SUFAC

Meeting Minutes for October 2, 2014

# Call to Order

SUFAC Chair Reed Heintzkill called the meeting to order at 5:21 pm.

1. **Roll Call**
   1. **Members Present:** Reed Heintzkill, Kaitlin Skroch, John Landrum, Bea Yang-OFO, Milton Byers, Nikolas Austin, Erica Kuehn, Eric Kissinger, Trevor Matson, Nicholas Toyne
2. **Recognition of Guests:**

**Applicant:** Bryan Boeck

**Senate:** Karen Basulto

**WOC:** Camara Wallace

**Healthy Fork**: Nathan Rousseau

1. **Approval of Agenda and Minutes:** Reed entertained a motion to approve the agenda. Karen motioned. Nick T. seconded. Voice Vote. Agenda passed.

Reed entertained a motion to approve the minutes from the last meeting of last year. Karen motioned. Nick T. seconded. Voice Vote. Agenda passed.

1. **Reports**
   1. **OFO:** Contingency is $33,796.05 and small organization start up is $1500.
   2. **Liaison:** N/A
   3. **Senate:** N/A
   4. **SGA Exec:** N/A
   5. **Vice Chair:** The color run is on Sunday.
   6. **Chair:** N/A
2. **Discussion Items:** 
   1. **Budget Crash Course: (see presentation)**

Reed asked the board’s feelings on having a member of a student organization present during presentations that is also a member of the SUFAC board? For example, Kaitlin is a part of WOC and they are presenting today. Milton said that it would be ok for them to be here but he feels that it would be wise not to influence the discussion. John said that we generally do not encourage or discourage presenters from hanging around while SUFAC votes on the issue. John continued that usually the meetings take longer as the year goes on so it takes a while for a discussion item to become an action item so a lot of visitors/presenters choose not to stay until the end.

* 1. **WOC Reallocation Request:** We would like to organize a self-defense class on campus and donate the money to DNA collection. We would like our members to be more involved in their heritage. We will be charging our members about $20-30 per person as well as other fundraising. $800 is enough for 12 people to partake in this event. John asked the board if we generally permit orgs to reallocate from contractual to contractual. John clarified that we do.
  2. **Report on Summer Session**: This was what was done over the summer.
  3. **SFA Committed Request:** Reed showed the e-mail from Carrie. She said the groups would be monitored so that they will know if someone is trying to use the membership for the class. Students will be getting a realistic experience with this program. She was not a part of the group previously and did not use the last program that was said not to work very well. There were no platforms for various types of trading. The stock market is very complicated and it was adequate for beginner trainers but this new program is better suited for more advanced business/accounting majors.

**Questions:**

John asked if this was submitted as a contractual request? Nick T. responded that yes, it was. John asked if paying the software membership relates to paying membership dues, which SUFAC decided was not approved last year.

Nik A. asked what the difference is between paying for membership dues and membership for the group software? Reed gave the example that the Chemistry Club wants to be a member of the ACS for the benefits but they need dues for at least 5 members. Nick T. asked if this would be applicable to the DNA test. Reed responded that this is a similar situation. Reed said that memberships fall under the category of S&E while contractual is different, which is what the SFA request is. Milton asked if we are buying memberships? Reed responded that in this case, we are not buying memberships but access to a specific program. Trevor asked if this is a one-time event or a semester-long activity? Kaitlin said that it is from November 1st-March 14th so it is an extended competition. Reed said that under the guidelines, no individual memberships would be funded. Nick T. said that if want to treat this request as individual membership, and then we should apply the same logic to the WOC request since $800 is going towards 12 people. His worry is that we might apply that standard too broadly and we should tailor that statement as much as possible in order to avoid that. Nick T. personally does not interpret this case as SUFAC paying for individual memberships, otherwise the definition would be way too broad. Trevor asked for a rundown of the request. Reed went over the e-mailed questions again.

* 1. **Healthy Fork Contingency Request**

We want to teach people healthy cooking habits for life, including clean food and researching where our fruits and vegetables come from. I love food and I’m a chef. I’m an assistant chef at Aviand’s and I was an organic farmer this summer so I got to see these foods grow from the very beginning. People love food but they do not know very much but they think that eating healthy costs too much so we want to show people is not always the case. We want to put up signs for events and spreading awareness. We will be advertising the Iron Student where students will be getting in groups of three and they will need to make us a meal out of those three ingredients. We will be setting up a program, which is where a lot of the digital copy is going. We will need food preparation items, which will last for four years or longer. We will be teaching people the skills to use these tools, which include anything you would need in a kitchen. We will need our own cookware and equipment. We would also like food bins to have safe areas for preparing for events as well as a food dehydrator, which would be good for storage to teach people. Everyone would be free to use this. We will have some guest chefs coming in to present on campus, including the Republic Chophouse. We also want to show a few films, including Food Inc. Food is expensive and we will be cooking all year long. There will be a lot of bulk ordering and need for food for teaching. We anticipate the mock Iron Chef to be a great hit, which will also require a large amount of food. We are asking for 6 knives and we will be supervising students as well as many other tools for cooking and sanitary reasons. For the food presentations, we will need pantry items. We will also be teaching students how to bulk order going through whole food places like Trader Joe’s. We will only be allowing a certain number of people operating tools at one time according to proper supervision. I think 6 knives are the bare minimum for what we need.

**Questions:**

Kaitlin asked where these things would be stored? In the org facility in the food bins we requested. He was told by other student organizations that there were drawers in the org suite to store things in the org.

Trevor asked if there is any certification required to run these food programs and teach other students? Yes, Nate said that he is getting certified along with his partner, Alex.

Trevor asked how they plan on making a change? We are focusing on expanding our outreach. We teamed up with organizations on campus dealing with sustainable living and the environment. We all are going to be working together, for example with the Dietetics Club and the Mauthe Center. We will be teaching single men how to cook as one of the events with the Mauthe as well as other food demos on the campus to team up with Res. Life. Trevor asked if it is just the campus or also the community? For the first year, we are focusing on the campus and then we will reach out to the community as we grow. Trevor asked if this organization has a similar concept with Campus Kitchen? No it is different in that Campus Kitchen focuses solely on feeding the general populous of Green Bay. They do not teach skills or habits and we want to get into the science behind food and cooking to educate the campus.

Milton asked if they are operating with Aviand’s? No, we are more of a healthy option so we decided not to work with Aviand’s because they did not have past success in that area. They encouraged us to try to sell healthy food because Aviand’s said that they were not successful in selling healthy items to the students.

John asked if they have a food waiver? It is in process and hasn’t been granted yet. John asked if they have permission to cooking anywhere? A lot of the dorms are off campus and we have permission from those areas in Residence Life. We can cook in the community’s kitchen, the lounge areas, and not the individual dorm room kitchens. John asked if they have permission to conduct activity in MAC hall? Nate said that is one of the waivers in process. Right now we are operating out of the Mauthe center. We are still having meetings right now so we are taking it upon ourselves to fund our own events so far.

Milton asked if they plan on charging students? We plan on fundraising so that we will not charge people and anyone can come for free.

John said that SUFAC generally does not fund events that are a maybe, which is what this event is since the waivers have not been approved yet. The reason for this is that the money will be tied up and other organizations will not have access to it, which is an issue. Nate replied that if all else fails, we plan on continuing to use the Mauthe center.

Trevor asked if all these events have been set in stone? Nate replied that they are. They have been calculated and even if the waivers do not get approved, we will be operating out of the Mauthe.

John clarified that SUFAC money needs to be state qualified so they will need to see Bea for what she needs to buy under state contracts.

Trevor asked if they would like to restructure their request at all due to the concerns of the food waiver and state contracts? If we order in bulk, we will be fine. Right now we would like to have the supplies to advance the process of Healthy Fork.

Nick T. said if this is approved and their budget does not meet the prices for the state contract then they can come back with a contingency request so he does not feel that reformatting right now is necessary. Nate said that they are aware of this.

* 1. **At Large Application: Bryan Boeck**

As the Vice President of Accounting Students Association, he wants to open a Beta Alpha Psi chapter on campus so this will be a good experience. Numbers are important so we can look at things in an unbiased manner.

Trevor asked about the human aspect of the student organizations. The number aspect is important to be unbiased but seeing it from the student perspectives is also important.

Nick T. asked about the prior experience with Bob’s Rules? He was involved in Student Government and sat in on SUFAC meetings with Heba. He was understands parliamentary procedure.

1. **Action Items**
   1. **At Large Application: Bryan Boeck**

Kaitlin entertained a motion to approve Boeck’s application. Nick T. motioned. Eric seconded. Nick T. called the question. Voice vote. Motion passed.

* 1. **Student Finance Contractual Request**

Trevor motioned to approve SFA item for $1200. Milton seconded.

**Discussion:**

Trevor said that this is a unique service that students cannot usually get and we can provide it for the students for free. It’s practical and provides real-life situations without risk. It produces no credit and it seems like they want people to be interested.

Nick T. said that his only reservation is that they seemed to dodge the question about alternative programs.

Milton is confused about paying for the memberships so is it still a contractual request?

Eric concurs that this seems to be more on an individual basis rather than a group membership so it would not be classified as contractual.

Erica asked if this is paying for one whole membership and the students aren’t paying individually? Milton said that it seems like there is an individual price for each student.

Nik A. asked if they could restrict it from being used for an academic class? John replied that he understood it as it being a separate group or league. Bryan said that it seems that their members will be required to join with this access code. However, the access code from the bookstore does not restrict it by the class but simply as a way to access the product. The access code cannot be issued to be used only for a certain group. Nick T. said that a class number is required when registered to prevent confusion. Bryan feels there should be more control and he is worried that there may be opportunity for manipulation in the future where students will use it to register for the class. We could try to prevent this by asking for a list of everyone that is competing.

Milton asked if Bryan used the program before? Yes. Milton asked if he tried registering for a different pool? Bryan said yes, that the access code from the summer could get him into the spring class. He said that it will not likely be manipulated this year but it should be checked in the future years to control access.

Trevor wants to make the point that it is not a membership and it is not an annual fee, it is simply a service.

Nick T. called the question. Roll call vote. Motion passed 3-3-1.

1. **Viewpoint Neutrality Training** (see presentation)
2. **Announcements:**
   1. Chancellor will be attending our Oct. 16 meeting for a presentation
   2. Vice chair announcement: Kaitlin will be resigning as vice-chair as of Monday. The applications are online and are due by Tuesday at midnight.
3. **Adjournment:** Kaitlin entertained a motion to adjourn the meeting. Trevor motioned. Eric seconded. Meeting adjourned at 7:58 pm.

Respectfully submitted by:

Sarah Batten

SUFAC Administrative Assistant