

**SUFAC Minutes
January 28, 2016**

I. Call to Order

SUFAC Chair Eric Kissinger called the meeting to order at 5:18 pm.

II. Roll Call

- a. **Members Present:** Eric Kissinger, Allison LeMahieu, John Landrum, Lea Truttman (OFO), Milton Byers, Erica Kuehn, Noelle Poppe, Samuel Welhouse, Reed Heintzkill, Hannah Stepp, Thomas Gentilini, Nathan Rousseau, Janae Due, Gretchen Klefstad, Nik Austin
- b. **Absent:** Marc Minani, Penghan Yi (excused)

III. Recognition of Guests:

- **American Fisheries Society:** Marian Shaffer, Josaphine Barlament
- **Campus Kitchens:** Roni Kasperere
- **CRU:** Andrew Wildt, Ryan Tearhey, Kylee Traub, Aaron Geiwitz
- **Dietetics:** Emily Seideman
- **Habitat for Humanity:** did not sign in on the gallery sheet
- **Healthy Fork:** Anna Gibrova
- **InterVarsity:** Adam Umbarger, Zang Vang
- **Newman Catholic Student Community:** Sam Mantel
- **PEAC:** Anna Gribova, Matt Malcore
- **Phoenix Students for Life:** Nathan (spelling of last name illegible on Gallery Sign in Sheet), Sam Roth
- **SLO Food Alliance:** Tyler Decsart, Sahara Tanner

IV. Approval of Agenda: Eric entertained a motion to approve the agenda. Reed Motioned. Nathan Seconded. Voice Vote. Agenda passed.

Eric entertained a motion to approve the minutes from November 19th, 2015 and December 3rd, 2015. Gretchan Motioned. Samuel Seconded. Voice Vote. Agendas passed.

V. Reports

- a. **OFO:** Committed funds amounts to \$24,450.85 and org start up is \$1375.07.
- b. **Liaison:** There was a chalk artist on campus. There's a band in the club. Women's basketball tonight and Saturday in the Kress. OrgSmorg on Wednesday. Reserve a table under forms on the website.
- c. **Senate:** February 8th at 5:15 is our first senate meeting.
- d. **SGA Exec:** The app will be ready to launch soon. We are gathering a list of people to help test the beta version. We are looking for about 20 people so e-mail me if you are interested. Our first meeting is on Monday. I was at the council of trustees meeting this past Monday. I learned some

interesting facts. There were 24 positions cut in terms of budget cuts but we didn't lay off any employees. We are cutting about \$100,000 from S&E, which will affect plowing and shoveling. We are comparing our faculty to other schools in the state and we are in the bottom four. We are struggling to figure out the enrollment decline. There's a plan for a while to renovate the mezzanine of the library, which has been waiting to be approved for about 8 years.

- e. **Vice Chair:** Over the winter session, we handled a few reallocations and requests. Phoenix Meets Dragon is a new org to promote Chinese culture on campus.
- f. **Chair:** There is a new EZ form that I created for student org recruitment events and for S&E. It will help connect the student org that was just created.

VI. Student Org Budget Hearings

a. American Fisheries Society

This year, we have increased our budget because we have grown in size. Last year was a huge success. We had our first fundraiser that was also a big hit. We are mostly requesting travel expenses. We are also requesting field gear for our activities and clean up projects. This includes waterproof materials that we have found at a discounted price. There are also two major conferences that allow us to network with professionals in our field. This allows students to grow and share their research. There will be representatives from all over the Midwest. We are also taking a field trip to tour the aquarium at a discounted cost. Our other field trip will be at a fish hatchery in Wisconsin to give students more field experience.

Questions/Comments:

- Nathan asked what the expected life expectancy of the supplies? At Gander Mountain, there is a lifetime warranty unlike Cabella's.
- Reed asked if there is any connection between this org and an academic class? We have a professor as our advisor but the club is open to everyone and you don't need to be in the class.

b. Campus Kitchens

We get food donations from the community and the students cook it here with Aviaand's to give to those that with low income. Our expenses cover kitchen supplies, reusable containers, etc. We also have travel fees from going out in the community. We would also like to bring in speakers.

Questions/Comments:

- Eric asked about the food day committee. The budget is currently unclear and the food day menu is still to be determined.

- Nik asked about the memberships. We have a \$100 fee. Milton asked if they are paying an organization to do charity work? Yes.
- Eric asked if there is an education component to the org? We have volunteers that present the nutritional aspects of the meals at our events.
- Allison asked about the location of the national conference next year. It is still to be determined. Reed answered that it would be limited to within the Midwest to fit SUFAC guidelines.
- John commented that the calculations for vehicle rental costs need to be fixed in the form. The corrected version of the cost will be presented at D-Day that OFO will work on between now and then. Eric commented that there might also be a new org contribution that the org will be notified of later on.

c. **CRU**

We are a Christian organization that focuses on building students in their faith. We use various different books and other supplies that we use for our events and bible studies. We use this money to do a lot of our printing and general supplies for meetings. Photocopying is for our music sheets at our weekly CruLive meetings. We also pass our surveys and flyers. Digicopy is for our posters and we are planning on doing a poster campaign. We need our CCLI subscription to project the music lyrics at our meetings. We do not have any salaries or honorariums. We have Rick James coming as a speaker as well as other local speakers to our weekly meetings. We pay them for their time and transportation to campus. This semester we are bringing in a speaker that is lecturing about modern day slavery and ending sex trafficking.

The house party is our first recruitment meeting to meet new students and see previously involved students. We ask for \$90 for a root beer keg. We also have a barn bash is off campus at a local barn for a dance. We are asking for snacks and beverages. We usually have a high attendance. We had about 150 people this year. We also have other food social events to get people involved throughout the semester. We have two trips in the fall. We go to a local camp nearby and we had about 70 students this year. We usually take a bus and it lasts over the weekend. We have speakers come in and speak to develop leadership and promote community involvement. We also want to go to the Twin Cities and take about 65 people. This is for four nights over winter break in Minneapolis. This is heavily funded to our own private donors and we ask for the students to contribute as well. We also do car pool for transportation. We also bring in regional and national speakers. We also have a day to give our non-perishable food to the community while sharing our faith.

Questions/Comments:

- Allison commented that SUFAC doesn't fund banners, which is listed in the itemized list. They were just informed of that. We want to do a creative poster campaign next year for recruitment.
- Allison asked if the house party is on campus? Yes. Is the root beer keg through Avians? They are not certain; they would have to check the receipts from last year. Allison commented that the dining contract is changing next year so there will be a higher limit.
- Reed commented that food is only provided for events on campus according to the guidelines but some of these events are off campus. One of the events is supposed to be listed as on-campus. The barn party is off campus.
- Reed commented that the total travel expenses are over the limit so what is the justification? The conferences are far away and we put a lot of effort into keeping the costs down. They are very vital conferences that provide a lot of practical training sessions and tools, which is why we ask for the exception.
- Eric asked for examples of the educational breakout sessions that focus on topics despite the org's mission. We discuss current issues and cultural aspects of the org. The conferences also have general leadership sessions that are not focused on faith.
- Nathan asked about what book is in the freshman survival kit. It is a book about apologetics that looks at faith from a philosophical and reasonable perspective. They are usually small books related to some apologetics topic.
- Allison responded to Reed's question that the guidelines state that we have to break our guidelines with 2/3 majority vote about the off-campus food events. CRU responded that this is a regional event so we have students from the entire northeast Wisconsin region, which is why it is held off campus. This is one of the few events that we can all collaborate other than the conferences.
- Eric clarified that they are seeking an exception to the rule. Yes. Eric continued that we do not consider past budgets when considering the requests, even if they have been approved for such exceptions in the past.
- John clarified that they are requesting a \$100 for the barn bash.

d. Dietetics

Our focus is to spread awareness and education on the campus and in the community about diet and resume. We also help strength our dietetics student resumes to help them become stronger, well-rounded professionals. We have booths at org smorg and national nutrition month. We hold food demos every semester. We like to get about 150 posters made to hang around campus to promote the event. We are requesting \$100 for a fundraising start up to give members the opportunity to lead a fundraiser for leadership experience. These funds go to our agency

account and often fund our conference trip. In the past, we have done a canning event and other baking demos. Every year, food day is becoming larger, which is why we are requesting more for this event. We have had about 250 attendees to food day in the past years and we had an additional 150 people this past year. We would like more funds to bring in more community vendors and get a speaker. The main focus of food day is to educate the campus about health nutritional choices as well as give our students the volunteer experience. Aviaand's also does some of the catering for us. We are also requesting \$150 per semester for our food demo to spread the awareness on healthy food choices and healthy recipes. Campus and community members are both welcome. Funds go towards grocery costs and a small compensation to our speaker.

We invite about 15 students to our spring conference. There are educational and networking opportunities. We are also asking for field trip to a nutritional facility to give our students field experience and allow them the opportunity to ask questions.

Questions/Comments:

- Allison asked about the location for the field trip? We are looking within a 20-mile radius. Transportation within Brown County cannot be funded. The transportation costs will be removed.
- Eric asked if they would be taking motor pool for trip 1? Yes.
- Samuel asked if the 15 students estimation is based on what they are expecting or what they have gotten in the past? Last year, we had about 10 students but we would like room for 15.

e. Habitat for Humanity:

Our budget hasn't changed much from last year. We have high enrollment for our org. Our first meetings of fall/spring, we ask for \$150 for food to recruit students. Our biggest expenses are travel. We usually take 40 students in the winter, which we fundraise for and also charge the students a fee. We usually use a bus to get to our location in the winter. In spring, we have a smaller trip for 12 students using 2 vans. We have a few smaller items for day-to-day activities. This includes photocopy and Digi copy. We also have membership fees.

Questions/Comments:

- Eric asked for justification on the locations that they pick for their trips. We build locally to give students experience without any expenses. We also go to places, such as Louisiana, so that our students can get new experiences. Many students have traveled out of the state so it is a big recruitment factor. Poverty is everywhere and we want to help as much of the country as we can. We usually go to places that have worse conditions than here in Wisconsin. Seeing this places provides students a new perspective of the issue.

f. Healthy Fork

Our mission is to seek education for students and making healthy decisions when it comes to cooking. We are asking for a rice cooker and a fridge, which will be placed in lab sciences where we have permission to cook. We also cook at the Mauthe Center but we do not want to burden them. It has a long life span.

We are focusing on on-campus events, including guest chef demos. We will bring in local chefs so that the students can interact with community members. The cost will cover the compensation of the guests but we will try to limit that. We would like to show various educational documentaries involving food and eating. Healthy Fork is also involved in Food Day. We would like to contribute \$500 for the speaker to bring a bigger name to campus. The biggest expense is the cooking cultures event. We hope to educate people about culture and food. We hope to team up with student life on that as well. Our itemized list does not include specific food items because our students decide what they want to cook when the time comes. We give an estimate of the costs. Food demonstrations are performed throughout the academic year to prepare healthy and nutritional food. We also have a food competition called Iron Student to show off their skills that they learned throughout the academic year through the organization. We also have a 5-course fundraiser and we would like to prepare food for the student body and faculty to show off the members' skills. The items listed are essential because our members would use them on a regular basis.

Questions/Comments:

- Allison asked if they are asking for an exception for the 5-course fundraiser since we usually expect to be reimbursed. They do not expect any revenue from this event.
- Milton asked if the Cooking Cultures event would be like another food day? It is not as big as Food Day but will be a similar common theme.
- Samuel asked if the event would be similar to Food Day but not as big? Yes, it will be sometime in May. Our members will have the opportunity to cook their culture's meals.
- Eric commented that further information would be gathered outside of the meeting.

g. Intersarsity

We are a Christian fellowship here on campus. We reach out to the ethnic community and their faith. We are asking for photocopying for our music sheets and bible passages. We are also asking for membership certificate so that we can project our lyrics during the group meetings. We are going to have an ice cream social in the spring to talk about our faith. We will have a pizza

party as well that will help us recruit members. Our first conference is Cross Training to show students what the organization is about and share their faith. We will receive leadership training for the following semester and make plans for the fall semester. Our last trip is geared towards the Hmong students to show the connection between the Hmong culture and Christianity.

Questions/Comments:

- Nik asked about the certificate fee for the lyrics? The price is based on the size of the group.
- Allison commented that their contribution to these trips is very high and it shows that it is very important to the group. If cuts were to be made, they would prefer even cuts between the first two trips.

h. Newman Catholic Student Community

We are asking for money to supplement costs that were coming from students for programs. In our itemized list, we included photocopying but it was listed twice. Books are provided at meetings that are relevant to the mission that students can use during bible studies. In the past, we asked students to purchase the books themselves. We are in the process of developing a program that is in connection with Sex week. We noticed that in previous years, they had not addresses chastity so we would like to educate students on that lifestyle. We also like to provide gifts for speakers that we bring in. We are asking for volunteer speakers to come to campus and speak about their faith journey in their personal lives. We also asked for money for duplicating advertisements and posters as well as T-shirts. We purchased T-shirts ourselves in the past and they last several years. We also asked for one program in reference to Sex week that we are trying to begin this year and hopefully again next year. In conjunction with Phoenix Students for Life, we want to bring in a speaker to discuss chastity and abstinence. We would like funds to help students that are unable to fund themselves to go to the conferences. The costs would cover travel and registration. The last two conferences are less specific because we are looking a multiple possibilities. We want to take 10 students and car pool.

Questions/Comments:

- Eric asked if all the trips are within the Midwest? Yes.
- Reed asked about the \$70 per person registration and if this is usual for these types of events? This cost covers the guided tours by a representative of the location and explanation of the historical and religious background. We would contact these locations for a specific quote.

- Allison commented that they went over the limit in the guidelines for giveaways. Allison also commented that SUFAC does not fund gifts.
- Eric commented that the guidelines state that apparel must be paid back to SUFAC.
- John commented that the travel costs need to be adjusted by OFO.
- Milton asked if student orgs could interject on student life events regarding sex week? John commented that everyone could contribute. It is another viewpoint.

i. PEAC

This is one of the many environmentally focused organizations on campus to learn more about sustainable within the campus and in the community. The promotional items will be given out at OrgSmorg for both semesters and throughout the year at tables. Food Day is one of the biggest events at UWGB. Last semester, we had an attendance of over 300 people. We want to bring in bigger speakers and films to enhance the event. \$1000 will be going towards a speaker or band. We will sponsor educational films at the Kristie Theater that are often extra credit opportunities for professors.

We have Earth Day and Food Day under food items. Dietetics does most of the food prep for 200-400 people. We shortened the amount of programs that we wanted for food to focus on these important events.

For travel, we have 4 trips that are all located in Wisconsin outside of Brown County. They all focus on environmental protection and sustainability. These will be great opportunities for students that want to be in this industry. We estimated about 10 students per trip and it might be less than that but that will be our limit. The itemized list for Food Day is not completed yet and the Dietetics club usually picks the menu so we do not have that information.

Questions/Comments:

- Milton asked about the beehive donation? They are a non-profit organization but they send us a contract. It is not a donation because they charge us for a certain amount. It covers their labor costs and their transportation but not for profit.
- Milton asked about the collaboration with the environmental department on the documentary films? He is concerned about the academic credit portion of the event. This is not funding academic credit. We were approached to help with selection of films to help encourage attendance but the events are open to all students and non-students.
- Nik asked if professors approached PEAC? They pay for the films and we also have a few films that we pay for. The funds pay for the licensing and contract fees to show the documentaries but not to compensate the professors involved.

j. Phoenix Students for Life

Photocopying is for advertising our events and meetings. We are working with the Newman org on the Sex Week event. We want to address our message with a speaker that is still to be determined but we estimated a reasonable figure.

We have one recruitment meeting per semester. We have one travel event that is held once every academic year that is required for us because there is a grant that an individual in our group will apply for that is almost guaranteed as long as we attend this event. The last one was in central Wisconsin but the location is still to be determined for next year but it will be in the state and likely outside of Brown County.

Questions/Comments:

- Milton asked if the signs could be considered a banner or flag? It's a peaceful protest that is a poster board and not an advertisement. The signs are for the event.
- John asked where the protest is taking place? The Planned Parenthood between Red Robin and Panera bread in Ashwaubenon.

k. SLO Food Alliance

We are the organic garden on campus. We also acquired PEAC's garden as well and we hope to expand our garden in future years. We are asking for \$500 for garden start-up. We are bringing in new ideas such as mushroom farming and we are going to help out the Mauthe Center. We are looking for a well-rounded system of education about sustainability. We want to educate incoming freshman to be a part of our group if they are interested. We also do a lot of how-to seminars, for example how to make your own salsa from garden ingredients that we picked. We have sign and bulletin materials but they are not banners.

We are also a part of the Food Day and Earth Day events but we look to Dietetics and PEAC for the food itemized lists since we contribute some of our garden ingredients. We usually bring in local food that are unusual and do taste testing on campus. We also hold our own film festival that is open to all students.

For fall, we do a growing power trip where we go to our farm in Milwaukee. It shows students sustainable methods of producing huge yield. It is the largest organic conference in the nation. Farmers from all around the nation come to this conference to learn about new organic practices and workshops. There is a large organization contribute, including our own fund that we made through garden sales as well as group discounts. We have three new advisors that came up with the spring break trip throughout Wisconsin to see different sustainable organizations to teach students more about the possibilities out there. Food Camp is in Madison that has different seminars to show students how to make

healthier meals. It is a relatively cheap program that we would like to go to again next year.

We would like to extend the gardening season so we are not limited to the summer. We would like to have row cover so that we can harvest vegetables in the winter.

Questions/Comments:

- Eric asked about Trip 2 because the cost per person per day is over the guidelines. Does the registration cost include hotel costs? No, it is a very well known conference but this doesn't take into account the group discounts and scholarships that we would have to apply for.
- Reed asked if they are requesting an exception to the guidelines? They updated the budget and increased their org contribution to fit the \$40 guideline.

VII. Discussion Items

a. December 3rd Budgets

Eric entertained a motion to enter the committee of the whole. Reed motioned. Nathan seconded. Voice vote. Motion passed.

Allison commented that SGA would no longer have a phone budget because the SUFAC phone will be decommissioned. Hourly and honorarium workers need to track their hours to abide by the 25-hours/week regulations for student workers.

There is still debate over the decision about a camera for Fourth Estate. Most of the board favors removing the camera from the budget because they have been collaborating with Phlash TV to use their camera without any issues.

Milton is questioning while Fourth Estate is being funded for having the same content on their own app as well as the UWGB app. The board feels that the UWGB app will overpower the Fourth Estate app and make it obsolete. The majority of the board favors funding both of the apps.

All of the other orgs were within guidelines.

b. Today's Budgets

The spreadsheet situation still needs to be fixed. There were a few issues brought up by the board but otherwise, the budgets were approved.

The board favors cutting the CRU barn bash because it goes against the guidelines for funding food for off-campus events. Milton thinks it is an unnecessary cut and they get high attendance for this event for a relatively cheap request. There was discussion over the guidelines concerning transportation within Brown County.

Eric will contact Newman for clarification about the T-shirts. There was also discussion concerning Newman over the guideline restrictions that SUFAC cannot fund speaker gifts or giveaways over

\$125. The speaker gift could be considered a contractual item instead of a gift. However, the carnation giveaway should be cut to fit guidelines.

There was debate over whether Phoenix Students for Life's request for protest signs is a banner or not, which goes against the guidelines. The board feels that this is a guideline violation.

c. SGA Constitutional Amendments

Reed called the question. Allison seconded. Roll call vote. Motion passed 10-0-0.

VIII. Action Items

IX. Announcements

X. Adjournment: Eric entertained a motion to adjourn the meeting. Reed motioned. Tom seconded. Meeting adjourned at 8:40pm.

Respectfully submitted by:
Sarah Batten
SUFAC Administrative Assistant