



Facility Rental Rates

The UW–Green Bay, Manitowoc Campus is designed to accommodate a wide range of individual, corporate, and community activities. The university staff is committed to providing optimal facility options for events.

A Facility Rental Form must be turned in to reserve space. Space is reserved on a first-come, first-serve basis.

1. Reservations will require payment no less than one week prior to the event.
2. Staffing charges apply when rentals occur outside of posted hours.
3. A clean-up fee may be applied for excessive cleaning services required in the facility or with equipment.
4. Any damage to the facility/equipment will be charged to the organization or responsible person.
5. Provide Certificate of Insurance, W-9, and Form S-211 (if applicable).

To inquire about facility availability and rental rates, contact Wendi Holschbach at (920) 663-7350 or holschbw@uwgb.edu.

LEASED AREA	NON-PROFIT		OTHER	
	HOURLY	DAILY (6 hrs. +)	HOURLY	DAILY (6 hrs. +)
SMART Classroom	\$25	\$150	\$50	\$300
Conference Room (F134/ 9) w/ Skype	\$15	\$90	\$25	\$150
Distance Education (F137/18)	\$35	\$210	\$50	\$300
Distance Education Computer Lab (F139/30)	\$40	\$240	\$75	\$450
Commons*	\$30	\$180	\$45	\$270
Student Lounge	\$25	\$150	\$45	\$270
Theatre Presentation	\$45	\$270	\$65	\$390
Theatre Production (Performances w/ scene shop, ticket booth)	\$50	\$350	\$100	\$600
Music Room with piano (L112)	\$25	\$150	\$50	\$300
Art Classrooms	\$15	\$90	\$25	\$150
Gymnasium	\$50	\$300	\$75	\$450
Outdoor Field Space East (Lake view)	\$35	\$210	\$75	\$450
Outdoor Field Space West	\$35	\$210	\$75	\$450
Weight Room	\$25	\$150	\$50	\$300
Locker Room	\$10	\$60	\$15	\$90
TECHNOLOGY & EQUIPMENT FEES	NON-PROFIT		OTHER	
	HOURLY	DAILY (6 hrs. +)	HOURLY	DAILY (6 hrs. +)
Microphone(s): Wireless, hand-held, lavalier	\$5	\$30	\$8	\$48
Soundbooth	\$10	\$60	\$15	\$90
Overhead Projector	\$10	\$60	\$15	\$90
Cart w/ PC, Projector, and DVD Player	\$15	\$90	\$25	\$150
SERVICE FEES	NON-PROFIT		OTHER	
	HOURLY	DAILY (6 hrs. +)	HOURLY	DAILY (6 hrs. +)
IT Staff	TBD	-	TBD	-
Facility Supervisor	\$50	-	\$50	-