SUFAC Meeting Minutes

November 7th, 2019, 5:15pm

University Union 1965 Room

1. **Call to Order**

a. SUFAC Chair Haley called the meeting to order at 5:16pm

1. **Roll Call**
	1. Present: Haley Marks, Reese Eckenrod, Kyle Klumbs, , Kody Klumbs, Sierra Miller, Guillermo Gomez, Yasmin Nur, Lea Truttman, John Landrum & Val Gonzalez.
	2. Absent: Sarah Bock (excused), Kejuan Goldsmith (un-excused) and Adam Fredrick (excused).
2. **Recognition of Guests**
	1. Rachel Kyles (Ballroom), Elizabeth Freeders (Ballroom), Nicholas Boulanger (ES& PGSO), Keanna Erikson (Ski & Snowboard Club), Gretchen Ortner (Phoenix Students for Life), Alexandria Keiler-Klein (American Fisheries Society).
3. **Approval of Agenda**
	1. Reese motioned to remove the action items from the agenda. Sierra seconded. Voice vote. Motion passed.
	2. Haley entertained a motion to approve the agenda. Yasmin motioned. Reese seconded. Voice vote. Agenda approved.
4. **Reports**
	1. **OFO:** Committed $33731.28 ; Org Start Up $ 1173.63.
	2. **Liaison:**
		1. Cheap seats: Scary stories to tell in the dark
		2. **Thursday:** Gospel Lee - Hip Hop (Phoenix club at 8pm)
		3. **Friday:** Volleyball vs. Youngstown State (Kress Center at 6pm), GB nites (Phoenix club at 9pm)
		4. **Saturday:** Women basketball vs. South Dakota (Kress Center at 1pm), men basketball (Kress Center at 6pm), RHAA bingo (Phoenix room B at 7pm)
		5. **Tuesday** Las Cafeteras (Phoenix room C from 3-5pm), Union Craft night (from 4-6pm), Kahoot (Phoenix club at 6pm)
		6. **Wednesday** Star Wars trivia (Phoenix club at 7pm)
		7. **Thursday** Veterans’ tribute day (MAC circle from 10am-2pm)
	3. **Senate:** No senate meeting but they are still taking applications for the senate positions. Email the ST senate account or the ST executive account.
	4. **SGA Exec:** On the meeting of this upcoming Monday they are looking for a resolution regarding the UWGB system committee. This weekend, they are going to Madison for student reps.
	5. **Vice Chair:** working with orgs to fix their budgets.
	6. **Chair:** approved an Engineer Club food contingency $178.75 and LYM S&E Reallocation $75 and another one for $25. Also she worked on fixing budgets with the orgs.
5. **New Business**
	1. **Phoenix Students for Life**
		1. Dedicated to promoting respect for human life and natural death. Nonviolent approach to end abortion and euthanasia.
		2. They have had some events this year like campaigns, screening of some movies and speakers in the past. They expect to have more this year.
		3. Committed
			1. They do not need a lot of money for supplies and expense
			2. General Supplies $30
			3. Digi-copy $25
		4. Contractual
			1. Two speakers ($500 per speaker)
		5. Food
			1. Fall meeting $60
			2. Spring meeting $60
		6. Travel
			1. March for life in DC (January of 2021)
				1. They are planning to travel with an organization the Overall registration per student to go with that organization is $333 (bus travel, lodging, meal on the trip and others but food while traveling).
			2. Students for life of America will be hosting a leadership workshop. Attendants to this workshop will hear from experts and get on hands training to talk about the beliefs. It hasn’t been confirm that is going to be in Madison but it most likely will be.
				1. Cost per registration and meal $15 per person
				2. Travel is not included (she believes is $50-58)
		7. **Questions and Comments**
			1. Sierra – Can you go to contractual? for your second speaker you do not have an expected attendance? It should be the same as the first one. She forgot
			2. Guillermo - In the mission statement there is a spelling mistake. For the Students for life workshop, has it always been in Madison? She is not sure about other years but last one was in Madison.
			3. Haley- Are you sure you want $30 dollars for each meeting with food? Yes.
			4. Reese- It looks good and is within guidelines.
	2. **ES & PGSO**
		1. Provide graduate students in the Environmental Science & Policy program with the resources they need to succeed academically. Advocate for grad students’ interest.
		2. Major responsibilities are inviting seminar speakers.
		3. They hold a graduate student panel in the guide in the process of applying for graduate school: application process questions and other considerations or selecting school. Developing a new network support. It is a relatively new programs and would like people to come
		4. Committed $100
			1. Office Supplies $50
			2. General Supplies $20 (post it notes for helping new graduates with supplies need)
			3. Photocopy $30
		5. Contractual
			1. Four speakers $3500
				1. The maximum amount because they are inviting at least four speakers to come to the seminar. Compensate them for their travel as well as other expenses they incur coming here
		6. Food
			1. Spring social $150
			2. Holiday Social $150
			3. Undergrad and Grad Mixer $150 (learn about graduate school)
		7. Travel
			1. Camping trip to Peninsula State Park
				1. Last year they did the same trip.
				2. Personal vehicle and staying two nights.
				3. They are asking should be sufficient for what the parks registration policies.
		8. **Questions and Comments**
			1. Sierra – In contractual, for the attendance have you tried this event in the past with this numbers? Yes, the attendance is fluctuating but they are sure that they are going to exceed the number. So this is a previous program? Yes, it has going on for many years.
			2. Yasmin – Travel, so the cost for logging is a cabin for 15 people? It is a campsite.
			3. Kody – In contractual, are they separate events or a panel with different speakers? They are different events. One speaker per seminar.
			4. Sierra - It looks good to me, it is within guidelines.
	3. **American Fisheries**
		1. Help with the conservation of fishers resources. Members help with graduate projects and volunteer with government agencies like the Wisconsin DNR.
		2. They emphasize connecting with professionals, so they bring many speakers from either schools or government agencies. They talk about their graduate studies or the time they work in the DNR. They like to get student engage and get out because the field is hands work.
		3. Committed
			1. General Supplies $100 (There is going to be a board change.)
			2. Capital 1 $1000 (temperature data loggers)
				1. They want to use it Mahon Creek. They do not have data since 2011 so they hope they can use them to gather new data. They hope they can see the changes through the data loggers.
				2. 2 years span life and they could live longer (she has not used them before). They are around $100 so it will be 10 of them.
				3. They are easy to move so they can use them on campus and other Watersheds that UWGB owns.
			3. Food
				1. Fall semester meeting $60 (to get more members)
				2. Spring semester meeting $60 (to celebrate the end of the year)
		4. Travel
			1. Wisconsin AFS
				1. Once a year in springtime.
				2. Important for the org because there are people that work in the fishery field and there are 300 fish biologists. Some students also present as well.
			2. Midwest Fish and Wildlife
				1. Not only fish but other sections of the environment. Important to get professional connections.
* For both of the trips, they put an approximate number of miles because they do not know the exact location. Will be in Minnesota, but they do not exactly where.
	+ 1. **Questions and Comments**
			1. Kyle – Do you know how many data loggers are you going to get? 10.
			2. Haley - Why are data loggers are important? Because they are primarily fish and water. They have great access point to get data and analyze it and will give the opportunity for people to have experience from them. Maybe bringing high schoolers to learn about water-based information and data.
			3. Haley - Did the org have data loggers in the past? There were some but not now.
			4. Sierra- What is the maximum per person per day in travel? $50 per person per day. It says $100.
				1. Haley – That is for registration.
			5. Kyle – In food, how many people do you expect at these events? 10 people
			6. Reese - Where are you planing to store them? A subsection in the fisheries lab and they will make sure that it is for their work.
			7. Yasmin and Sierra- Looks good to them.
			8. Reese - With the university department, will they be using them? No, only the AFS
				1. John – Who? the American Fishery Society
	1. **Ballroom Dance**
		1. A group of students taught by two professional dancers from the area a variety of classic ballroom dances.
		2. Committed
			1. Photocopying- $65
			2. Digi-copy- $35 (Make posters and ads for other events in the year.)
		3. Contractual
			1. Two coaches (Rane Cegleski & Sarah Larson)
				1. They have taught for many years here in UWGB. Rane for 7 and Sarah for 4 years. They make the club what it is and teach rules and regulation to give them exposure.
			2. Food
				1. Social dance $500 (for all the students)
				2. Fall meeting $150 (With club members, returning members and coaches)
				3. Spring Farewell meeting $150
			3. Travel
				1. Wisconsin State Dancing Championship in Milwaukee

Their coaches compete every year. So, they go and observed the pro-show and gives students the opportunity of experience what a professional competition is. In addition, they attend master classes.

* + - * 1. St. Paul Minnesota for Competition in the University of Minnesota - twin cities.

Competing against other universities and meeting people that is interested on what they do. Using what they learn throughout the semester.

* + - * 1. Absolute Dance -Menasha

Coach of coaches has a studio and he will teach a technique class. they have a discount for a large group.

* + 1. **Questions and Comments**
			1. Guillermo – In the food section, for the winter social $500 but in the itemized list the numbers add to other amount (not $500). There was miscommunication with the person that made the budget. She mixed food and decoration. $300 will make it for food.
			2. Haley - Do you want me to change the food section to $300? Yes.
				1. Do you want to talk about it later? You can do it now.
			3. Yasmin - You said something about decoration then you will have to do a contingency form? Probably yes.
				1. Yasmin - Do you have an estimate? $230-250 for decorations
			4. Reese – Do you keep $275 for food and add $250 to the committed- general supplies? Yes, we can fill up a form for it later.
				1. Haley – We can do it right now. How much would you like? $250
				2. Haley will review it and send it to them
			5. Reese - For your first and second trip you are taking 20 people. For the Milwaukee one you are taking two vehicles why not four? Milwaukee should be up to four vehicles and same for St. Paul.
			6. Haley- Do you want 5 people in a car? They have done it so yes; they want three vehicles for the other trip.
			7. Lea - For St. Paul, you have four rooms for one night but not cost for the night? Last year they couldn’t go but they have reached out to them and say participants can stay with them on campus. She doesn’t know how much a hotel is. Some numbers have been copied from previous events.
			8. Reese- It looks good to and is within guidelines.
	1. **Ski & Snowboard**
		1. Bring together students that like or want to learn how to ski or snowboard and go on these trips.
		2. Committed
			1. General supplies $15 (Stickers)
			2. Digi copy $50 (posters for both of their trips)
		3. Food
			1. First Meeting $75
			2. Trip Planning $75
		4. Travel
			1. Mount Bohemia - Michigan
				1. They have been doing it for years. It is popular and pretty cheap because SUFAC helps so many students to go.
			2. Colorado
				1. She reached out to a company Eco Tours that works with the big resorts and get discounts for students.
				2. this year, 23 students from GB are going with other UW schools to this trip. They are asking for funds for next year.
				3. It is a lot cheaper than going out of pocket. It is $700 (6 days and 5 nights and transportation)and they want to see if they can drop the amount, so more students go.
		5. **Questions and Comments**
			1. Sierra – Trip 1, checked something to make sure it was right.
			2. Sierra – Food, so you don’t have an expected attendance? They forgot to add it but expect 20-25 and the same with the other meeting.
			3. Yasmin - Do you promote the trips out in the public or? They promote them with poster and non-students can also go to both trips. She has been posting it from social media and they have been bringing friends from other campuses.
			4. Haley- Nonstudents can’t get the funding for SUFAC but they can attend.
			5. Sierra- It looks good, and is within guidelines.
1. **Discussion**
	1. **Phoenix Students for Life**
		1. Committed
			1. Reese- it looks good and is within guidelines
			2. Sierra- Agreed
			3. Kody – In committed, the Chairs have different amounts.
				1. Reese - Yes, the org president sent a new copy on the day of the meeting, but it was not anything major.
		2. Contractual
			1. Sierra - Everything sounds good, and is within guidelines
		3. Food
			1. Reese and Guillermo - It is good, and is within guidelines
		4. Travel
			1. Guillermo – I am worried about it because she only knew about one year being in Madison. If it is not in Milwaukee the price can change.
				1. Reese – She probably was not in the club last year.
			2. Haley – SUFAC does not have any guidelines for restriction in travel. they can fill up a contingency request, if they do not have enough money. If they have extra money, they can return it.
			3. Haley showed the new travel summary page.
			4. Reese - Is SUFAC contribution total including registration for trips? Yes, it is everything SUFAC is paying for on travel. Haley explained the travel summary spreadsheet again.
			5. Kody - It looks good, and is within guidelines.
			6. Guillermo - Three thumbs up.
	2. **ES & PGSO**
		1. Committed
			1. Sierra - Looks good and is within guidelines
			2. Haley – For office and general supplies for grad students that need assistance.
				1. Yasmin is the supplies going to the orgs to function or to the grads if they need assistance? Haley understood that it is for both.
			3. Sierra - With assistance do we have to keep tracking of general supplies? They are giving to grads students.
			4. Reese – Campus cupboard offers school supplies
			5. John - SUFAC provides help to an org and not to a person.
			6. Reese - So what does Haley want them to do?
			7. Haley will ask them to clarify and educate them that they cannot distribute supplies for individual student use outside of the student organization.
		2. Contractual
			1. Yasmin - She is being to the speakers seminars. It is a good experience.
			2. Yasmin – It is within guidelines.
			3. Sierra- Agreed
		3. Food
			1. Kyle - It seems within guidelines.
			2. Guillermo likes the term grad mixer.
		4. Travel
			1. Yasmin - So are they all sleeping on the floor? They are sleeping in tents.
			2. Sierra - It looks good and within guidelines.
	3. **American Fisheries**
		1. Committed
			1. Guillermo - Everything looks good, and is within guidelines
			2. Yasmin – They said that they do not know what the other is going to do. So she thought it was strange.
			3. Reese- I was concerned about the loggers, but they said that it is only for the org and that is why they rare buying the with SUFAC money. I am no longer concerned about it
			4. Sierra- Agreed
			5. John – Reese was concerned about scrutinizing new technology. He is in favor of overlooking the guidelines.
		2. Food
			1. Reese – It looks good, and is within guidelines
		3. Travel
			1. Haley - Everything looks good
			2. Haley- Do you, the board, know what numbers you should look at when looking for travel? The amount per person, registration max, and trip max
			3. Yasmin - If it ever goes over $50 per person per day then it becomes 2/3? No, if they use more than $4000, it will be 2/3.
				1. Yasmin- What if they go over $50? They should not. SUFAC will not let them do it
			4. Haley and Yasmin - It looks within guidelines.
	4. **Ballroom Dance**
		1. Committed
			1. Haley – SUFAC will contact them to get an itemized listed with the new budget
		2. Contractual
			1. Yasmin - It looks good, and is within guidelines
			2. Reese- Now both of the coaches are being paid equally because before Sarah was a junior partner.
		3. Food
			1. Guillermo - Is it okay that SUFAC gives $300 even though the itemized list says $273? They are going to work out, so the numbers match for the winter social.
				1. Guillermo - It looks good, and is within guidelines
		4. Travel
			1. Yasmin - It looks good
			2. Guillermo- It looks fixed.
			3. Haley – Lea, do you want to remove the rooms? Lee does not care because she knows the answer now.
			4. Yasmin - Looks good and within guidelines, we will talk about this next year.
	5. **Ski & Snowboard**
		1. Committed
			1. Reese- Looks good, and is within guidelines
		2. Food
			1. Sierra - Can you correct the misspelling in the Program 1 line?
		3. Travel
			1. Yasmin - It looks like a cool trip.
			2. Reese was confused because it said $7000 dollar in SUFAC contribution but now he knows what it means and it looks good to him
			3. Kody - It looks within guidelines
			4. Guillermo- Agreed.
2. **Announcements**
	* 1. John - Shout out to Haley and Reese for working on the spreadsheets
			1. Guillermo and Yasmin - They are doing a good job.
3. **Adjournment**
	1. Haley entertained a motion to adjourn the meeting. Reese moved. Yasmin seconded. Meeting adjourned at 6:28pm.