SUFAC Meeting Minutes

November 10th, 2022 5:15 PM

Alumni Room, UWGB

1. Call to Order 5:15 PM
2. Roll Call
3. Approval of Agenda
	1. Moved by Lucas
	2. Second by Kris
		1. Riley entertained an amendment to the agenda to add the item “Old Business” with the subitems “Health Follow-up” and “Dean of Students” between Presentations and New Business
			1. Moved by JD
			2. Seconded by Zach
			3. Motion carries
4. Approval of Minutes
	1. Moved by JD
	2. Second by Lucas
	3. Motion carries
5. Recognition of Guests
	1. Matt Suwalski – Executive Director of University Union Student Engagement
	2. Gail Sims-Aubert – Dean of Students
	3. Mark Olkowski – Associate Dean of Students
	4. Lisa Jackovich – Budget Director
6. Reports
	1. Chair
		1. Tuesday worked election
		2. Reviewing union budget for today
	2. Vice Chair
		1. Not much going on but trained 3 people
	3. Senate
		1. Presented about SGA in freshman seminar
		2. Sent out emails to recruit committee chairs
		3. Secured a booth in the union
	4. SGA Exec
		1. New chair of intergovernmental affairs
		2. Met with wellness center
	5. Liaison
		1. $24,160.07 in contingency, $1800 in startup, 4 orgs looking to get started
7. Presentations
	1. Student Engagement – Matt Suwalski
		1. Short term goals:
			1. Initiated student wage adjustment plan, to move base wage to $12-15
			2. Updating facilities
			3. Continue programs meet changing needs of students
			4. Leverage data from Phoenix Connect
			5. Provide high impact student leadership opportunities
			6. E-sports Program Phase 2
			7. Enhance commuter student services
		2. Employ over 137 student employees
			1. Job and development opportunities
		3. Students work 40,271 hours
		4. Annual union building counts about 549,115
		5. Unique student engagements with 2,314 at 94 events
		6. 140+ Student orgs
		7. Student engagement
			1. New student programs
			2. Student orgs
			3. Fraternity and sorority life
			4. Community service and volunteerism
			5. Family engagement
			6. E-sports Programming
			7. Good Times Programming
			8. Social Programs
			9. Phoenix Club
			10. Commuter Student Services
			11. Leadership Development
		8. Funding request
			1. Flat budget of $972,125 which is a 0% increase over this year
			2. Factors affecting programs
				1. Competitive student wages
				2. Utilization of Phlash Tix Program
				3. Increase focus on leadership programs

Emerging Leader Program

* + - * 1. Pay plan adjustments for student wages & full-time staff
				2. Plan to utilize reserve balance to take things that are working and enhance and wind down programs students are no longer interested in
			1. Expenses go into staffing, services, and consumables
			2. Planning to run deficit for a few years
		1. Questions
			1. JD: Are you looking to fill any positions within student engagement or is this just looking at increasing wages for current staff
			2. Matt: We want to be fully staffed and make sure there is a standard pay rate increase
			3. JD: You are raising the minimum to $12?
			4. Matt: The minimum any student will make is $12
			5. JD: Is that for all students or just new workers?
			6. Matt: For all students
			7. Alex: I would like to see how these numbers compare to pre pandemic numbers
			8. Matt: We can share a 5-year budget
			9. Riley: Please email that to us
			10. Brendan: Asked about phasing out/changing programs
			11. Matt: Something the staff will be looking into, an example of that is decreasing the cheap seats program to meet changing students' needs and looking more into art programs students are more engaged in
			12. Riley: What accounts for the massive difference in S&E?
			13. Matt: This comes from projection of programming we are planning to do in those areas
			14. Riley: Is it that the programs are cheaper or are there less programs?
			15. Matt: There are different types of opportunities
			16. Riley: Phoenix Connect, many people have had problems with this so what progress is being made on that?
			17. Matt: We have a lot of security between us and this web-based product
	1. University Union – Matt Suwalski
		1. Goal is to provide safe inclusive environment, base foundation
		2. Focus on modernizing facilities
		3. Funding request: $1,315,926 which is a 2% increase
		4. Competitive student wage plan
		5. Ongoing support for modernization
		6. Pay plan adjustments
		7. Increased cost in utilities
		8. Building maintenance and repair
		9. Union and Food Service Budget
			1. Chunk of revenue is seg fees
			2. Largest expense outside of operation is staff and student salaries
			3. Breakdown comes from maintenance, utilities, consumables, and food service partner
		10. Questions:
			1. JD: can you explain the role of dining in this budget?
			2. Matt: seg fee does not cover any thing in dining
			3. Riley: what is the general outlook about the renovation
			4. Matt: we have had a feasibility study going for about 18 months and planning on going to the senate soon and present some information
			5. JD: Do you know when the presentation to the senate will be?
			6. Matt: pre phase has happened
	2. Transit – Matt Suwalski
		1. Requesting a 0% increase for that budget
		2. Lot of unknown
		3. Requesting $12,000
		4. Continue current partnership with City of Green Bay
		5. Further promote the Green Bay Metro GBM on Demand
		6. Continue to explore new and innovative ways to provide transportation opportunities
		7. 8,000 total transit rides in 2019-2020
			1. Rides come through bus rides and micro transit
		8. Goal for this year is 10,000 rides
		9. Questions
			1. JD: what is micro transit?
			2. Matt: it’s a bus you can call to book a campus ride
			3. Riley: what is the structure of this? How much does 1 ride cost?
			4. Matt: $1
			5. Riley: Do you know when the contract is up?
			6. Matt: I think it is annual, but I will check
			7. JD: are you the primary contact?
			8. Matt: yes, you can come talk to me
			9. JD: do you have any say in maps because they are severely out of date
			10. Matt: yeah, we can look into that, we can request to print new maps?
	3. Child Care – Mark Olkowski
		1. Purpose of SGA Child Care Fund
			1. SGA created the fund because they felt there was a need
			2. There used to be a childcare center on campus that was a cooperative effort
			3. Need for childcare still there
			4. SGA created fund to fund new facility or provide childcare service to students
			5. Childcare fund was originally funded by student seg fees at $10/student
			6. A couple years ago, they stop collecting funds because they were not all being used
			7. UWGB received federal grant in 2020
			8. There has been a lot of turnovers and change of departments for childcare program, lots of unexpected administration for the program
			9. Many students were using in home care during the pandemic, which was funded by SGA, because the federal grant only provides funds to students using accredited facilities
			10. Funds began dispersing in Summer of 2021
			11. MSW intern hired to help
			12. Student must be enrolled and in good academic standing, child must be between 6 weeks and 12 years of age
			13. Awarded based off financial aid
			14. Educational program and submit documentation of where money is going
			15. Maximum a student can get is $600 for in home care, max they can get for accredited facility they can get $2500 which is typically enough to cover the semester of childcare
			16. Ask that SUFAC not collect anymore funds for this program
			17. Plan is to run this program down to zero and then close out the in-home program and then just rely on a federal grant
			18. One of the opportunities of the program is to get $100 if student attends high impact practices
				1. Goal is to get students more engaged with the campus
		2. Questions
			1. JD: So, you are requesting $0?
			2. Mark: yes, anticipate making request in near future
			3. Riley: what is the distinction whether someone gets federal money or SGA money
			4. Mark: type of facility they are using, no funds to support in home care when we zero out
	4. Kress Events Center Debt Service – Lisa Jackovich
		1. Debt payment on Kress Building
		2. We will fund by taking balance out of the reserve to keep the seg fees stable this year
	5. Soccer/Softball Complex Funds – Lisa Jackovich
		1. 8 years ago, students voted to pay back $112,500 over 8 years and will hit zero at the end of 2023
		2. Move into capital maintenance funds
			1. Turf maintenance
			2. Kress front desk
			3. Hope this is one year to do some projects and then move into renovation
1. Old Business
	1. Health Follow-Up
		1. Asked ratio of students per counselors, which is compared to other universities, reason it is so high right now because they are currently missing a counselor even though it is funded in the budget
		2. Triage appointments
			1. There was a confusion as to what this appointment is
			2. Triage is only for someone who has an urgent need is scheduled that day or the following day
			3. Still 2 weeks out for first appointment
			4. Discussion
				1. Alex: Increase in triage appointment from last year is 78 to 147 and normal sessions up from 719 up to 812
				2. JD: How new is UW mental health support hotline? I would like to see more promotion of this
				3. Stephanie: it is not yet operational
				4. JD: it said text isn’t operational, but call is?
	2. Dean of Students
		1. They have cash balance of 300%
		2. As we reach pre-pandemic activity levels on campus, they will be spending more of the reserve
		3. Discussion
			1. JD: knowing more is a question about their projections
			2. Stephanie: projections are hard and once we have a full year they can’t go back to the pandemic
			3. Riley: they are sitting on a lot of money
			4. JD: they get capital projects
			5. Riley: I don’t think they have any scope for capital projects
			6. Stephanie: I think SGA can come back with actual numbers for the full year
2. New Business
	1. Discussion
		1. Student Engagement
			1. Brendan: the stapled packet is what matt sent for union and SEC and I don’t know if there is transit in there or not and a lot was gone over in the presentation
			2. Discussion:
				1. JD: echo thoughts about phoenix connect other than that is it fairly justified, and I like they are looking at increasing student wages
				2. Brendan: I think I remember him saying in his presentation he would go over phases of e sports plan and then he never did
				3. Riley: I will get more info on the esports progress
				4. Brendan: let's get a general outline of the phases, that would be helpful
		2. University Union
			1. Brendan: most eventful thing I see is the renovation
			2. Riley: the projection is under the capital
			3. JD: student increase wage is nice as well as student development in their programs, I would like to see other departments do professional development as well
		3. Transit
			1. JD: I like that he is willing to fix the maps and awareness, I want to see additional marketing coming from the union
			2. Brendan: yeah, we could do more to inform the freshman
			3. JD: they are not doing anything really to market it
			4. Riley: it has been an issue every year
			5. JD: sign is misinformation because it is so out of date
			6. Lucas: they mentioned $12,000 is that $1 per ride?
			7. Riley: the way the contract works is the city sends the university a bill and it is $1 per ride, every year they request $12,000 and never use it so they have a small reserve right now in case usage has a dramatic increase
			8. JD: I also want to know more about the micro transit
			9. Riley: Any thoughts about Uber?
			10. JD: is the money we allocated last year still on hold?
			11. Riley: the proposal last year was to allocate a certain amount of their reserves on an uber program, and nothing has been done with the money so the money is just sitting there right now
			12. JD: I would like to see the program in action
		4. Child Care
			1. Riley: last 4 years they have not asked to collect and now they plan to phase out the program because they have a lot of federal money
			2. JD: is the grant per capita or one flat rate? Do they expect it to go up to that 600 number?
			3. Alex: I would have liked to see a facility on campus
			4. Riley: funding isn’t ending, it's just no longer going to be funded by SUFAC
			5. Stephanie: a childcare center would be helpful for faculty and staff as well as being helpful to give education majors experience
			6. Riley: this is an allocable item so we can decide to collect on it if we want to
			7. Kris: could we get more information about the grant program
			8. Riley: what info do you want
			9. Kris: want to know the end date, program itself
		5. Kress Events Center Debt Service
			1. Riley: this is pretty much non-negotiable and every year the amount changes and there is no rhyme or reason and will be paid off within the next 10 year and the money will be taken from reserves and there will be no seg fee increase
			2. Current reserves around 2-3 million
		6. Soccer/Softball Complex Funds
			1. This has expired because it is paid off and proposal is to move into capital maintenance fund which was created last year
			2. JD: are these funds just for the Kress or are they for everyone?
			3. Riley: we can discuss this when capital maintenance is presented next week
			4. JD: can you add this to the discussion next week?
3. Announcements
	1. JD: campus cupboard is doing great we had Hallowqueen and we collected 450-600 canned items, items needed recently gloves and mittens, coats, and paper grocery bags
	2. Eliza: Circle K is going to Milwaukee on Saturday for Kiwanis Family Day of Service, if anyone wants to go, we have 1 spot left
	3. Stephanie: we took allocated budget for cheap seats that allows students to see movies for free and we are bringing some movies on to campus, and they are looking at doing a movie in the pool
4. Adjournment 6:54 PM
	1. Moved by Lucas
	2. Second by Tanesha