

SUFAC

Meeting Minutes for February 7th, 2008

I. Call to Order

SUFAC Secretary Brad Zuleger called the meeting to order at 5:02 P.M.

II. Roll Call

a. **Members Present:** Ainura Khissimova, Claudia Ortega, Ron Ronnenberg, Pha Thao, Brad Zuleger, Anton Williams, Cheng Thao, Peter Xiong, Yue Yang, OFO, Chris McDermott, Andy Locke, Lynsy Beckett, SGA Exec, Senate Speaker, Tania Galligan, Ryan Birdsall

III. Recognition of Guests – MENC – Charlie Simon, OLA – Antonia Castillo, Diana Borrero Lowe, PEC – Antonio Castillo, Phi Beta Lambda – Katie Johnson

IV. Approval of Agenda

Pha made a motion to add Auxiliary Budgets to Discussion Item H. Matt seconded. Pha made a motion to approve the amended agenda. Matt seconded. Pha called the question. Pha called acclamation.

V. Approval of Minutes

Peter made a motion to approve the minutes. Lynsy seconded. Peter called the question. Matt called acclamation. Minutes are approved.

VI. Reports

- a. **OFO:** The current contingency balance is \$12,060.98 and the small org start up is at \$300.
- b. **Senate:** The last meeting was on Monday with some new senators sworn in as well as a new Chief Justice and Academic Affairs Secretary.
- c. **SGA Exec:** No report.
- d. **Vice Secretary:** No report.
- e. **Secretary:** No report.

VII. Information Items

a. **MENC-** Music Educators National Conference presented its budget. MENC said the travel justification was not included in the budget. MENC proceeded to hand out the justifications. MENC said the mission of the org is to advance music and music education. MENC said there was only \$90 needed for S & E, for registration forms and other materials such as that. MENC said the contractual worksheet includes a lot of performing groups that are attended by students and some community members. MENC said it is an outreach for the programming of the university. MENC said the programs are listed in order of want. MENC said all the descriptions are on that sheet or attached profile sheets. MENC said the food needed helps to draw in students. MENC said the auditions need food because it brings in current students as well as prospective students. MENC said it is a welcome reception that is attended by current students as well as auditioners. MENC said it is a recruitment tool for MENC as well as the music department. MENC said event 2 is an end of year banquet to recognize seniors who are graduating. MENC said it takes a trip to the state music convention in Madison every year. MENC said it is a good chance to network with other educators in the state as well as experience new music education techniques. MENC said it is a very important conference that MENC attends. MENC said 20-25 students attend the conference all of which are not music majors. Pha wanted the programs ranked. MENC said the programs are already ranked on the page. Ainura asked why there are discrepancies in the cost for program 4. MENC said the cost on the profile is the correct cost. MENC said it is the \$5,800 cost that is correct. OFO asked on the original worksheet E it is listed as \$1,100 of transportation but in the justification the total is less than that. MENC said it looked back on the justification for the original budget and it wasn't the same so MENC said it looked at last years and it wasn't

accurate. MENC said the \$877.90 is the more applicable cost. Anton asked if a different number for the lodging was used because there was a discrepancy there as well. MENC said it must have used a different lodging cost. Anton wanted the new cost for lodging. MENC said it doesn't have the actual cost that will be needed. MENC said it would be the \$2,856 cost for lodging instead of what was written. Peter asked if the programs were done before. MENC said last year it brought in a group from Minneapolis which was attended by 65 people who were mostly students. Matt asked how much the Hornheads cost. MENC said it was approximately \$4,500. Brad said that figure can be looked up. OFO said the requested amount will be \$2,922.60 for travel instead of the \$3,074. Voting will take place on D-day.

b. *Organizacion Latino America-* Organizacion Latina Americana said its mission is to bring cultural awareness. OLA said there are general costs for S & E for a total of \$474. OLA said these cover costs for banners, duplicating, postage, as well as other things. OLA said program 1 is for Spanish Heritage month and Ballet Folklorico. OLA said it is also wants to bring in a comedian and has the estimated cost on the budget form. OLA said it would also like to do a salsa making day. OLA said it would also like to bring in a DJ for a dance. OLA said the salsa dance would have a live band from Chicago and it has been successful in the past. OLA said it would like to do a Family Potluck dinner with a Mariachi band. OLA said program 5 is a conference to a multicultural conference. OLA said it would be \$1,050 to register 7 people. OLA said other expenses would be paid by AIC. OLA said the first food event has minimal food. OLA said for the salsa dance it would like hors d'oeuvres and lemonade. OLA said the Chicago trip has been gone to in the past for multiple years. OLA said it signed up for 10 students. OLA said it would travel by motor pool. OLA said the NYC trip is for diversity for 7 students. OLA said it would be \$2,242 total cost. OLA said it would drive. Matt asked under other expenses if the banners were huge or small. OLA said the banners were huge and used for displays. Matt asked if OLA went through duplicating to create that. OLA said the materials needed include a big piece of paper and Hispanic Heritage Month is displayed on it. OLA said the duplicating costs are for advertising. Anton asked if decorations are reused. OLA said it will keep reusable decorations. Pha asked where the decorations are stored. OLA said in the AIC. Tania asked if the NYC trip was done before. OLA said no but it is planning to go in May of this year. Pha asked how many attend the salsa dance. OLA said 200-250 people. Anton asked if anyone is allowed to go on the trips. OLA said the trip is for students only unless someone fundraises. Peter asked if staff travels for the conference. OLA said yes. Peter asked if the staff is included in the budget cost. OLA said it is a separate cost. Anton asked who pays the staff. OLA said AIC provides that cost. Matt said Gabriel Iglesias came this year and asked the turnout. OLA said someone similar came and about 30-40 people came this year. Peter asked if the live band will be the same one from last year. OLA said no a different one will come. Peter asked how much the previous band cost. OLA said it is approximately the same price. Matt wanted the conference explained. OLA said registration includes lodging and every year it is a way to get all the multicultural students together to show research and network. Peter said it is a place where awards are handed out as well as workshops. Peter said it is very beneficial for the UW system. Pha wanted the lodging explained for the NY trip. OLA said it is a hostel cost for the lodging. Matt asked where the conference will be held next year. OLA said perhaps La Crosse. Voting will take place on D-day.

c. *Pre-Engineering Club-* Pre Engineering Club said it is a club to help students that are interested in engineering. PEC said the general supplies are \$100 and another \$100 for duplicating. PEC said program 1 is a UW Platteville speaker. PEC said it would also like food for the Platteville speaker, the Madison speaker and the Milwaukee speaker. PEC said the travel to Platteville is for 10 students for a total of \$587.33. PEC said for UW-Madison it would also like 10 students to go. PEC said UW Milwaukee was a cost of \$104. PEC said it would like to visit the Milwaukee School of Engineering with 10 students. Tania asked how many members are active. PEC said it has 4. Matt asked if that is primarily because the org is brand new. PEC said it is new as of last semester. Matt asked what type of general supplies are wanted. PEC said it is primarily to advertise for speakers and that sort of thing. Peter asked if there is a cost for bringing the speaker for program 1. PEC said most likely not. Peter asked for program 2, 3, and 4 if it is still being determined. PEC said that is primarily for any

professor that can be got from those schools. Peter asked how will the cost be covered for the other three programs. PEC said when it is planned it would like to bring 1 speaker and if it were to get any other speakers it would adjust the lodging for that trip. Matt said PEC could come back with a contingency. PEC said if it gets more it will come back. Matt said then it will only need food for each program, but not all four. PEC said yes. Anton asked if the speakers are separate from the trips. PEC said yes. Tania asked if the trips are intended to view the engineering aspects of the campus. PEC said yes. Voting will take place on D-day.

d. *Orgnet*- Orgnet said it is a representative body of orgs with meetings once a month. Orgnet said the meetings help to network orgs and inform the orgs of things. Orgnet said it supplies the banner room where orgs can create banners as well as other things. Orgnet said it is open to all students as well. Orgnet said it exists to better all orgs. Orgnet said the banner room is a good chunk of the budget. Orgnet said the general supplies are a breakdown of how it supplies the banner room. Orgnet said it hosts a computer in Student Life for org usage. Orgnet said it is still planned for usage next year in the new SGA suites, however, it may be remodeled. Peter asked when are the meetings. Orgnet said the last Wednesday and Thursday of every month. Orgnet said any registered org officer receives an email notifying them of the meeting. Anton asked how many orgs use this service. Orgnet said almost every org will use the banner room to advertise. Orgnet said it is used very heavily during OrgSmorg. Orgnet said this OrgSmorg had 61 attend and in the Fall 68 attended. Orgnet said most had banners that were created using the banner room. Peter asked if the items are in the banner room. Orgnet said it is a locked room after hours. Orgnet said an ID is needed to unlock the room. Orgnet said there is a cabinet that can be locked. Orgnet said everything in the banner room is supplied by Orgnet. Lynsy asked if Orgnet ordered banner room supplies. Orgnet said yes. Tania asked how many people are in the group. Orgnet said it considers all orgs as members. Orgnet said about 20 orgs show up to the meetings at the beginning of the year and less towards the end due to finals. Cheng asked if Orgnet uses the supplies too. Orgnet said it doesn't. Orgnet said it advertises to all orgs and advertises for OrgSmorg. Peter asked how often do the orgs use the computer for printing. Orgnet said the printer usage varies when things are going on. Orgnet said orgs use it to print off budgets and meeting minutes as well. Peter asked if permission is needed to use the printer. Orgnet said orgs sign under their username and it is assumed that whoever is using the org computer is from an org. Voting will take place on D-Day.

e. *Phi Beta Lambda*- Phi Beta Lambda said it is the college level of Future Business Leaders of America and said it is the only business org on campus. PBL said it focuses on career development. PBL said in the Spring it competes in a conference against other schools as well as having workshops. PBL said the supplies and expenses is a total of \$75. PBL said food cost is divided into each semester. PBL said it is asking for \$100 for the Fall kick off meeting. PBL said the other \$100 is spent in the Spring. PBL said the travel is the state conference held at different colleges. PBL said last year it was Whitewater, this year it is the Wisconsin Dells and next year is a blank. PBL said the 20 student estimate is a little high. PBL said at each meeting there are typically 15 students. PBL said usually 10 people go to the state competition. Peter asked if PBL went last year to the conference. PBL said it went last year as well as the year before. Anton asked if awards were won. PBL said all 8 students placed 1st. Voting will take place on D-day.

f. *Newman Catholic Student Society*- Newman Catholic Student Society said it is a new org this year. NCSS said this is its first budget. NCSS said the first page is general supplies of \$450. NCSS said it used a shopping basket at Staples.com. NCSS said it wants a computer, national dues, as well as duplicating. NCSS said as far as capital items, the first item it would like is a digital camera. NCSS said it is good for the blog and advertising. NCSS said it would need a printer to print these items. NCSS said it would need workbooks for weekly meetings. NCSS said it would like to get t-shirts to advertise. NCSS said the ones this year are teal and very creative looking. NCSS said for contractual it would like a full day of training for 75 students on campus. NCSS said it would teach students to develop leadership skills. NCSS said the second program is for a very good public speaker. NCSS said it hopes to get a discount. NCSS said it would be open to all students. NCSS said the busy persons' retreat is

an hour a day commitment for four days which includes prayer and counseling. NCSS said the food is for the training with a continental breakfast and lunch. NCSS said the other food is for weekly programming. NCSS said every Sunday at 8am there is something offered by NCSS. NCSS said there are 3 alternative break meetings. NCSS said 40% of those who go on the break aren't even catholic. NCSS said the next page is asking for paper plates and napkins. NCSS said the travel worksheet is for the State Conference in Madison for 10 people as well as a trip to the National Catholic Student Coalition to Atlanta. NCSS said that is a very good thing to go to because all campuses go to that and it is a good national leadership conference. NCSS said as well as the alternative break which has been in the spring in the past but is now in the winter. Matt wanted the alternative break explained. NCSS said this past year it went to Mexico and the reason NCSS went is because it is an immersion process and is set up for college age students. NCSS said part of the day is service and the afternoon students take classes on social justice. NCSS said last year it built a house foundation, a library and visited an orphanage. Anton asked where the general supplies would be kept. NCSS said it would be in the EC or the new org room. Anton asked if the computer would be kept there as well. NCSS said yes. NCSS said it hopes to keep all things in the union to keep it neutral to all students. Cheng asked how would fundraising be used. NCSS said the break that was went on this year was fundraised by working at 8 packer games from 8 in the morning till 3 at night serving beer. NCSS said it is a big commitment. Yue asked if event 5 is a continuation of event 4 on the food worksheet. NCSS said those are things needed for all events. Matt asked why is a computer needed. NCSS said it wants to have a neutral place on campus that the org can have a presence. NCSS said it would be nice to have a personal space. NCSS said it has a distribution list of over 180 names. NCSS said it needs a resource where it can spend long stretches of times creating advertising and things like that. Peter asked how many active members there are. NCSS said it depends on the program but usually 30-40 show up every week. NCSS said there are big events of up to more than 100 people showing up. NCSS said 1/3rd of the membership is not Catholic. Peter asked where the digital camera would be stored. NCSS said the org desk or one of the members. Voting will take place on D-day.

VIII. Discussion Items

a. *SUFAC Food Request-* Anton presented a request for \$149.50 to feed the members of SUFAC for D-day. Anton said it helps the members keep sharp minds. Anton said last year we chose unhealthy items so this year he chose healthier options. Anton said there is coffee for the morning and the other items are for lunch. Andy asked if this is for one day. Anton said yes. Matt asked if two days are planned. Brad said SUFAC will shoot for one but two may be a possibility. Peter asked if these are the most recent prices. Anton said yes. Matt asked why this isn't in the budget. Brad said SGA prepares the budget. Pha asked why only two gallons are being asked for. Anton said it is open for discussion. Pha asked if it was 2 gallons or pitchers. Anton said 2 gallons. Tania said water would be a good option as well. Joe said last year there was more than enough provided. Anton asked to double the juice and the coffee. Anton said he would like 4 juice and 2 coffee. Brad said juice would be \$28 and coffee \$13. OFO said the total would then be \$170. Peter asked what kind of coffee and what kind of juice. Anton said whoever orders it can decide. Peter asked if the quantity for sandwiches is for 20 people. Anton said yes. Brad said the start time is up to discussion. Voting will take place next week.

b. *Auxiliary Decisions-* Brad asked what the board thought about the auxiliary decisions. Brad said the board can ignore it, make the adjustments in the letter or request that the groups can come back in. Andy made a motion to enter Committee of the Whole for 3 minutes. Peter seconded. Andy said he would like the groups to come back in and justify. Matt asked if SUFAC was going to talk to DOS. Brad said the groups didn't change the numbers from DOS. Pha asked how many are ok with the changes and not bringing it in. Pha asked who was in favor of making it an adjustment in the letter to the Chancellor. Brad asked who was in favor of bringing them in. The board agreed. Committee of the Whole ended at 6:18pm.

IX. Action Items

a. GTP Contractual Request- Matt made a motion to approve. Andy seconded. Matt said GTP is asking for nothing or asking for \$14,200 that might be used. Brad said it depends. Brad said it is asking for a backup plan, like SUFAC was a bank. Lynsy said if no tickets are sold, \$14,000 will cover that cost. Matt said GTP has never had a problem before. Andy said GTP hasn't needed it yet and always seems to be very successful and maybe cut it down a bit. Peter asked if students will be charged. Brad said yes. Brad said students would be charged \$3. Matt said it had \$13,800 left for spending and the money would be for a \$25,000 event. OFO said from what she understands, this money comes from contingency which we only have \$12,000 in it. Brad said the current reserve is a lot. Pha said the reserve is used to keep the SUF rate low. Lynsy said it is a reliable insurance policy. Tania said backing them up is not holding them responsible for doing a bad performance. Tania said GTP should know what students want without an insurance policy or a cushion. Lynsy said if there is a huge snowstorm where literally something out of their hands happens, this would help. Matt said this is not really needed and not holding them accountable and if GTP does have a problem it should come back to SUFAC. Pha said if it isn't passed and if GTP goes in the hole it can come back. Andy said GTP hasn't needed it yet and is a lot of money to make sure GTP doesn't screw anything up. Tania said if something atrocious happens who will be held responsible. Tania said SUFAC would be responsible. Brad said this money is being given in case the program fails. Matt said what is actually being thought of. Matt made a motion to enter Committee of the Whole for 1 minute. Straw pull for \$14,200 who would approve. Matt said when there is an actual problem, GTP should come back to SUFAC. Recommendation is that GTP comes back if it needs financial back up. Pha said this has been done in the past. Lynsy made a friendly to add the recommendation. Motion failed 0-8-4.

X. Announcements

There is a meeting next week at 5pm promptly in the Alumni AB rooms.

XI. Adjournment

Ryan made a motion to adjourn. Andy seconded. Peter called the question. Anton called acclamation. Meeting adjourned at 6:30 PM.

Respectfully Submitted by,

Joy Hanneman
SUFAC Administrative Assistant