SUFAC Meeting Minutes

October 3rd, 2019, 5:15pm

University Union 1965 Room

1. Call to Order
	1. SUFAC Chair Haley called the meeting to order at 5:15 pm.
2. Roll Call
	1. Members Present: Haley Marks, Yasmin Nur, Kyle Klumb, Kejuan Goldsmith, Reese Eckenrod, Guillermo Gomez, Kody Klumb, Sarah Bock, Sierra Miller, John Landrum, Lea Truttman, Val Gonzalez
	2. Absent members: none
3. Recognition of Guests
	1. Mark Olkowski (Associate Dean of Students)
4. Approval of Minutes
	1. Haley entertained a motion to approve the minutes. Sierra motioned. Kejuan seconded. Voice vote. Minutes passed.
5. Approval of Agenda
	1. Haley entertained a motion to approve the agenda. Kejuan motioned. Yasmin seconded. Voice vote. Agenda passed.
	2. Reese made a motion to amend the date of the agenda. Kejuan second it. Voice vote. Amendment passed.
6. **Reports**
	1. **OFO**: Committed $34280.51 Org Start Up $1489.46
	2. **Liaison**:
		1. Men in black – International (cheap seats)
		2. Saturday: Explore GB cruise, Men soccer at 7 vs Cleveland
		3. Sunday: Women soccer vs. Wright state
		4. Tuesday: Movie “when they see us “ (open mic nite),
		5. Thursday: Jim Wand – hypnotists,
		6. Friday: GB nites
		7. Saturday: Fright Fest.
	3. **Senate**: senate meeting and the provost about new academic plan good discussion please email to discuss(Link is not working), they got one new senator and two court justices.
	4. **SGA Exec:** Working on list of constitutional changes, the new court justices will do the constitution review, working with SUFAC and talk to them on Monday about voting stuff.
	5. **Vice Chair:** preparing for budget training Tuesday and Wednesday
	6. **Chair:** attended senate meeting Monday. Haley was working on reallocation request for the women of color $200. BSU contractual reallocation of $90. Naughty list for organizations that didn’t bring enough people to the budget training, contact SUFAC.
7. **New Business**
	1. Hailey entertained a motion to amend the agenda. Sarah moved. Second by Yasmin. Amendment passed.
	2. **Robert’s Rules**
		1. Mark discuss some parliamentary procedure; rules to run a meeting, basic terminology to discussed the guidelines (speakers list, the calls, the moves, thirteen ranking motions), Add an amendment (main motion, amendments ), add an amendment to the amendment, The votes (voice votes, show hands, Roll call, Acclimation), Point of information, Point of order, Point of privilege(last three member states the point. There are ways to respond to request, division of the assembly (House), previous question. Adjournment. Remember steps to motion
		2. Hayley mentioned the cheat sheet in the back of the pack card
	3. **Travel Guidelines**
		1. Maximum $4000 per organization. 1/3 of the total expenses contributed by the organization. SUFAC money cannot be used to for food or used for non-students, faculty or staff.
			1. If travel request passed the $4000, SUFAC can offer 67%. They could be after of before the $4000 dollars,
		2. SUFAC steps to evaluate a travel request (trips are limited, max $50 per person…)
		3. SUFAC money will be equally distributed. Disseminate inf. To the student body within a month of the trip, no request for denied trips. Not transportation funded within the metro system of Green Bay area. Present to SUFAC at least 5 weeks before the trip. Physical or Digital material should be presented to the board .
		4. Hailey showed the travel form (Travel justification summary) and gave an example of an organization passing the $3000. Hayley is going to fix the form and Lea is going to call IT.
	4. **Club Sports Guidelines**
		1. Club sports payback 1/3 of the cost. Uniforms cannot be funded but they can be fundraise. Equipment can be replace every two years. Non-students must be charged full amount for participation.
		2. Maximum travel allocation $3000, limited to 6 trips (2 more than usual). $40 per person per day. S&E request presented to the director of operation and program coordinator of the Kress. (Need to know where to storage the equipment). Representative must be present in SUFAC meeting to answer questions. Request 5 weeks prior to the event. Money owed to SUFAC repay 2 weeks after purchase.
		3. Reese will add information to the club sports guidelines
8. **Questions/Comments:**
	1. Sierra asked the meaning of consent when approving the agenda. Mark said it means that everyone agrees.
	2. Hailey ask about people who did not go to budget training. 2 Members raised their hand.
	3. Guillermo asked about a non-student not being able to lodge with students. Would that person be able to stay in the room? Not SUFAC police. John said if no extra money is involved, then yes.
	4. John asked what a club sport is. Haley read the definition and said that intramurals are not club sport.
		1. John said that SUFAC decides if to classify the organization as a club sport or not.
		2. Kejuan asked for him to expand on the information. John and Reese explained about the good things but also responsibilities/ differences like club sports do not have interest fee and uniforms are out of the pocket.
	5. Kejuan asked about fundraisers. SUFAC is not responsible unless it loans money to start fundraisers.
	6. Yasmin asked if a Club sport can be exclusive. They cannot because they have SUFAC funds. Sororities and Fraternities are not part of SUFAC they have their own rules.
		1. Yasmin ask about varsity teams and gave the example of the dancing team. Haley respond that they are not exclusive because people can go and dance with them but not all of them can compete. All groups are inclusive.
	7. Kyle asked about loans and interest rate. Reese said loans are very shorts, so they do not have interest.
	8. John encouraged people to ask questions to the presenters.
	9. Kejuan what the maximum money an organization can have per fiscal year for general funding? How does it work? John said that it varies. Reese explained that if he sums up the maximum money in every category that is the maximum money that SUFAC can give to an organization without breaking the guidelines.
9. **Announcements**
	1. Kejuan organization has an organization meeting on Monday and invited everyone to come
	2. John said keep working on bringing student to the committee.
10. **Adjournment**
	1. Kejuan moved to adjourn the meeting. Second by Sara. Meeting adjourned at 6:13pm.