SUFAC

Meeting Minutes for March 26, 2015

# Call to Order

SUFAC Chair Reed Heintzkill called the meeting to order at 5:16pm.

1. **Roll Call**
	1. **Members Present:** Reed Heintzkill, Eric Kissinger, Lisa Tetzloff (Substituting for John Landrum), Lea Truttman (OFO), Nikolas Austin, Allison LeMahieu, Milton Byers, Sami Dannhauser, Jessica Murphy, Erica Kuehn, Nicholas Toyne, Nate Rousseau, Penghan Yi
	2. **Excused:** Marc Minani
2. **Recognition of Guests:**

**PRSSA:** William Canzoneri, Sarah Alexander

1. **Approval of Agenda and Minutes:** Reed entertained a motion to approve the agenda. Voice Vote. Agenda passed.

Reed entertained a motion to approve the minutes from the 3/5 meetings. Voice Vote. Agenda passed.

1. **Reports**
	1. **OFO:**  Committed funds amounts to $28,853.43 and org start is $1,499.04
	2. **Liaison:** N/A
	3. **Senate:** N/a
	4. **SGA Exec:** N/a
	5. **Vice Chair:** WOC request was pulled by the organization today. They just wanted us to approve the reallocation for $112 by Reed and I. We also approved an OLA reallocation for $700 for two events.
	6. **Chair:** All the decision letters are all out except for the one on the agenda today because of an issue from D-day. They have a few more days to dispute but we shouldn’t have any problems. Senate approved all of our work as of the last meeting on Monday for the SUF rate and the budgets. I will be writing a letter to the chancellor summarizing the budget we approved. Let me know if there are any other things that should be included in that letter.
2. **New Business:**
	1. **PRSSA Travel Contingency**

We want a case study competition at our last conference as well as another competition for Starbucks, which we were in the news for. We are asking funding for our conference in Des Moines, Illinois. They are bringing in professionals from HBO, Fox, and Disney to network and learn more about this field of study. We will also be able to participate in a crisis management situation.

Reed commented that this is still under total guidelines.

* 1. **International Club D-day budget**

The D-day audio says that we voted on about $2800 because of a spreadsheet error but the actual total allocation is for $4068.47. There is almost a $1300 difference between what the form said and the actual total allocation.

* 1. **Guidelines and Bylaws Review**

Bylaws:

Next year, the administrative assistant will record the attendance of each SUFAC member for each budget presentation.

Social fraternities and sororities will be funded for events that benefit the entire student body as it is already stated in the bylaws.

Guidelines:

 The club sports guidelines will be changed from having a 4-trip limit to allowing up to 6 trips.

 Nik A. thinks that travel will be restricted to the Midwest and just determine whether or not we want to exceptions for things that are considered close by even though they are outside the Midwest. The board decided to leave the guidelines as stated for travel. Reed commented that right now that we do not fund travel within Brown County because of the bus system. However, we could change it to we do not fund travel that could be traveled practically on the bus system. For example, it does not seem reasonable to send 30 people on the bus. We could change the guideline to restrict funding for travel within the metropolitan bus area. Exceptions could still be made if this is not feasible. Milton wants these guidelines to be stated more clearly so that future boards will be able to follow them consistently.

 Reed commented that we could get rid of the strict requirement about the public not being able to partake in the food at campus events. Eric asked if this would remove revenue? Reed replied that we would still allow them to charge for admittance into the events but we would not require them to track how many non-students attend versus student attendance.

 For committed, Reed commented that SUFAC could fund attire but we expect the money to be paid back. Historically, we have not funded attire unless it was stated that it is for fundraising. Reed suggested that SUFAC can fund any attire request but we will always expect the money to be repaid. Milton commented that it should specifically say attire in the guidelines. Nik A. asked how we are going to be voting on the guidelines? We will be voting on each one separately according to Reed and Eric.

1. **Action Items**
	1. **PRSSA Travel Contingency**

Reed entertained a motion to approve PRSSA travel request. Jessica motioned. Milton seconded. Roll call vote. Motion passes 9-0-1.

1. **International Club D-Day Budget**

Reed entertained a motion to approve International Club D-day budget. Allison motioned. Milton seconded. Motion passed.

Roll call vote. Motion passes 10-0-0.

1. **Announcements**

Reed commented that the board should start considering the open position for Vice-chair. Historically, the current Vice-chair advances to Chair. Let us know if you are interested.

 Next week Wednesday, there will be Philosopher’s Café and they will be talking about social justice. It will be 7:30PM Wednesday the 1st at Titletown Brewery.

1. **Adjournment:** Reed entertained a motion to adjourn the meeting. Jessica motioned. Allison seconded. Meeting adjourned at 6:00pm.

Respectfully submitted by:

Sarah Batten

SUFAC Administrative Assistant