SUFAC Meeting Minutes

October 10th, 2019, 5:15pm

University Union 1965 Room

1. **Call to Order** 
   1. SUFAC Chair Haley called the meeting to order at 5:16 pm
2. **Roll Call**
   1. Members Present: Haley Marks, Yasmin Nur, Kyle Klumb, Kejuan Goldsmith, Reese Eckenrod, Guillermo Gomez, Kody Klumb, Sarah Bock, Sierra Miller, John Landrum, Lea Truttman, Val Gonzalez
   2. Absent members: none
3. **Recognition of Guests** 
   1. Akanksha Gurtu (HIYUVA representative)
4. **Approval of Minutes**
   1. Haley entertained a motion to approve the minutes. Sierra motioned. Yasmin seconded. Voice vote. Minutes passed.
5. **Approval of Agenda** 
   1. Haley entertained a motion to approve the agenda. Sierra motioned. Sarah seconded. Voice vote. Agenda passed.
6. **Reports** 
   1. **OFO:** Committed $ 33898.76. Org Start Up $ 1489.46 .
   2. **Liaison:**
      1. The weekend: Cheap seats -Lion king
      2. Thursday: Jim Wand - the hypnotist
      3. Friday: GB Nites
      4. Saturday: Men soccer vs. Milwaukee
      5. Sunday Volleyball vs UIPUI (2pm – Kress Center)
      6. Monday: Packers party in the Club at 7pm
      7. Wednesday: Greyson DeWolfe (Phoenix Club 8pm)
   3. **Senate:** No senate meeting this week. Senates have their one on one
   4. **SGA Exec:** Working on constitutional changes. They are also adding a land acknowledgement which will be read once per semester in a senate meeting. SGA is talking to the Intertribal community on campus. Working on website updates.
   5. **Vice Chair:** Working on email to orgs getting one on one budget training (naughty list).
   6. **Chair:** Meeting with orgs in the naughty list.
7. **New Business**
   1. Kejuan moted to go over the agenda. Yasmin seconded. Motioned passed
   2. Hailey entertain a motion to ament the agenda and add an action item. Sierra moved. Reese second it. Amendment passed
   3. **HIYUVA Food Contingency**
      1. Akanksha Gurtu from HIYUVA – presentation for Divali event on October 25th, 2019 in the Mauthe Center (6-8PM).
         1. They expect 50 attendees that will participate in this event and have food at no cost.
         2. They are Requesting $620 to SUFAC to buy the food ($12 per person and $20 for bottles of water).
         3. They will also have henna that will be $5, and the money collected at the end of the event will be donated to charity.
         4. They need immediate action for this event.
      2. **Questions**
         1. Sierra asked what do HIYUVA stand for? Youth for Unity Virtue and Action and Yuva means youth in Sanskrit.
         2. Yasmin asked how much do you expect to get for charity ? The henna will be $5 and if every attendee pays for it, they expect to get $100. That money will go to charity
         3. Sara asked who is doing to do henna? Students and volunteers that are experienced. They did not want to hire someone outside school because it would be more expensive.
         4. Kody asked how to do they know that the event will be successful? She mentioned that they have had this event outside school which had a good turnout. And so, they hope it is the same for this event.
         5. Kyle asked where is the food coming from? It is coming from an outside source India Bhavan in Green Bay
         6. Kyle asked How did they estimate how many people is going to come? The org made a Qualtrics survey and responses that they got from social media.
      3. Hailey thank her for coming and will send Akanksha an email on what SUFAC decides.
   4. **Contractual Guidelines**
      1. Services involve lectures, performers, demonstration…
         1. Maximum of $3500 to each student organization. Encourage to co-sponsor. Not for honorariums or gifts (gift less than $25). Not for photography costs. Ads posts in 15 areas (min. 1 week prior). Contracts set 5 weeks in advance. Promotional item revise case by case.
         2. Request under $200 decide by chair and vicechair. Right to review current agency account. Physical and digital material presented one week before presentation. A representative must be present to answer questions. Request presented at least 5 weeks prior.
   5. **Scholarship Guidelines**
      1. SUFAC consider scholarships only for SGA. Must carry out university business, provide services an have a mission statement. Establish leadership contracts.Scholarship must carry an application and evaluation process. Not two scholarship for one student in the same org. No scholarship reallocation.
      2. Scholarship may increase decrease every two years (max 10%). Arranged hierarchically. Student orgs requesting need to present some paperwork to SUFAC. Internship credit in scholarship means no scholarship for serving. Representative must be present to answer questions.
8. **Actions item HIYUVA Food contingency** 
   1. Yasmin call the question by Yasmin and Sara seconded. call the vote motion passes 6,0,1.
      1. Kejuan had to abstain because he was not at the beginning of the meeting.
   2. **Discussion points**
      1. Yasminasked that when they ask for money for fundraising when do they have to pay? They get the money and when they are done with the event and come back with all the money the have collected and showed to lee. The money will be divide between the money owed to SUFAC and the agency account.
      2. Yasmin asked what are charity funds? The orgs explain what they want to do the charity. Orgs will fund raise. The money they get will be put it in their agency account. Later they will ask Lea to make a check for the charity org they want to donate the money to. Haley clarified that HIYUVA did not asked for money to start a fundraiser.
      3. Reese mentioned that HIYUVA can use an outside vendor because they are doing the event in the Mauthe center. Haley added that Chartwells not always can do the cultural food that orgs request. In that case, they can use outside vendors.
      4. Yasmin asked if orgs can buy supplies to make the food? Yes. But they need someone with a food certification to cook the food.
      5. Yasmin thinks that it is a good and fun event for the student body. Sierra agreed and said it is good for student engagement.
9. **Questions/Comments:** 
   1. Guillermo asked if Orgs can use out of pocket money for gifts to speakers. Hailey said yes but SUFAC will not pay for it.
   2. Yasmin: if students are forced to go to a masterclass, org cannot ask for money to pay for that Haley said that if it is for a class no and gave an example of the Jazz Society being able to pay for the performer.
   3. Sierra asked how SUFAC came up with the number or the maximum amount provided to orgs. ? Hailey said that the committees in the past decided on the amounts and this present committee has not changed them.
   4. Sierra ask why the words “students organization” were mentioned a lot in the scholarship guidelines if only SGA members were able to get those scholarships? John mentioned that the guidelines should be clean up.
      1. Sarah asked if the reason why it mentioned student orgs was because in the past people outside SGA could apply to them? John said yes and that they used to be called honorarium. They are trying to get rid of the word honorarium and call it scholarship. As for now, the scholarships are only for SGA members. There are no rules saying when or how to change the guidelines.
   5. Kejuan made a request to make note and work on the wording problem later. Haley approved.
   6. Hayley asked who was okay on her making changes on the guidelines over the weekend and then the committee will revised it later
10. **Announcements**
    1. Sarah – University and recreation winter trip to Georgia and Florida(10 days). Sign up before December 9th ($100 dollars cheaper) sign up now.
    2. Kejuan - Mary Jane is performing on October 17th - 19th. Students can get cheaper tickets.
    3. Kejuan org will be bringing a speaker on November 4th on how to create activisms.
    4. Guillermo - event with state representative 3:30 pm on Tuesday.
    5. Kejuan moved to adjourn the meeting. No seconded. Meeting adjournment failed.
    6. Sierra - Brown County STEM Center’s open house.
11. **Adjournment**
    1. Haley entertain a motion to adjourn the meeting. Kejuan motioned. Yasmin seconded. Meeting adjourned at 6:05 pm.