SUFAC

Meeting Minutes for January 29, 2015

# Call to Order

SUFAC Chair Reed Heintzkill called the meeting to order at 5:17pm.

1. **Roll Call**
	1. **Members Present:** Reed Heintzkill, Eric Kissinger, John Landrum, Nikolas Austin, Allison LeMahieu, Milton Byers, Sami Dannhauser, Marc Minani, Brandon Swanke, Penghan Yi, Jessica Murphy, Vanya Koepke, Erica Kuekn, Nate Rousseau, Nicholas Toyne
2. **Recognition of Guests:**

**Dietetics Club:** Danielle Schneider, Janelle Schirmer, Carrie Peters

**PEAC:** Jordan Marty, Matt Malcore

**CRU:** Victa Gonzalez, Courtney Frank, Dillan Kazemi, Aaron Geiwaitz, Ezra Tuelle

**Habitat for Humanity:** Marleigh Fiedler

**Intervarsity:** Stephanie Morales

**American Fisheries**: Marian Shaffer

**Campus Kitchen**:Sarah Tomasiewick, Naomi Moua

**How to Get rich**: Lucas Cotta

1. **Approval of Agenda and Minutes:** Reed entertained a motion to approve the agenda. Voice Vote. Agenda passed.

Reed entertained a motion to approve the minutes from the last meeting. Nick T. motioned. Allison seconded. Voice Vote. Agenda passed.

1. **Reports**
	1. **OFO:**  N/A
	2. **Liaison:**  The budget is at $32,112.54. Org smorg is next week at Wednesday from 11-4:00.
	3. **Senate:** N/A
	4. **SGA Exec:** It’s good to be back and we are focusing on budget cuts from the administration. We should be in good shape after these two years.
	5. **Vice Chair:** Not much happened over break for SUFAC. We answered some emails about presentation dates.
	6. **Chair:** Bea Yang is in a different department now so we will have a new OFO officer. There is also a regular binder and the student org binders that should be organized according to the tabs. Please keep your binders organized and keep it in alphabetical order.
2. **New Business Requests**
	1. **American Fisheries Committed Request**

We are requesting money for T-shirts that we want to use represent ourselves at conferences. We do not have a budget yet since we are new but we will next year. Reed commented that SUFAC does not fund apparel and we will fund the money but we expect the funds to be reimbursed. Reed asked if they need immediate action. They have a conference at the end of February but they are not requesting immediate action. Eric asked if they anticipate making future orders on the T-shirts? No, the organization is small so this amount should work.

* 1. **How to Get Rich Club Travel Request**

Reed commented that this a travel request within the city of Green Bay, which SUFAC does not usually fund. We want to meet new people in the job market at this conference. There is 8 people in the organization but only 5 people are going and need to be funded the registration fee. Reed commented that SUFAC requires that 1/3 of the funds for travel be paid by the organization and that SUFAC usually funds the 2/3 of the total request. SUFAC may not fund the transportation since UWGB pays for bus passes in the city of Green Bay. They are requesting immediate action.

1. **Student Org Budget Hearings:**
2. **SLO Food Alliance**

We need new tools replaced, such as nozzle heads. The newest thing is to increase our outreach as an organization and having a face or board for people to contact us. Reed commented that we have a restriction on banners so we need to assess whether this applies. The sign is going to be made by hand and will be in the garden. Our original board got blown away by the wind. Under contractual items, the past few years we have hosted film festivals. We are hoping to bring in more big names. The food festival at the Mauthe is an opportunity to engage people with current food issues. Reed commented that part of the guidelines is to encourage groups to work together. In this case, Healthy Fork, SLO, Round River Alliance, and PEAC all worked together on Food Day. Under food items, last year for our Food Day event we served about 250 meals. A lot of people complimented the menu because we served great local food. We would like to stay with the local, fresh theme with our menu to keep support the Wisconsin economy. The social events are used to introduce members and to build networks as well as connect with other organizations. Every year, we have assisted with the Food Day picnic. We grow salad add-ons and we give away bags of them for free. It is an opportunity to produce food from seed for new members in a short time frame. Every year, we try to go to this small agriculture unit in Milwaukee. It is a cheap event and doesn’t cost much to the members. For the spring leadership event, we take the members to local Wisconsin farms as well as restaurants sourcing from these farms. The conference in Milwaukee is a pricy event but it is a great opportunity for upperclassmen for networking. We are looking to constantly engage people in 2015-2016 and allow them to travel and grow food.

Reed asked about trip 3, which lists $73 per person per day, and whether it would greatly affect them if this was lowered to fit SUFAC guidelines. They requested an exception to the guidelines.

Allison asked about the Food Day food item and whether people are required to pay to get into the event? Typically, we have not required money for admission. Reed recommended that the Food Day groups should discuss that since there is wording about that in the guidelines. SLO commented that if we cannot make an exception, we will have to start charging for the event.

1. **Healthy Fork**

Healthy fork is an organization that was recently started to teach college students how to cook healthy food on a small budget. We use a lot of disposable items (soap, containers, etc.). The rice cookers allow us to make larger batches of much complex things. This will allow us to put on larger events. The fridge/freezer combo is about the size of a normal apartment fridge. We are requesting this because we want to protect the access and safety of our food items. Without this security, it could disrupt the flow of our events. We want to put the fridge in the student suites. The fridge should be able to last 20+ years if properly maintained. We plan on putting a lock on it as well. We discussed with Aviand’s about putting it in the union but there has been difficulty and it would be much simpler to go this route with the freezer/fridge. Our guest chefs are a lot of local talent to engage students and show them how to cook healthy food and eat at these local restaurants. The film showings are intended to get more excitement and awareness about food possibilities. We want to bring a big name in on Food Day under the collaboration of several orgs. The “We are What You Eat” is a new event to encourage a better change in dining options. We want to bring in a speaker to motivate students to engage in this empowerment idea. We want to support the Mauthe because we do a lot of events there. The current contract with Aviand’s limits our student org from putting on orgs in the union. Since we are using their kitchen and space, we want to give something back there. The Mauthe Center is not asking for booking or renting fees but we think it would be fair. We have not discussed the specifics about giving them one lump sum or paying them on a by event basis. Reed commented that there is a restriction on charitable donations in the SUFAC guidelines so we would need to consider it. John said that state policy does not allow the seg fee to be used for charitable donations.

Food demonstration is a general statement. We do not have specific ingredients listed on our itemized list because it is supposed to be spontaneous and based on what the students want on a weekly basis. We also want to encourage discussion about the dishes and where we can improve. People can participate or judge in these events. We are hoping to do a fundraiser and give students an opportunity to put on a great menu. We would host this in the Phoenix rooms and the profit would go to the student org. This can be something students can put on their resumes.

Nik A. asked if we would charge students money for admission? Yes. Reed commented that we do not have an itemized list for food so that will need to be e-mailed for all the items that are over $150.

Milton asked about program 3 and whether students will be charged more than nonstudents? No, they will be charged the same for both students and nonstudents.

Allison commented about the guidelines between charging students and nonstudents for events.

Reed and Eric commented that they could work together with the other Food Day organizations to produce a food-itemized list. As for the other food events, just make a general itemized list.

1. **Dietetics Club**

The photocopying is used to provide recipe handouts for our events and food demos. We are asking for a $400 start-up for a fundraiser. We have not had money in the budget for fundraisers in the past few years but we would like to add it now. Our only contractual item is for our speaker because this is a big event that gets a lot of attention from students and the community. This is open to students of all majors because food is relevant to everyone. Food Day has grown over the years and we are hoping that funding for a speaker will allow us to continue to grow. This is a national event, not just a UWGB event. We served about 250 people at Food Day last year. If we want to continue with the success rate, it will be important that we have that funding for next year. We did not provide an itemized list but we would like to provide the one from last year because we are not sure about the changes yet. We put on a fall and spring food demo to encourage leadership and experience for our members. It allows us to apply what we have learned from class in a real-life setting. The annual Dietetics conference changes location every year and won’t be known until the fall but it is always within Wisconsin. It allows students to network with other food professionals and listen to lectures and research. We also have money in our budget to tour a local food facility or production facility. This would be a good way to expose our members to a different experience outside the classroom and large-scale food production.

Milton asked if we could approve their travel request if we do not know where the location is? Reed commented that this is usually worked out with the OFO officer and since it is always in Wisconsin, it should be fine.

They will be under the $40 per person per day guideline; it just has not been updated in the budget.

Eric asked about the local tours of the facility? They were thinking of going to somewhere in Brown County. Eric commented that SUFAC does not fund travel in Brown County. They said that they would still like the registration fee funded so they will send the revision to that item.

1. **PEAC**

We host a lot of upcycling events where we invite students. We purchase old items from thrift stores to show students how to turn them into something new and useful. We buy things like jars, fabrics, and other items to demonstrate to students how to turn these things into useful items. We print out posters advertising various events around campus. We give out promotional items to members at org smorg to try to increase recruitment. PEAC is also involved in funding Earth Day and Food Day events. For both events, we will help fund a band or speaker. We would also like to show a documentary or film shown in the Christie Theater and most of the cost is purchasing the rights to show the film, which would highlight a public environmental issue. We would also like funds for a panel of experts to discuss environmental issues. For recruitment, we purchase food for org-smorg to draw people in. For travel, we would like to attend the Growing Power in Milwaukee, which is educational for food issues. Each year, there is a farmer’s expo where agricultural and intensive urban farmers educate people on how to educate fish farms. This is free admission and is located in Oshkosh. We would also like to tour Nuclear Power plant at Bay Beach to learn more about the facility and industry as well as this environmental issue.

Reed commented that the contractual items are over the guidelines by $500. Food Day would probably be the best way to cut from if the board does not decide to make an exception.

1. **CRU**

CRU is a Christian organization that believes that everyone can have a connection with God. We are a spiritual resource for students on campus to accommodate their views and help them with their issues or questions. We have put forth efforts to connect with international students on campus as well. We operate through 4 distinct meetings per week on campus. There is one meeting where 12 students make the decisions for the group that week. There are also meetings where students teach other students and CRUlive where we share our information and announcements. We have speakers that come in and we give opportunities to network with each other. The meetings range from 80-100 students. We create a safe atmosphere for students to ask difficult questions. We also host bonding events, such as curling, where the attendance ranges from 30-40 students depending on the other events on campus. We might be the largest org on campus based on student involvement, which is why we are asking for this type of funding. We have done a better job this year at using our photocopying money for our posters and sheet music for our meetings. We also used supply money for books and other general supplies. We do not have any salaries or honorariums. In the past, we had an educational entertainer come to educate about religious ideas. In the past, we have had Rick James come in and it was a great success. His presentation was mainly on his book, Jesus Without Religion as well as a Q&A session at the end. We also have outside speakers that we invite to our weekly gatherings. Reed asked about student and nonstudent attendance? Weekly attendance ranges from 60-100 and for Rick James we had about 100-120 people attend. It has been larger in the past without the Girl Code competition. For our house part event, we decorate one of the rooms in the union to look like a Frat house party because a lot of freshmen come so we can meet with them. Our special events item is a new idea and we would like to incorporate in the next year. We would like to turn our CRU live meeting into a formal social event with food and invite other students.

We have two conferences that we ask for travel funding for. All of the getaways are smaller and local. We had about 53 students attend fall getaway this year. We also have community building and leadership activities. This allows us to get away from daily college life off campus. The Twin Cities Experience is the other conference in Minneapolis during winter break. This is a national event but it is still in the Midwest. There are nationally renowned speakers and lectures. Basically, 4 days are spent in a hotel downtown. There are large group meetings during the day that is typically a few thousand people. There is also a day dedicated to community outreach where we deliver non-perishable food items in the community.

Reed asked about the fall getaway where it shows that they are renting a bus but the Twin Cities does not address transportation so is it all included? Yes, it is a package. There is a huge block of rooms in Minneapolis and we get a good rate. We also car pool to this conference but a bus is easier for the fall getaway.

CRU is open to non-religious students and religious students by holding both types of meetings, which the general supplies are used for. Reed asked for a breakdown on all of that.

Jessica asked about the farewell event and if it is being held off campus? Yes. She addressed the food guideline for this event because the org will need to go through Aviand’s to be funded by SUFAC for this event.

Nick T. commented about the guideline

1. **Habitat for Humanity**

Our budget also goes over the guidelines but we are one of the largest and most active groups on campus. Our organization educates, advocates, and strives to provide affordable housing for everyone in the world. There are many rules and guidelines that we must follow, which make it difficult to lead and coordinate this group. The funding allows us to maintain our active reputation. We are highlighted in various types of media and the admissions office also highlights us an important organization when giving student tours. The build trips are life changing and our very memorable experiences for our members as well the families we build homes for. We have won the most awards than any other student organization on campus. We have used the money granted to us responsibly and in a life-changing way. Most of the money goes towards trips while a minor part funds the everyday activities of the organization. The locations that we travel to are rich in diversity. Many students that participate in these trips continue to participate in the organization and become very active members.

Brandon commented that the travel requests are outside of our Midwest boundaries. Reed replied that historically that the board acknowledges that this is beyond the guidelines but we also break the guidelines sometimes on a situation basis. Habitat responded that they do build locally but our climate prevents us from building outdoors long term so we travel to warmer places.

Eric asked about the memberships and whether they are chapter fees or individual fees? They are chapter fees.

1. **Intervarsity**

We are asking for money for advertising on campus as well as for our license to purchase the copyright for our sheet music for our Bible studies. We do a pizza party and ice cream social every year to bring attention to our organization. We have several conferences. Cross Training is our most important conference. The registration includes housing and food. The conference is guided by certain topics and it is good for getting new students involved. This year it will be in Wisconsin Dells. We ask for funding mostly for conferences because they are more crucial for our organization so we do not need funding for the smaller, daily activities.

Eric asked if they need funding for transportation? No, we only need funding for registration.

Nik A. asked if anyone is allowed to join Intervarsity regardless of religion? We are labeled as Christian but we allow anyone to join.

Reed commented that the total travel is above our maximum guideline so he asked what kind of justification there is for breaking the guidelines? We were hoping that if the registration fees were lower then that would be more of an incentive for students to sign up. These are important conferences for leadership training for our students.

Nick T. commented that we have made exceptions before the traveling to St. Louis.

Vanya asked how the trips would be arranged by priority? The first two trips are the most important.

1. **Campus Kitchens**

We recover food from the community that is not going to be used but is all still edible and we cook it on campus at Aviand’s to serve as low income facilities in the community. This benefits the students on campus. We participate in Food Day and we provide a lot of volunteer hours for our students. The most funding we need for is supplies, such as cooking supplies and disposable items. We try to limit waste. We use the Aviand’s kitchen because we do not have our own storage space on campus. When we recover food, we do not get cooking oils, spices, etc. so we are asking for funding for those items. Also, we need reusable gloves and dish soap because Aviand’s does not provide these things. Reed commented that they were featured on the news for Food Day. Campus Kitchen is a nationwide program and our national fee provides us an affiliation and opportunities as well as resources.

Eric asked if it is an individual fee? It is a single fee for the org, not individual.

Milton asked when they meet? Every other week on Tuesday, Mac 201.

1. **Discussion items**
	1. **Discuss presented SO budgets**

Nick T. motioned to enter committee of the whole. Allison seconded. Motion passed. Board entered committee of the whole.

Nick T. motioned to exit the committee of the whole. Nik A. seconded. Motion passed. Board exited committee of the whole.

1. **Action Items**
	1. **Innovative Arts Management Travel Contingency**

Allison motioned to approve the innovative arts travel request. Han seconded. Roll call vote.

Motion passes 10-0-2.

* 1. **How to Get Rich Club Travel Request**

Reed commented that they are an entrepreneur group that focuses on learning about start up.

Eric motioned to approve the How to Get Rich club travel request for $150. Milton seconded. Allison called the question.

Motion passes 12-0-0.

1. **Announcements**
	1. Decision Day
		1. Guidelines

Reed commented that he is going to send out a revision to Decision Day guidelines that everyone can review to get some ideas back. We will vote on it the week before D-Day.

1. **Adjournment:** Reed entertained a motion to adjourn the meeting. Han motioned. Brandon seconded. Meeting adjourned at 7:54 pm.

Respectfully submitted by:

Sarah Batten

SUFAC Administrative Assistant