SUFAC Meeting Minutes

November 19th, 2020 5:15pm

Virtual Meeting

1. Call to Order
	1. Chair called meeting to order at 5:16 PM
2. Roll Call
	1. Members Present: Reese Eckenrod-Snyder, Haley Marks, Tanner Marvin, Sierra Miller, Riley Drew, Ester Nalukwago, John Landrum, Guillermo Gomez, Lea Truttmann, Tristan Kendrick, Connor Jackson
3. Recognition of Guests
	1. Rania Jones, BSU
	2. Brooke Poarch, Sheepshead Review
	3. Rachel Sankey, Sheepshead Review
	4. August Wiegman, Sheepshead Review
4. Approval of Agenda
	1. Reese entertained motion to approve agenda. Moved by Sierra, seconded by Riley. Voice Vote. Consent called. Motion passes.
5. Approval of Minutes
	1. Reese entertained motion to approve agenda. Moved by Riley, seconded by Tanner. Voice Vote. Consent called. Motion passes.
6. Reports
	1. OFO: $34,958.09 committed and $1,500 in org startup
	2. Liaison: Reem Edan is performing on 11/19 at 7pm virtually, yarn hanging was earlier today, and fall semester break is next week
	3. Senate: New senate member, and Chief of Police talked about what University Police does on campus, reaching out to satellite campuses on how they are doing
	4. SGA Exec: Passed the joint covid resolution and there has been political momentum outside of the letter and SGA might send another letter depending on how that goes, and doing an interview on the composter that SGA got last year with WBAY
	5. Vice Chair: Emailed orgs presenting on budgets to get last minute questioned answered
	6. Chair: When finalizing budget for MSA and Sigma Tau Delta we realized they don’t need to present so there are less orgs tonight, reallocation for BSU this week
7. New Business
	1. BSU – Total Request = $12,532.86
		1. Committed
			1. General Supplies expected cost $1,470
				1. Binders, notebooks, pens, folders, posters, post-its
			2. Digicopy expected cost $400
				1. Posters for fundraising, Black History Month, Privilege Week, Social Justice event
		2. Contractual
			1. Black History Month Entertainment 1 expected cost $1,200
			2. Soul Food Speaker expected cost $500
			3. Kwanzaa Speaker expected cost $500
			4. Black Entertainment expected cost $1,000
			5. Social Justice Speaker (fall) expected cost $250
			6. Social Justice Speaker (spring) expected cost $0
		3. Food
			1. Soul Food expected cost $1,300
				1. African dishes, fried chicken, cajun catfish, candied yams, mac and cheese, collard greens, cornbread, lemonade, water
			2. Kwanzaa expected cost $700
				1. Fruit trays, sweet tea, banana pudding, fruit punch, mac and cheese, chicken, cornbread, collard greens, beignets
			3. Kickoff/Special Meeting 1 expected cost $160
			4. Social Justice Event expected cost $70
			5. Kick off event (spring) expected cost $150
			6. Black Entertainment Event expected cost $150
		4. Travel
			1. Black Holocaust Museum
				1. SUFAC contribution $232
			2. National BSU Conference
				1. SUFAC contribution $2,828.67
			3. Black Entertainment
				1. SUFAC contribution $536
			4. Women’s Leadership Conference
				1. SUFAC contribution $936
		5. Questions/Comments
			1. Reese: the candy in OrgSmorg is that for one or both semesters?
				1. Answer: just one semester, fall
				2. Did you want it for both semesters?

Yes

* + - 1. Reese: what is this members meeting about?
				1. That is just for the kickoff every September
				2. But you have it in events, can I remove it?

Yes, you can remove it from S&E

* + - 1. Ester: Do you have the same speaker for each event or is it different based on topic?
				1. They will be different depending on the topic
			2. Sierra: would the general supplies be for members and where would it be kept?
				1. It would be for the e-board to stay organized for when events start getting planned and would be kept in BSU storage
			3. Haley: $200 seems a lot for binders and such, do you know how much is spent on that?
				1. Answer: it is what was asked for last year so that is what I went with this year
				2. Haley: how many are on your e-board?

Answer: 6

* + - 1. Sierra: For the general supplies that is also $200, is there a reason you can’t use the stuff from the poster room that is available to all students and they have most all listed
				1. Thank you for telling me about that resource because I did not know, so that can lower the number
				2. Reese: lets put it at $50 and we can leave it in in case you need anything not provided

Answer: that sounds good

* + - 1. Haley: For the spring event it is at $160, would it be okay to drop it down to $150 to put it in guidelines?
				1. Yes that is okay
			2. Reese: you have no transportation budget for the national conference, did you want one or are you using personal vehicles?
				1. Yes, I’d like to add transportation to the budget
			3. Haley: For the women’s leadership conference, did you mention going with Women of Color?
				1. Yes, we are planning a collab with them
				2. Follow up: The travel request is only for BSU members, and Women of Color will have their travel request separate?
				3. Answer: Yes, they would have their own travel funding request
			4. Haley: For the Black Holocaust trip, if there is an entrance fee you can come back to SUFAC and we can cover those fees under registration
				1. Answer: That sounds good!
	1. Sheepshead – Total Request = $10,710
		1. Committed
			1. General Supplies expected cost $300
				1. 4 boxes of 10” by 13” paper, laserjet printer ink
			2. Digicopy expected cost $150
				1. Posters for launch party, bookmarks, promotional flyers
			3. Sheepshead Review Fall 2021 expected cost $4,980
			4. Sheepshead Review Spring 2022 expected cost $4,980
		2. Food
			1. Fall semester Launch Party expected cost $150
			2. Spring semester Launch Party expected cost $150
		3. Questions/Comments
			1. Sierra: where does the $20 revenue come from?
				1. There is a library that pays for two copies of the publication but everywhere else gets it free
			2. Haley: virtual version of launch party, I noticed there was no postage for sending the publication. Were you not going to need postage?
				1. Answer: we were going to outsource postage
			3. Sierra: do you happen to have a statistic on how many UWGB students submitted entries?
				1. Yes, there is at least one in each genre category
			4. Haley: I am assuming you are asking for an exception on the committed section to print the publication?
				1. Answer: yes, this is the minimum amount to print all copies needed
			5. Haley: How did you come to the decision to print 500 copies
				1. Answer: we give 2 copies to every contributor, editor and then the rest is distributed among campus
			6. Reese: State law is that SUFAC funding cannot be used for any credit-giving activity, my question is to check to make sure this funding won’t go to towards member’s grades
				1. Answer: yes, this is for the org, and our class is separate
			7. Sierra: What is the non-student expected people?
				1. Contributors who aren’t students and student parents and such
	2. SGA – Total Request = $56,875.71
		1. Committed
			1. General Supplies expected cost $100
				1. Pens, notepads, paper, markers
			2. Digicopy expected cost $400
				1. Posters, handouts
			3. Postage expected cost $5
				1. Sending lettters
			4. Computer expected cost $5,635
				1. 7 computers in total
			5. OrgSmorg expected cost $225
			6. Name Tags expected cost $100
			7. Business cards expected cost $50
		2. Salaries and Scholarships
			1. President expected cost $5,500
			2. Vice President expected cost $4,400
			3. Speaker of the Senate expected cost $3,300
			4. SUFAC Chair expected cost $4,150
			5. SUFAC Vice Chair expected cost $3,700
			6. Committee Chairs expected cost $12,320
			7. Chief Justice expected cost $1,450
			8. Administrative assistant expected cost $1,760
			9. Associate Justices expected cost $3,200
		3. Contractual
			1. Committee Chair Programming expected cost $2,000
			2. Transcribing Services expected cost $250
			3. Web Support expected cost $4,000
		4. Food
			1. Decision Day expected cost $500
				1. Meals provided for SUFAC members for D-Day
			2. Pass the Gavel expected cost $1,000
				1. Meals provided to current and future executives
			3. Initial Fall Senate Meeting expected cost $150
			4. Initial Spring Senate Meeting expected cost $150
			5. Executive Board Retreat expected cost $150
		5. Travel
			1. UW System Student Reps Meeting
				1. SUFAC contribution $297.63
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			6. UW System Student Reps Meeting
				1. SUFAC contribution $297.63
			7. UW System Student Reps Meeting
				1. SUFAC contribution $297.63
			8. UW Marinette Visit
				1. SUFAC contribution $120.33
			9. UW Manitowoc Visit
				1. SUFAC contribution $70.80
			10. UW Sheboygan Visit
				1. SUFAC contribution $70.80
		6. Questions/Comments
			1. Haley: starting from committed, are you asking for an exception for committed items?
				1. Answer: yes, in the past we have asked for exceptions because we are a large organization and representative of the school
			2. Haley: in contractual, for web support, are we not sure exactly who is doing these tasks and who we are paying?
				1. Answer: we are still unsure, we have been trying to figure it out. If it is taken off that is probably fine, but if we need it we will come back to SUFAC to ask for it
				2. Haley: we will probably revisit it before D-Day, also are you asking for an exception?

Answer: yes

* + - 1. Haley: are you asking for an exception on dollar amount for food?
				1. Answer: yes
			2. Haley: are you asking for an exception on number of trips you will take?
				1. Answer: yes
			3. Riley: can you tell me more about the computer fees?
				1. Answer: these are computers we already own in the SGA suites, so we have to pay for networking fee and maintenance on the computers
			4. Tristan: are these events all set in stone to be in person or with covid a factor is there potential for it to be virtual?
				1. Answer: this budget is for 2021-2022, they are set as in person normally but it is not set in stone
				2. Follow up, what happens if it is virtual and the money isn’t used?
				3. Haley: if an org doesn’t use all money given them then it is put into SUFAC reserves
1. Discussion
	1. BSU
		1. Committed
			1. Looks good and within guidelines
		2. Contractual
			1. Looks good and within guidelines
		3. Food
			1. Exception requested but traditionally SUFAC has granted it due to Soul Food and Kwanzaa has such a large draw from students and community
			2. Not within guidelines but looks good
		4. Travel
			1. Looks good and within guidelines
	2. Sheepshead
		1. Committed
			1. G: The only thing I am questioning is the class that coincides with this org. I know they are separate, but one would not exist without the other
			2. Reese: Haley and I have had some discussions with the org’s leadership and advisor about the blurred lines and I would say those conversations are ongoing so I would want to proceed as normal and if something comes up we can bring it up on D-Day
			3. Sierra: I don’t know how I feel about sharing their work and knowing that a virtual copy is available and printing isn’t needed
			4. Reese: I also thought it interesting they don’t charge a submission feel like other journals that struck me as odd
			5. Connor: A concern I have is there are more non-student contributors for a student org that is paid for with student fees
				1. Reese: I know that last year the same thing came up and the percentage of student contribution was low and their response last year was it was more about the students in the org getting printing experience and not submission experience
			6. Haley: In the virtual world it makes sense to grow interest in high school students and interacting with people the world over and to me that seems understandable in a virtual format but I find issue with printing journals without it being 100% UWGB student focused when using student fees. I just am not sure it is in the best interest with student fees and with the virtual format I think it accentuates that issue
			7. Reese: How is it different to send out the journal for Sheepshead and a different org wanted to give books to non UWGB students and we denied the funding request?
			8. Sierra: A part of the process is being able to share their work and the entire org project is for physical printing of journals and it is good advertising for UWGB to get our name out
			9. Haley: A part of their mission statement is providing students with a complete experience in designing, picking articles, and printing and distributing journals so part of the org mission is to print UWGB submissions but to learn the process of printing and producing to get them experience in that world and to show something that they worked on
			10. Tristan: I believe she also said in her presentation that she gives the journal print to local coffee shops and other local bookstores; would we ask them to switch to the virtual version?
			11. Tanner: Printing the book has a certain artistic value that is important just like choosing the format of it
			12. Tristan: what would push me to say yes is that I would like to see an increase in UWGB students contributing to the journal than the other submissions
			13. John: Past SUFAC boards have suggested printing less and less and its not really possible with overall printing costs to be most beneficial
			14. Tanner: for the people in the org, there is a big difference in being able to hold a book you helped make
			15. Reese: lets do a straw pull on what everyone is feeling in favor of voting yes on exception raise hand in teams
				1. Vote 2-4 in favor
			16. Haley: I am still debating back and forth and still thinking about it from all angles so I am open to further discussion or new ideas but my mind is not made up right now
			17. Riley: To change my mind I would want to see proof on UWGB students increase in contribution by making non students pay a fee or something to make it more attached to our school
				1. Haley: They do have a section that is specifically for UWGB students only
			18. Lea: you may want to clarify when talking about doing blind submissions if they are students and they are looking at qualifications they are choosing based on quality so that might be part of the problem on student contributors. I’d also prefer a book in my hand over an online pdf or kindle
			19. Reese: we will go back to the org and tell them what we talked about and then they can answer our questions and we can discuss again in a couple weeks
		2. Food
			1. Looks good and within guidelines
	3. SGA
		1. Committed
			1. Exception requested because they are paying for computers which is required to do their jobs
			2. Haley: not within guidelines but looks good
		2. Salaries and Scholarships
			1. Tristan: question about decrease in Chief Justice, did G say the person was on board with this?
				1. Reese: yes, the people involved said he is on board with it
			2. Haley: looks good and within guidelines
		3. Contractual
			1. Exception requested, but if they potentially don’t need web support it would be in guidelines
			2. Haley: not within guidelines but looks good
		4. Food
			1. Exception requested for number of events and cost per
			2. Riley: not within guidelines but looks good
		5. Travel
			1. Exception requested for number of trips but money is within guidelines
			2. Riley: why is there a number limit on trips
				1. John: it is an artifact from many years ago, I do not remember the reason why
			3. Lea: Why does general supply say $475?
				1. The $100 for office supplies and then names tags and business cards for OrgSmorg
				2. Lea: Just a point they had over $400 in general supplies last year and previous years for ink cartridges for SGA and SUFAC computer, I don’t think those numbers are very accurate and they also are not including the raffle license renewals that also comes out of general supplies, and last year for 7 computers the charges from IT were $6,650 so I think those numbers are going to need to be adjusted
			4. Tanner: not within guidelines but looks good
2. Announcements
	1. The reallocation request Lea mentioned earlier was for an org collab to put money towards a South Asian comedian for tonight
	2. Haley: thanksgiving is next week, we don’t have a meeting next week
3. Adjournment
	1. Haley entertained a motion to adjourn the meeting. Riley seconded. Voice Vote. Consent Called. Motion passes. Meeting adjourned at 7:04 PM