Filling out Forms in BP Logix is like completing most online forms and should be possible on desktop and mobile devices. For best user experience please use Chrome, IE, Edge, Safari. Firefox is not recommended.

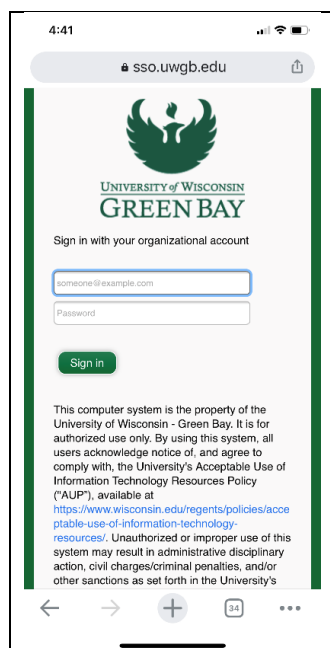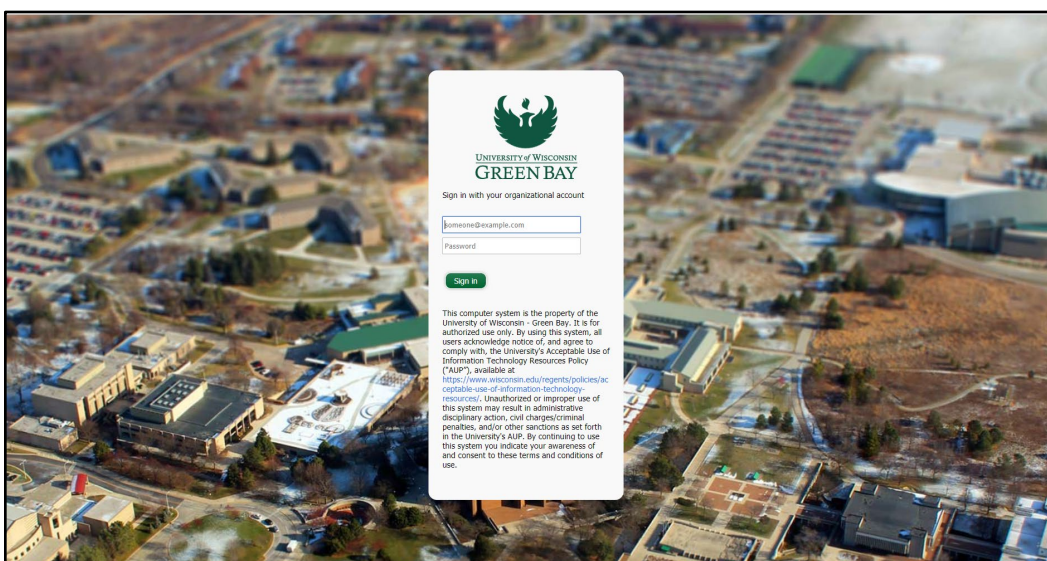Remember to also turn off Pop-up Blockers on your browsers.

Employee:

Step 1: To fill out a new Questionnaire form: <Student Screening Questionnaire>

To Log in directly to BP Logix: <Home Dashboard> When you log in, you will see a Task List where you can open your application and continue working where you left off.
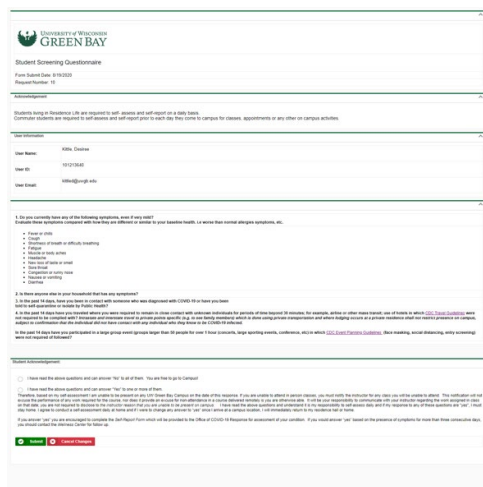
Step 2: Login using your Network Credentials

Mobile View: Desktop:

Step 3: Fill out the Form

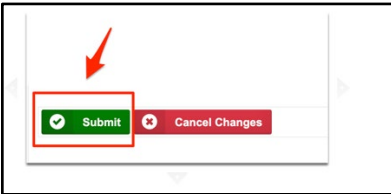Following Information will be automatically populated in the form, confirm they are correct:
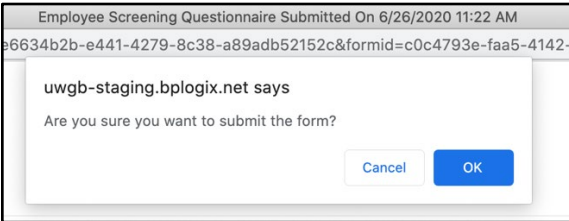
User Name:
User ID:
Email Address:

Student Acknowledgment: Please read and mark a Checkbox.
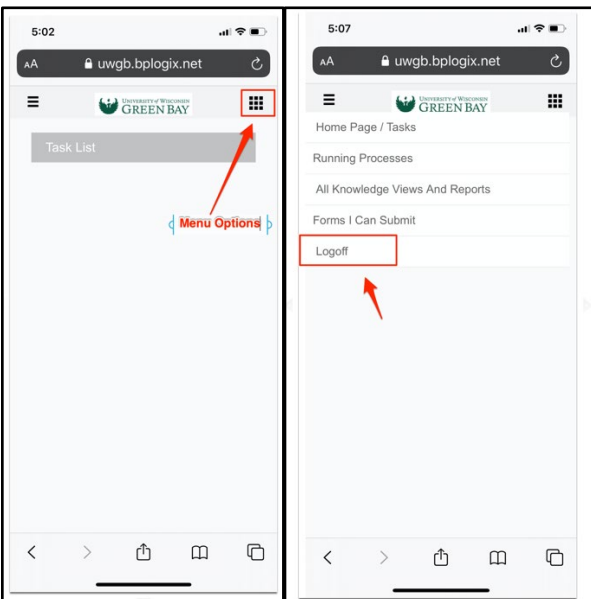
Step 5: Click **Submit**

You will see a confirmation pop-up window on top of your screen, click OK:
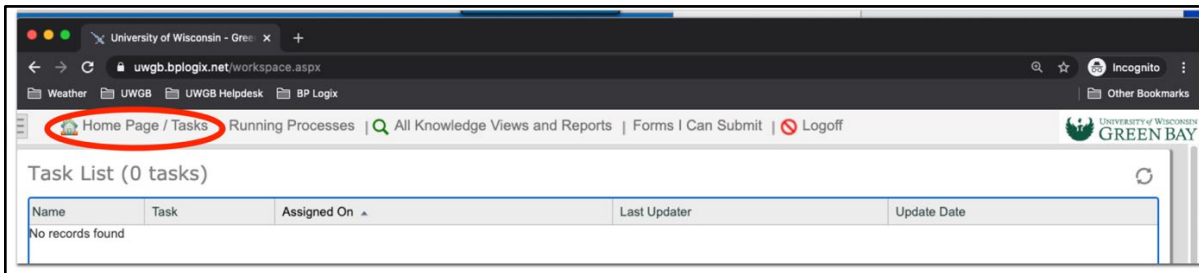

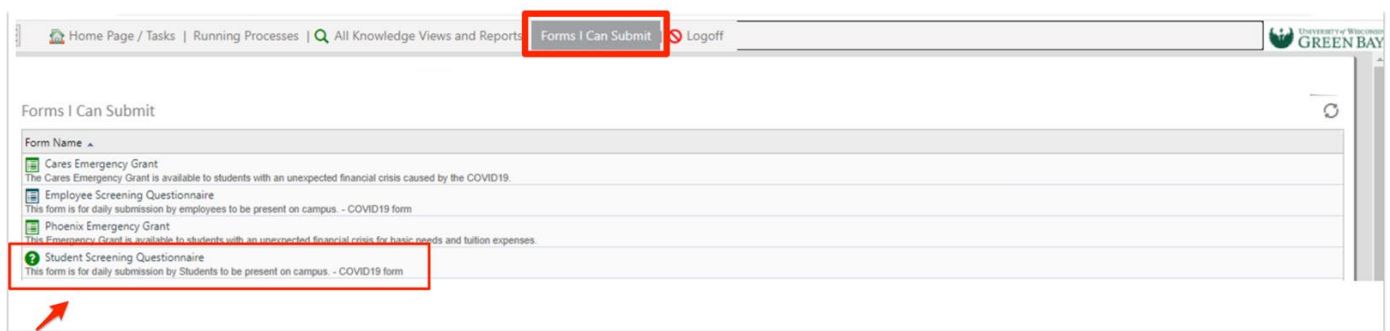Then, please click "Logoff"

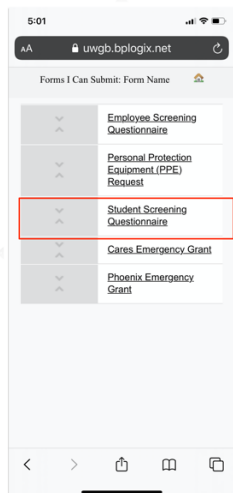Mobile View:

Other Buttons/Screens:

Dashboard Home Screen: This will show your Tasks List which will be empty, look for Forms I can Submit Tab.

Forms I Can Submit Tab: If you log into BP Logix Dashboard and want to submit the form from here.

Mobile View:

If you have technical questions, problems logging in or getting access to the form, please contact help desk at (920)-465-2309 helpdesk@uwgb.edu.

Questions or concerns regarding the form content, please contact the UWGB Office of COVID Response at covidresponse@uwgb.edu or by calling 920-465-5060.