SUFAC Meeting Minutes

December 10th, 2020 5:15pm

Virtual Meeting

1. Call to Order
	1. Chair called meeting to order at 5:15 PM
2. Roll Call
	1. Members Present: Reese Eckenrod-Snyder, Haley Marks, Sierra Miller, Riley Drew, Ester Nalukwago, John Landrum, Guillermo Gomez, Lea Truttmann, Tristan Kendrick, Connor Jackson
3. Recognition of Guests
	1. Erik Elliot, SAM
	2. Brinley Kowalkowski, SAM
	3. Cecelia Limmex, Psi Chi
	4. Georg Lor, SASU
	5. Bailey Tlachac, Inter-Tribal
	6. Coua Xiong, SASU
4. Approval of Agenda
	1. Entertain a motion to move SAM to the first item of new business. Haley moved, Riley seconded. Voice Vote. Consent called. Motion passes.
	2. Reese entertained a motion to approve agenda. Moved by Riley, seconded by Haley. Voice Vote. Consent called. Motion passes.
5. Approval of Minutes
	1. Reese entertained a motion to approve minutes. Moved by Haley, seconded by Riley.
		1. Lea: amend item 15 from software to Southworth.
	2. Reese entertained a motion to approve amended minutes. Moved by Haley, seconded by Riley. Voice Vote. Consent called. Motion passes.
6. Reports
	1. OFO: Committed is at $34,958.09 and org startup $1,500
	2. Liaison: Union has a kahoot challenge going on, candy cane exchange going until next Wednesday, and good luck on finals everyone
	3. Senate: yield all reports to Guillermo
	4. SGA Exec: Kayla and Sarah Bock met with administration to talk about survey results that SGA conducted and there was good conversation involved, as well as with faculty. Last meeting of the semester was this week, we reflected on this semester and set plans for next semester.
	5. Vice Chair: nothing to report on
	6. Chair: emailed and corresponded with orgs to get budgets in final order before today and interviewed some folks for vice chair position
7. New Business
	1. Inter tribal – Total Request = $11,501.42
		1. Committed
			1. Digicopy expected cost $300
			2. UWGB First Nations Workshops expected cost $1,150
				1. Leather, fabric, ribbon, beads, needles, thread, earring backings, pellen
			3. OrgSmorg expected cost $250
			4. Supplies expected cost $250
		2. Contractual
			1. First Nations Speaker 1 expected cost $1,250
			2. First Nations Speaker 2 expected cost $1,250
			3. Moccasin Making workshop instructor fees expected cost $400
			4. Beading workshop instructor fees expected cost $300
			5. Ribbon skirt/shirt workshop instructor fees expected cost $300
		3. Food
			1. Indigenous traditional feast expected cost $600
				1. Corn soup, corn bread, buffalo, sumac drink, wild rice, corn mush, squash, three brother’s hash, frybread, succotash, greens
			2. Recruitment Spring semester expected cost $50
			3. Recruitment Fall semester expected cost $50
		4. Travel
			1. Widening the Circle Conference 2021
				1. SUFAC contribution $1,516.27
			2. WIEA Conference 2022
				1. SUFAC contribution $2,469.34
			3. Cahokia Mound State Historic Site
				1. SUFAC contribution $1,365.81
		5. Questions/Comments
			1. Sierra: for general art supplies, is there a reason you can’t borrow supplies for the poster room or student life?
				1. Answer: We were not aware of this resource, thank you for that. You can remove it from the request then.
			2. Haley: I did the math on the per person per day, we accidentally included registration when we shouldn’t so that brought it within guidelines. And for trip one by also removing the registration the trip is now back in guidelines.
				1. Answer: Thank you for the help.
	2. Psi Chi – Total Request = $9,214.35
		1. Committed
			1. General supplies expected cost $20
			2. Digicopy expected cost $70
			3. Postage expected cost $10
			4. Psi Chi Induction Decorations expected cost $150
			5. Officer engraving for Psi Chi Plaque expected cost $20
		2. Contractual
			1. Research workshop expected cost $1,750
			2. Psychology Speaker expected cost $1,750
		3. Food
			1. Psi Chi Spring Induction Ceremony expected cost $1,200
				1. Chicken tenders with BBQ, BBQ cocktail franks, taco dip tray, hero sandwich platter, seasonal fruit platter, cheese and cracker, spinach dip platter, egg rolls, assorted cookies, assorted brownies and bars, water, lemonade, iced tea
			2. OrgSmorg expected cost $50
			3. First meeting fall semester expected cost $125
		4. Travel
			1. Midwestern Psychological Association Conference
				1. SUFAC contribution $4,069.35
		5. Questions/Comments
			1. Reese: for contractual, these would be to supply the research posters and would be larger than 11X17, so you would like to ask for an exception to that guideline?
				1. Yes please
			2. Reese: with the induction decorations, I know you requested them last year. Did you purchase them last year and if so why?
				1. I don’t know for sure because I wasn’t an officer yet.
				2. Lea: they didn’t use it for decorations or engraving either
			3. Haley: So you have an induction ceremony and a first meeting, is the induction in spring and a closed meeting?
				1. Yes, it by invite only.
				2. Haley: we have a cap of $150 on closed meetings, would you ask for an exception?

Yes, I would.

* + - * 1. Haley: did you have a description for their trip in the little box?

I did resend that, yes.

* 1. SAM – Total Request = $4,192.90
		1. Contractual
			1. Golf Outing expected cost $240
		2. Food
			1. Welcome event expected cost $56
			2. Fun Run expected cost $108.32
			3. End of the Year bash expected cost $71
		3. Travel
			1. SAM International Business Conference
				1. SUFAC contribution $3,736.99
		4. Questions/Comments
			1. Sierra: in capital item 2 there is revenue of $500, was that for the fun run?
				1. That was actually for the golf outing and it got moved to the contractual event
			2. Haley: is the golf outing a fundraiser, is that what it’s supposed to be?
				1. A fundraiser and networking event.
				2. Haley: was that on campus for golfing?

Yes

* + - * 1. Haley: the $88 for the fun run, what is that specifically for?

Water cups, a table, a bigger jug and maybe Gatorade. We might need multiples depending on how big the run is.

* + - * 1. Reese: was the extra $60 for that banner?

Yes, we can get rid of that

* + - * 1. Haley: Lea, would the Gatorade and water have to go through chart wells?

We can put in an exception and then reimburse the org. But if the fun run is a fundraiser the org has to reimburse anything SUFAC contributes

I think we can keep everything as is

We will need to adjust the spreadsheet to account for revenue

* + - * 1. Reese: why don’t we add $18 to the food request and call it a day. Would that work?

Lea: yes that would work

* + - * 1. Haley: under the itemized list there is the Packer Party that was removed, can we remove it from the itemized list?

Yes, that can work

* 1. SASU – Total Request = $9,642.44
		1. Committed
			1. General supplies expected cost $100
				1. Supplies needed for e-board members for organization, cultural decorations for Human Mosaic
			2. Digicopy expected cost $300
				1. Advertising supplies since the org hosts/advertises more than the average student org
			3. Books expected cost $250
		2. Contractual
			1. Spring Human Mosaic Speaker expected cost $2,000
			2. Guest Speaker expected cost $1,500
		3. Food
			1. Spring Human Mosaic expected cost $600
				1. Authentic food from several cultures
			2. Pho expected cost $500
				1. Main dish served in several ways and popular side dishes
			3. SASU Guest Speaker expected cost $250
				1. Provide snacks for members and the speaker
			4. SASU Kickoff expected cost $150
				1. Provide food for every member since org will spend most of the day together
		4. Travel
			1. MAASU Conference (Minnesota)
				1. SUFAC contribution $2,759.50
			2. Chicago
				1. SUFAC contribution $1,232.94
		5. Questions/Comments
			1. Sierra: for general supplies you said supplies for e-board members, are they kept in the org and stored somewhere, and if so where?
				1. Yes all binders and org supplies are in our org storage in MESA
			2. Reese: I have the same question about the books.
				1. Yes, we are working with MESA to have a library for all multicultural orgs to exchange books and learn from each other
			3. Sierra: Do you have an expected attendance for the Guest speaker event?
				1. It should be the same for the Human Mosaic.
	2. Vice Chair Transition
		1. Reese: Haley is graduating next week, so someone has to fill her shoes. I have asked Tristan to take the position, and he has accepted.
	3. Winter Session
		1. Reese: as we are in Winter Session Tristan and I will have administrative authority and will work on things without needing to include the greater SUFAC board unless something major comes up.
		2. Reese: I entertain a motion to enter Winter Session. Moved by Riley, seconded by Haley. Voice Vote. Consent called. Motion passes
1. Discussion
	1. Inter tribal
		1. Committed
			1. Looks good and within guidelines
			2. Lea: did they get rid of duplicating?
				1. No, it was art supplies
				2. Reese: we will leave it for now and get clarification from the org
		2. Contractual
			1. Looks good and within guidelines
		3. Food
			1. Looks good and within guidelines
		4. Travel
			1. Looks good and within guidelines
	2. Psi Chi
		1. Committed
			1. Sierra: not that I mind, but could they spend this year’s induction money since it wasn’t spent?
				1. Haley: if the money isn’t spent then the money is returned
			2. John: an induction ceremony is a closed meeting, did we not have a big discussion about closed meetings and made a decision on it?
				1. Reese: yes but I was going to talk about it during food
				2. Haley: I thought our discussion was about food only and not supplies
				3. Reese: how do you feel about closed meeting decorations?
				4. Haley: I never thought about it being a closed meeting before
				5. Connor: my interpretation of closed meeting guidelines was anything related to induction meetings would require a guideline exception
				6. Riley: Which guideline would this be breaking under committed?

Haley: we don’t have a written guideline so this is one of those things that we decide on. We could make it a rule on D Day and should probably implement that change in our guidelines for next year, but this is a completely new conversation that we never discussed before

* + - * 1. Lea: I just want to point out that there are other orgs that would come asking for an exception and keep in mind of you do this more clubs will come back and ask for more

Haley: they haven’t asked for more than just food

Lea: what I’m saying is we have said no for induction money before. Also Psi Chi has gotten money for induction decoration since 2017 and haven’t spent it

Sierra: what is the harm in slashing this from the budget since they haven’t used it?

Reese: because they might this year

Lea: also any money not used is given back to SUFAC

John: it is a reasonable question to ask and have Reese ask the org if they want to take it out of the budget

Reese: I will ask about induction decorations and engraving and see what they say

* + - * 1. Tristan: weren’t they also asking for an exception on posters?

Yes, in contractual

* + 1. Contractual
			1. Reese: the poster exception has been asked every year and SUFAC has denied it historically
			2. Haley: I want to add in part of the reasoning in the past is that it is usually one or two students and asking for their individual project be printed on a poster board and we have made it for individuals to not be able to do it, only if it is a group or collective activity
			3. Lea: for these presentations is this a graded thing towards their class grades?
				1. Reese: they do the research as a class but the presentation is as an added cool thing
			4. John: be careful bringing up prior knowledge or knowledge known but not given during the presentation
			5. Reese: How do people feel about approving the exception based on what has been said so far?
				1. Haley: I would feel more comfortable asking the org more about what they have done as an org in the past and what they plan on moving forward concerning both the committed items and the research projects
			6. John: if this is about the research workshop then you don’t need to go ask the org more questions because you asked them if they wanted an exception and they said yes.
			7. Reese: straw pull on approving the exception and paying for research posters for Psi Chi members?
				1. Vote 0-5 in favor of approving the exception (Tanner not present to vote)
			8. Haley: the speaker looks good and within guidelines
		2. Food
			1. Reese: With induction ceremony, because it is a closed meeting, we have traditionally denied their exception and limited it to $150
			2. Ester: does this have something to do with the number of students attending the event?
				1. Reese: not typically, it is closed because only org members and those specifically invited to go that makes it closed
			3. Tristan: I don’t believe we should approve this exception because as John mentioned there are other orgs that would come to request money
			4. Riley: I agree with Tristan
			5. Reese: straw pull on approving food induction exception
				1. Vote 0-5 in favor of approving exception (Tanner not present)
			6. Tristan: Every other food item looks good and within guidelines
		3. Travel
			1. Looks good and within guidelines
	1. SAM
		1. Contractual
			1. Looks good and within guidelines
		2. Food
			1. Looks good and within guidelines
		3. Travel
			1. Looks good and within guidelines
	2. SASU
		1. Committed
			1. Sierra: I had one more question but then you sent them away, but could you ask them about renting out board games from student life and res life and where the water guns are being stored? Otherwise, it looks great and within guidelines
		2. Contractual
			1. Looks good and within guidelines
		3. Food
			1. Looks good and within guidelines
		4. Travel
			1. Looks good and within guidelines
1. Announcements
	1. Lea: Congrats Haley and good luck
	2. John: Good luck Tristan, and farewell to Haley
	3. Guillermo: Applause to Haley
2. Adjournment
	1. Reese entertains a motion to adjourn the meeting. Riley moved, Haley seconded. Voice Vote. Consent called. Motion passes. Meeting adjourned at 6:46 PM