EL-123r | Rev. 2020-01 | Wisconsin Elections Commission, P.O. Box 7984, Madison, WI 53707-7984 | 608-266-8005 | web: elections.wi.gov | email: elections@wi.gov

Form 8

Certificate of Spoiled Ballots

8


**CERTIFICATE
OF
SPOILED BALLOTS**

We certify that the spoiled ballots contained in this envelope were examined by us at the election held in the
14 Ward(s)
of the Town Village of Menomonee Falls City Waukesha County, Wisconsin

**MAKE SURE
TO SIGN**

Election
Inspectors

Dated this 2nd day of April, 2019

<small>SAMPLE - MARK WITH HASH MARKS</small> 	<small>SAMPLE - WRITTEN NUMBER OF HASH MARKS</small> Fifteen
---	---

MARK WITH HASH MARKS	TOTAL WRITTEN NUMBER OF HASH MARKS

14-902 Illinois Office Supply and Printing • Ottawa, IL

Form 9 (EL-103)

Used Cert. Envelopes of Absentee Electors

9

USED CERTIFICATE ENVELOPES
OF
ABSENTEE ELECTORS

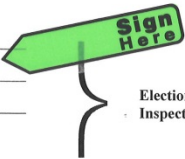
We certify that the used certificate envelopes of absentee ballots contained in this envelope were offered for voting at an election held in the 1 Ward(s)

of the

Town	}	of <u>MENOMONEE FALLS</u> , <u>WAUKESHA</u> County, Wisconsin
Village		
City		

on the 4TH day of NOVEMBER, 2018

The certification on each absentee certificate envelope was executed in compliance with §§6.22, 6.24, 6.87, Wis. Stats. The ballots were placed in the proper ballot containers after a voting number was assigned to the absentee elector's name on the poll list along with an indication that the elector voted absentee.

_____  Election Inspectors

Dated this 4TH day of NOVEMBER, 2018

☆☆

- Election Inspectors or Municipal Board of Absentee Ballot Canvassers (Election Officials)**
- Election officials shall announce the name of each absentee elector.
 - When the election officials find that the certification has been properly executed, and the absentee voter is a qualified elector of the ward and has not voted in the election, they shall assign a voter number to the elector's name on the poll list and the Absentee Ballot log, and enter an indication on the poll list that the elector voted absentee.
 - The election officials shall open the envelope containing the ballots so as not to deface or destroy the certification.
 - The election officials shall remove the ballots and deposit them in the proper ballot containers. §§6.88(3)(a), 7.52(3)(a), Wis. Stats.
 - Used certificate envelopes of absentee voters who have cast ballots shall be placed in this carrier envelope and returned to the municipal clerk after the polls close or upon completion of the absentee ballot canvass. §§7.51(3)(d), 7.52(4)(i), Wis. Stats.

- Municipal and County Clerks**
- The municipal clerk is responsible for delivery of this envelope to the county clerk by 4 p.m. on the day following the election if a county, state or federal election is held in conjunction with the election for which these ballots were cast. If there is no county, state or federal election held in conjunction with this election, this envelope shall be kept by the municipal clerk or returned to the clerk responsible for administering the election for which the absentee ballots were cast. §7.51(3)(d), (5), Wis. Stats.
 - In the event of a recount, the county clerk or appropriate municipal clerk will return this envelope to the board of canvassers responsible for conducting the recount. §9.01, Wis. Stats.

EL-103 | Rev. 2016-08 | Wisconsin Elections Commission, P.O. Box 7984, Madison, WI 53707-7984 | 608-261-2028 | web: elections.wi.gov | email: elections@wi.gov

This form is printed on a white envelope.

Form 10 (EL-125)

Absentee Ballot Carrier Envelope

10

ABSENTEE BALLOT CARRIER ENVELOPE

FROM:

JANICE MOYER

Name of Municipal Clerk

VILLAGE OF MENOMONEE FALLS

Name of Municipality (example: "Town of Smith")

WAUKESHA

County, WISCONSIN

THIS ENVELOPE CONTAINS THE BALLOTS OF ABSENTEE ELECTORS AND MUST BE OPENED IN THE SAME ROOM WHERE VOTES ARE BEING CAST AT THE POLLS DURING POLLING HOURS ON ELECTION DAY OR, IN MUNICIPALITIES WHERE ABSENTEE BALLOTS ARE CANVASSED UNDER S.7.52, STATS., AT A MEETING OF THE MUNICIPAL BOARD OF ABSENTEE BALLOT CANVASSERS UNDER S.7.52, STATS.

Signature of Municipal Clerk

Date

Time of delivery to polling place
(indicate a.m. or p.m.)

TO:

Chief Inspector

(signature of chief inspector receiving absentee ballots)

Date

Time ballots received at
polling place (indicate
a.m. or p.m.)

VILLAGE OF MENOMONEE FALLS

Name of Municipality _____, Wisconsin

GLORIA DEI LUTHERAN CHURCH

Name of Polling Place

W180N7863 TOWN HALL RD

Address of Polling Place

Wards 1 & 2, Aldermanic District(s) _____

EB-125 Absentee Ballot Carrier Envelope (06/2006)
The information on this form is required by S. 6.86(1), Wis. Stats. This form is prescribed by the
Government Accountability Board, P.O. Box 2973, Madison, WI 53701-2973,
608-266-8005, email: gsb@wi.gov, website: http://gsb.wi.gov

This certificate should be attached to any container which is used to transport absentee certificate envelopes to the polling place. The certificate may be made in the form of an envelope, or the certificate may be affixed to another container, such as a box, which may be used to transport absentee certificate envelopes to the polling place.

Board of Canvass

Wis. Stats. 7.53

What does the Board of Canvass do?

- Certifies the municipal election results.

When does the Board of Canvass need to meet?

- Only when there are municipal offices and/or referendum on the ballot
- If a provisional ballot was cast on Election Day

Board of Canvass – cont.

Who makes up the Board of Canvass?

- One polling place – the election inspectors are the Board of Canvass
- More than one polling place – municipal clerk and two other qualified electors of the municipality appointed by the municipal clerk. Municipal clerk must live in the municipality to serve. Cannot be on the ballot
- Cities over 500,000 population – Board of Election Commissioners

Board of Canvass – cont.

When does the Board of Canvass meet?

- One polling place – publicly on election night and reconvene on or before Monday at 9 am if a provisional ballot was cast
- More than one polling place – publicly, no later than 9 am the Monday following the election

Board of Canvass – cont.

Public Notice

- Type D Notice includes Board of Canvass notice
- More than one polling place – create an agenda

Canvass Reports

Form EL-106 - Wisconsin Election Commission website

- Complete form manually
- or
- Canvass button on Wisconsin Election Commission website. Use WisVote username and password to access

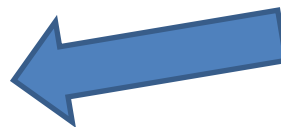
Canvass Reports – cont.

Online Election Management Links

Date: Tue, 02/05/2019 - 18:00

Here is a set of quick-link buttons for online election management applications. Included are WisVote (Election Management), Canvass (CRS), MyVote Wisconsin, BADGER Voters, and Access Elections.

CLICK ON THESE BUTTONS FOR EASY ACCESS.



Canvass Reports – cont.

Using the Canvass Reporting System

- After logging in, go to reports, then select Canvass Municipality Report – EL-106
- Next select the election, continue to make selections
- Export report

Canvass Reports – cont.

From Wisconsin Election Commission regarding use of the online Canvass Reporting System

- The EL-106 Report in the Canvass Reporting System and the Canvass System in general does not work well for municipalities that have territory in more than one county
- If a municipality is going to use Canvass and the Municipal EL-106 Report, they should let their county clerk know so that the county is not surprised by a municipality making updates to local results.
- Canvass does not do well when there is more than one winner as in the case of a Primary or what we at WEC call “combined positions” where the contest is vote for not more than xx.
- We do hope to retire the Canvass System and create or resurrect the Election Results module of WisVote and we hope to have a report similar to the Municipal EL-106 but better when we re-launch the Election Results module.

Board of Canvass Duties

BOARD OF CANVASS DUTIES – Village Offices Only

1. Verify tamper evident seals from the DS-200 have been recorded on the Inspector's Statements for each ward and verified by the CI beginning and end of Election Day, note in the minutes.
2. Check Inspector's Statement for any irregularities.
3. Make sure total ballots counted on results tape equals the last voter number on the poll list certification.
4. Verify last voter # listed and page # listed on poll list certification is correct.
5. Verify tape totals for each candidate against the Canvass Report EL-106. Add Central Count and Polling Location totals together.

Provisional Ballots – see Election Day Manual for procedure

AFTER BOARD OF CANVASS

Print Certificate of Election and Oath of Office. Mail after the recount period has ended (Wis. Stats. 9.01(1)(a)1 - three business days after the last meeting of the BOC). Also, mail a copy of the Summary Statement to each candidate, whether they won or lost.

WisVote – enter office holders into WisVote (located in Post-Election)

Notifying Candidates

Who Won! How and when to notify candidates. Wis. Stats. 7.53 (4)

- Notification after deadline for filing for a recount has passed
- Recount deadline is 3rd business day at 5 pm after Board of Canvass adjourns
- Clerk issues a certificate of election to the winning candidate

EL-106 Municipal Board of Canvass (MBOC) Statement

Board of Canvassers Report Tabular Statement of Votes Cast

_____, Wisconsin
(Insert Municipality and County, County Canvass insert County Only)

(Type of Election) _____ Election _____ (Date of Election)

<i>(For County Use Only)</i> For a Partisan Primary, insert political party:			
Office:			
Reporting Units	Candidates	Votes Cast	Scattering (for Counties only)
Total Votes Cast-Candidates:			
Total Votes Cast-Office:			

EL-106 Continued

Certification of the Board of Canvassers

We, the undersigned, certify that we are the members of the Board of Canvassers for

_____ (insert municipality and county, if county canvass insert county only)

We certify that the attached Tabular Statement of Votes Cast and Summary Statement of the Board of Canvassers, canvassed and prepared by us, are correct and true as compiled from the original returns made to the

_____ Clerk.
(County, Municipal, School District)

We further determine and certify that the following persons received the greatest and the next to greatest (for primary only) number of votes for the respective office for which each was a

candidate on _____
(Insert date of primary or election)

OFFICE
(Title of Office)

HIGHEST CANDIDATE
(Name of Winning Candidate)

**SECOND
HIGHEST CANDIDATE**
(Name of Second Highest Candidate)
(For Primary Only)

BOARD OF CANVASSERS

- (1) _____
- (2) _____
- (3) _____
- (4) _____
- (5) _____

(Date)

This document is signed by:

For Municipal Elections

- The inspectors when there is only one polling place and one set of election results. s.7.53(1), Stats.
- The municipal board of canvassers when there are 2 or more reporting units. s.7.53(2)(a), Stats.

For State and County Elections

- The county board of canvassers. s.7.60(2), Stats.

EL-106 Continued

Summary Statement of the Board of Canvassers

_____ Election _____,
(Name of Election) (Date of Election)

The total number of votes cast for _____ was _____
of which (insert office)

_____ received _____
(candidate's name)

_____ received _____
(candidate's name)

_____ received _____
(candidate's name)

Scattering (for county only) received _____

The total number of votes cast for _____ was _____
of which (insert office)

_____ received _____
(candidate's name)

_____ received _____
(candidate's name)

_____ received _____
(candidate's name)

Scattering (for county only) received _____

The total number of votes cast for _____ was _____
of which (insert office)

_____ received _____
(candidate's name)

_____ received _____
(candidate's name)

_____ received _____
(candidate's name)

Scattering (for county only) received _____

EL-106P MBOC

STATEMENT OF THE MUNICIPAL CLERK IF NO PROVISIONAL BALLOTS WERE REHABILITATED BETWEEN 8 P.M. ELECTION NIGHT AND 4 P.M. ON THE FRIDAY AFTER THE ELECTION

Reconciliation of Provisional Ballots Processed

_____, _____ Reporting Unit: _____
(Date of Primary or Election) (Wards in Reporting Unit)

No provisional ballots were rehabilitated. Election night results stand.

*CERTIFICATION OF MUNICIPAL CLERK

(If no provisional ballots rehabilitated by deadline)

I, the undersigned, certify that I am the Municipal Clerk for

(insert municipality and county)

I certify that no provisional ballots were rehabilitated after the close of the polls and before 4 p.m. on the Friday after the election. I further certify that the results of the municipal election certified on Election Night by the Municipal Board of Canvassers are the official election results.

_____, Clerk _____
(Name of Municipal Clerk) (Date)



To: Tom Schnettler
Michael Zimmermann
Michael Wandschneider, Jr.
Brian Post

From: Cindi Gamb, Deputy Clerk-Treasurer

Date: April 8, 2021

Subject: Spring Election

Enclosed is your Certificate of Election. There were 772 Village residents who voted on April 6, 2021. The following lists the total votes cast for Village President and Trustee:

Village President

Thomas R. Schnettler	597
----------------------	-----

Village Trustee

Mike Zimmermann	513
Brian J. Post	492
Michael Wandschneider, Jr.	517

Please note on the Certificate of Election that your term begins on April 20, 2021.

Certificate of Election

STATE OF WISCONSIN)
) SS.
VILLAGE OF KOHLER)

I, Laurie Lindow, Clerk-Treasurer of the Village of Kohler of the State of Wisconsin, certify that

Thomas R. Schnettler

as appears from the official canvass of the votes cast at the Spring Election held in Kohler, Wisconsin, on April 6, 2021, was duly elected Village President to hold office for a two year term, commencing on April 20, 2021, and ending on April 18, 2023.

IN TESTIMONY WHEREOF, I have set
my hand and affixed the Seal of the
Village of Kohler, this 8th day of April, 2021.

Cindi Gamb, Deputy Clerk-Treasurer

BOARD OF CANVASS – PUBLIC NOTICE



VILLAGE OF MENOMONEE FALLS NOTICE OF PUBLIC MEETING

www.menomonee-falls.org

NOTICE OF MUNICIPAL BOARD OF CANVASS

**Tuesday, April 14, 2020
9:00 a.m.**

**Menomonee Falls Village Hall
W156N8480 Pilgrim Road
Menomonee Falls, Wisconsin**

The Board of Canvassers will convene in open session at the Menomonee Falls Village Hall, W156N8480 Pilgrim Rd., Menomonee Falls, in the Village Board Room #2245 at 9:00 a.m. The purpose of the meeting of the Board of Canvassers is to certify the results for the Village of Menomonee Falls offices from the April 7, 2020 Presidential Preference Primary and Spring Election.

No qualified individual with a disability shall, by reason of that disability, be excluded from participation in or be denied benefits of the services, programs, or activities of the Village of Menomonee Falls, or be subject to discrimination by the Village. If you are disabled and require special accommodation, please advise the Village Clerk's Office at (262) 532-4200 no later than 5 days before the scheduled meeting or activity.

BOARD OF CANVASS - MINUTES

Village of Menomonee Falls
Municipal Board of Canvass
Election Date: April 7, 2020

The Village of Menomonee Falls Municipal Board of Canvass convened on April 14, 2020 at 9:53 a.m.

Members present:
Joan Hintze
Mary Russart
Susanne Bowen

The Board of Canvass reviewed the Inspector's Statements for Wards 1 through 23 and verified that tamper evident seals on the DS-200 voting equipment were in place before the polls opened and after the polls closed on April 13, 2020. Seal numbers were listed and chief inspectors initialed the Inspector's Statements.

The Board of Canvass reviewed the Inspector's Statement Incident Logs for Wards 1 through 11 and 13 through 23 and verified the number of Rejected Absentee Ballot. There were no Rejected Absentee Ballots for Ward 12.

The Inspector's Statements were reviewed for any irregularities.

Board of Canvass Noted:

Ward 14: During processing absentee ballots after election day, the ballot jammed and was counted. The jam was fixed and the ballot was accidentally put through a second time. This incident was recorded two times on the Inspector's Statement. The results tape was adjusted for candidates listed below:

Presidential Preference Vote Democratic - (334 - 1 = 333)
Democratic President of United States Joe Biden (275 - 1 = 274)
Justice of Supreme Court Jill J. Karofsky (362 - 1 = 361)
Court of Appeals Judge, District 2 Lisa Neubauer (380 - 1 = 379)
Circuit Court Judge, Branch 5 Sarah A. Ponath (363 - 1 = 362)
County Supervisor, District 5 Timothy Dondlinger (542 - 1 = 541)
Village Trustee Seat #1 Danial Schwind - (352 - 1 = 351)
Village Trustee Seat #2 Randy Van Alstyne - (452 - 1 = 451)
Village Trustee Seat #3 Tim Newman - (491 - 1 = 490)
Municipal Judge Bradley W. Matthiesen (543 - 1 = 542)
School Board Member Melinda McShane (385 - 1 = 384)
School Board Member Mark A. Nadolski (338 - 1 = 337)
State Referendum Yes (655 - 1 = 654)

The Voter Statistic numbers were reviewed on the Inspector's Statements for Wards 1 through 23. The total votes cast on the DS200 machine tapes were compared with the Poll Books.

Ballots in excess of total number of voters:

BOARD OF CANVASS - MINUTES

Wards	Poll Book	DS200	Difference
1	827	829	+2
5	456	457	+1
6	622	623	+1
12	348	351	+3
14	849	850	+1
15	803	804	+1
16	386	388	+2
17	782	781	-1
18	720	721	+1
19	797	798	+1
23	643	644	+1

All other wards, poll book numbers agreed with the DS200 result tapes.

Ward 3: A voter registered and resides in Ward 12 but voted in Ward 3.

Ward 10: Voter #390 signed wrong line in poll book.

Ward 11: Voter #303 registered under new last name Williams but still in poll book with maiden name Brown. The records will need to be merged in WisVote.

Ward 14: Voter #631 new voter registration did not sign poll book.

Ward 13: Voter #496, page 112 did not sign poll book.

Ward 18: Voter #466 did not sign poll book.

Ward 21: One curbside voter.

Ward 23: Voter #488 ballot was not accepted by the DS200 machine, voter left the polls. At the poll list table, the poll workers crossed out #488 for the voter and used #488 for the next voter.

The Board of Canvass Recessed at 12:30 p.m.

The Board of Canvass Reconvened at 1:15 pm.

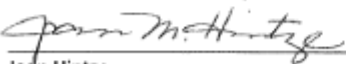
The members signed the Summary Statement of the Board of Canvassers.

The Board noted that there were no provisional ballots cast on April 7, 2020.

Joan Hintze made a motion to adjourn; Susanne Bowen seconded.

The Board adjourned at 1:30 p.m. on April 14, 2020.


Signed: Board of Canvass Members



Joan Hintze



Mary Russart



Susanne Bowen

SUMMARY STATEMENT BOARD OF CANVASS

SUMMARY STATEMENT OF THE BOARD OF CANVASSERS

The total number of votes cast for the **Menomonee Falls Village Trustee 1**
was **11,555**

of which	Daniel Schwind	received	5,000
	Katie Kress	received	6,516
	SCATTERING	received	39

Certification of the Board of Canvassers

We, the undersigned, certify that we are the members of the Board of Canvassers for VILLAGE OF MENOMONEE FALLS - WAUKESHA COUNTY Municipality.

We certify that the attached tabular statement of Votes Cast and Summary Statement of the Board of Canvassers, canvassed and prepared by us, are correct and true as compiled from the original returns made to the VILLAGE OF MENOMONEE FALLS - WAUKESHA COUNTY

We further determine and certify that the following person received the greatest number of votes for the respective office for which each was a candidate on 4/7/2020.

<u>OFFICE</u>	<u>HIGHEST CANDIDATE</u>
Menomonee Falls Village Trustee 1	Katie Kress

BOARD OF CANVASSERS

(1) Mary Ruseart (2) Deanne Roman
(3) Jan M. Hartig

(Date) Tuesday, April 14, 2020

SUMMARY STATEMENT BOARD OF CANVASS

Menomonee Falls Village Trustee 1

VILLAGE OF MENOMONEE FALLS - WAUKESHA

2020 Spring Election and
Presidential Preference Vote

4/7/2020

Municipality	Reporting Unit	Daniel Schwind	Katie Kress	SCATTERING
Village of MENOMONEE FALLS	Ward 1	287	386	2
Village of MENOMONEE FALLS	Ward 2	212	237	3
Village of MENOMONEE FALLS	Ward 3	221	313	1
Village of MENOMONEE FALLS	Ward 4	104	170	1
Village of MENOMONEE FALLS	Ward 5	153	233	1
Village of MENOMONEE FALLS	Ward 6	215	300	1
Village of MENOMONEE FALLS	Ward 7	84	132	0
Village of MENOMONEE FALLS	Ward 8	191	206	2
Village of MENOMONEE FALLS	Ward 9	179	201	3
Village of MENOMONEE FALLS	Ward 10	202	238	3
Village of MENOMONEE FALLS	Ward 11	182	220	1
Village of MENOMONEE FALLS	Ward 12	122	174	1
Village of MENOMONEE FALLS	Ward 13	322	343	3
Village of MENOMONEE FALLS	Ward 14	351	411	1
Village of MENOMONEE FALLS	Ward 15	305	411	0
Village of MENOMONEE FALLS	Ward 16	149	199	0
Village of MENOMONEE FALLS	Ward 17	320	349	2
Village of MENOMONEE FALLS	Ward 18	270	349	1
Village of MENOMONEE FALLS	Ward 19	258	399	2
Village of MENOMONEE FALLS	Ward 20	236	365	6
Village of MENOMONEE FALLS	Ward 21	255	368	0
Village of MENOMONEE FALLS	Ward 22	150	192	2
Village of MENOMONEE FALLS	Ward 23	222	320	1
Total		5,000	6,516	39

CERTIFICATE OF ELECTION

CERTIFICATE OF ELECTION

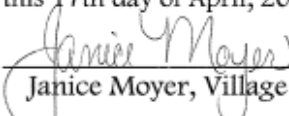
Awarded to
KATIE KRESS

STATE OF WISCONSIN
VILLAGE OF MENOMONEE FALLS, SS.
WAUKESHA COUNTY

I, Janice Moyer, Village Clerk of the Village of Menomonee Falls, do hereby certify that at the Municipal Election held in said Village on the 7th day of April, 2020, you, **Katie Kress**, were by the greatest number of votes elected to the office of Village Trustee, Seat 1, of said Village for the term of three years commencing on the 21st day of April, 2020.



Given under my hand and official seal of the
Village of Menomonee Falls, Wisconsin
this 17th day of April, 2020.



Janice Moyer, Village Clerk

Questions ???