SUFAC Meeting Minutes

November 18, 5:15pm

1965 Room, UWGB

1. Call to Order
2. Roll Call
3. Recognition of Guests
	1. Kylie: Accounting Students Association
	2. Bailey: Ski and snowboard club
	3. Sophia: Intertribal Student Council
	4. Josiah: Magic the gathering
4. Approval of Agenda
	1. Motion to approve the agenda
		1. So moved: Riley
		2. Seconded: Ted
		3. Move to amend SGA last in business and discussion, put magic the gathering first and put them under action items and remove habitat for humanity.
			1. Second: Harrison
			2. Amendment is approved
		4. Agenda is approved
5. Approval of Minutes
	1. Motion to approve the minutes
		1. So moved: Harrison
		2. Seconded: Riley
		3. Motion to change the word painting
			1. Minutes are amended
		4. Minutes are approved
6. Reports
	1. Vice Chair: I was preparing the agenda and sending out the packet and preparing the budgets for next week.
	2. Chair: I have been emailing orgs. I have been helping orgs below the $4000 mark to adjust their budget before D-day. I had a meeting with Dr. king to discuss auxiliary budgets and attending a strategic budget planning committee meeting.
	3. Senate: We are seeing recruitment going up. We have two new applicants that will be presented at next week’s meeting. We are moving forward with three resolutions. Specifically, the STARS report and an internship for SGA senators.
	4. SGA Exec: Last meeting we had Paula Ganyard who is director of the library to discuss things going on with that.
	5. Liaison: Toning 9-midnight night climbing at the Kress. Friday GB Nites in the union. Monday design your own coffee tumbler from 5-7 in the Phoenix club. Tuesday powder puff in the turf gym from 7-9.
7. New Business
	1. Magic the Gathering Contingency
		1. Asking for booster box.
		2. Cost: $230.69
		3. Questions:
			1. JD: Where will they be stored?
				1. On campus in two cabinets in the SUFAC room and the other in the backroom.
			2. Ted: Why this specific edition and not a cheaper one?
				1. With this one it is spilt into three color combinations. We can show them how to deck build easier and how to use strategy.
			3. JD: It is one box correct
				1. Yes, it is one box that comes with 36 packs that each have 15 cars
			4. Harrison: Will are cards remain within the club.
				1. Yes.
	2. ESP GSO
		1. Committed: $100.00
		2. Contractual
			1. NAS Seminar speaker 1: $875.00
			2. NAS speaker 2: $875.00
			3. NAS speaker 3: $875.00
			4. NAS speaker 3: $875.00
		3. Food:
			1. Spring Semester Social: $75
			2. Holiday Social: $75.00
		4. Travel:
			1. Peninsula state park camping: $329.87
				1. Park staff give educational opportunities and guided hikes
		5. Questions:
			1. Would you like us to raise your food contribution?
				1. Yeah if that is something we can do that would be great.
			2. JD: At the food items, there are 10 people in nonstudent attendance
				1. That would be mostly faculty. We have had some come in the past.
			3. Tristan: Did you want to purchase a banner
				1. Yes I wasn’t sure about the route to go with that

A banner is $35 and in your S&E request, is that where you planned to purchase the banner from? Would it be okay if we added a capital item because that is what they would go under?

Yes that is totally find if that is what we need to do.

Would you like us to subtract that money from general supplies then?

Yes that works

* 1. Ski & Snowboard Club
		1. Committed: $65.00
			1. General supplies
			2. Digicopy
		2. Food:
			1. Fall club introduction: $75.00
			2. Fall trip planning: $75:00
		3. Travel:
			1. Trip one: $5,700.00
			2. Trip two: $1,297.60
		4. Questions:
			1. Riley: There is a lot of registration here, we only fund up to $3000. What plans do you have for fundraiser or how to pay?
				1. The plan would be to do some sort of fundraiser to cut down on the cost
			2. Brendan: What is your expected attendance for food events
				1. For the first event probably 20-25. The second one is for people interested in the trip would be around 20.
			3. JD: On food request 2 I am confused who this meeting is for. Is this during you meeting time for your orgs or open to everyone. Are you expecting more people than your organization?
				1. The second one is for mostly people in the org.
			4. JD: You mentioned your org hasn’t planned out fundraising. Will you have the funds raised to contribute the $22,000 is that highly unlikely.
				1. We expect our members to pay something out of pocket, but we try to lower the cost as much as possible.
	2. Intertribal Student Council
		1. Committed: $1,950.00
			1. General supplies: $1,650.00
			2. Digicopy: $300.00
		2. Contractual
			1. Speaker 1: $1,250.00
			2. Speaker 2: $1,250
			3. Workshop 1: $400.00
			4. Workshop 2: $300.00
			5. Workshop 3: $300.00
		3. Food:
			1. Traditional indigenous feast: $600.00
			2. Recruitment Spring: $150.00
			3. Recruitment Fall: $150.00
		4. Travel:
			1. Trip one conference: $1528.27
			2. Trip two conference: $2,481.34
			3. Trip three: 1,365.81
		5. Questions
			1. JD: With digicopy cost you said you don’t use much. Do you feel like you would use these full amounts?
				1. We will normally use around $200

Would you like us to adjust it?

Sure

* + - 1. Brenden: What are you planning on handing out for orgsmorg?
				1. Just small things we aren’t sure yet
				2. Stickers or buttons
			2. Harrison: On the Indigenous food celebration, is that through Chartwell’s dining services?
				1. We haven’t decided on that because we don’t like to give out family recipes. So, we can use them and give them our recipes, or we will go to the Mauthe to prepare it ourselves.
	1. Accounting Students Association
		1. Committed: $100.00
			1. We don’t really use that so we can put that at 0. We don’t really make copies for advertising
				1. Riley: I would suggest to keep that in there in case you change your mind for next year.
		2. Food:
			1. CPA Luncheon: $1,672.85
				1. Current provider is $14.65 Per person which is over the price limit.
			2. ASA Fall social: $150.00
			3. ASA Spring Social: $150.00
		3. Contractual: $1,977.50
			1. Speaker: $135.00
			2. Weidner Technology Services: $604.00
			3. Weidner Rental cost: $750.00
			4. CPA Linen Rentals: $101.50
			5. CPA Labor Charge: $387.00
		4. Questions:
			1. JD: The 40-nonstudent attend is who?
				1. Normally that is business professionals from the Green Bay areas.

We mostly fund for students.

We do make our members pay dues.

* + - 1. Ted: You said earlier your expected attendance was 80 but this says 90.
				1. Make it 40 and 40.
			2. Ted: You mentioned the two options for food, would you be able to get orders ahead of time?
				1. It is this price for each meal no matter what meal you choose.
				2. We send out in March to get the count of what people want so this is just an estimate per plate. We get orders ahead of time.
			3. JD: Is that vendor Chartwell’s
				1. It is at the Weidner.
			4. Riley: Your members pay dues, is the cost come out of the agency reflected in the prices on here.
				1. If you fund that $1,600 there is still $600 that would have to come out with our agency
			5. Are you requesting an exception to our $1,500 guideline?
				1. Yes
			6. Harrison: With the price per plate and 80 students the math doesn’t add up so I just want to know what that all goes to.
				1. If you go to the itemized list, I have the food, delivery, tip, and plates. The food alon

Is 600 going to be applied to this to reduce the total we are going to give you or is the 600 applying to something not in this report and what is that.

It would reduce this. This is the total cost we are requesting from SUFAC.

Harrison: The total cost is going to be 2200-2300

Yes. I can’t give set numbers and prices are changing and there may be more people coming.

Harrison: Is this event only to members in your org.

We only allow our members, and the firms are only allowed to bring 3 people per firm.

Tristan: In the description for this program, it says it is offered to the entire student body.

That needs to be changed because it is only for members who pay dues

* + - 1. JD: SUFAC does not fund gifts and you mentioned on for the contractual speakers.
				1. Okay we can take it off if that is the case if you don’t allow that.

Riley: We only allow gifts if that is the only compensation.

Yes we don’t pay our speakers to come.

* + - 1. Riley: If this is a closed event this makes our situation a bit different. Closed events are capped at $150.00.
			2. Tristan: You are only allowing members of your org to attend?
				1. We only allow members of our org. For us it is CPA firms and normally only our members want to go anyway. We do send an email out to all accounting majors but then we require them to be members.
			3. Harrison: Do describe this event as being central to the mission of your organizations.
				1. Yes
			4. JD: Does SUFAC fund delivery and gratuity.
				1. There is nothing in our guidelines that say we don’t.
			5. Are you asking for an exception for the $150 cap for closed meetings and an exception or the $1500 limit for food items funded by SUFAC?
				1. Yes
1. 5-minute recess
	1. SGA
		1. Committed: $7,880.00
			1. Computers
			2. General supplies
			3. Digicopy
			4. Postage
		2. Salaries and Scholarships: $39,780.00
		3. Contractual
			1. Committee chair programming: 2,000.00
			2. Transcribing services: $250.00
			3. Web Support: $4,000.00
		4. Food:
			1. Pass the Gavel: $1,000.00
			2. D-Day: $500.00
			3. Initial fall senate meeting: $150.00
			4. Exec Retreat: $150.00
		5. Travel:
			1. Marinette: $48.33
			2. Manitowoc: $34.80
			3. Sheboygan: $50.27
		6. Questions:
			1. JD: Food one and food two, are these closed events
				1. Closed events are you asking for an exception

Yes

* + - 1. Riley: Asking for an exception for committed guideline and contractual and the maximum for food and for the number of closed events?
				1. Yes exceptions for all.
			2. Riley: Who transcribes SGA events
				1. I am not sure; I can speak to Mark.
			3. JD: For the committee programs. Are these for supplies or speakers
				1. It is at the discretion of the committee chair, and it will vary by committee.
			4. Brendan: Under scholarship there is a bunch of things that need to be submitted?
				1. That is all submitted, and I can send you an email, but they are all public documents.
			5. Tristan: We need to see leadership contracts
				1. Would that be for next semester

Turn them in when senate reconvenes in the fall.

* + - 1. Tristan: These food events, we do need itemized list
				1. We can get those.
1. Discussion
	1. ESP GSO
		1. Committed: Looks good within guidelines
		2. Contractual: Looks good within guidelines
		3. Food: Looks good within guidelines
		4. Travel: Looks good within guidelines
	2. Ski & Snowboard Club
		1. Committed: Looks good withing guidelines
		2. Food:
			1. Riley: I believe our guidelines do not care about how many meeting just with the cost. These events are within the same semester
			2. Ted: The second one is not a recruiting event.
			3. Harrison: is it an issue that it is members only. Can we ask them to change that to students or is that necessary?
				1. I don’t think it matters that much.
			4. Looks good withing guidelines
		3. Travel: Looks good within guidelines.
	3. Intertribal Student Council
		1. Committed: Looks good within guidelines
			1. $100 was removed from Digicopy
		2. Contractual: Looks good within guidelines
		3. Food:
			1. JD: They said they won’t go through guidelines, but they would go through the Mauthe
				1. They said they will do it through Chartwell’s or go to the Mauthe
			2. Looks good within guidelines
		4. Travel: Looks good within guidelines
	4. Accounting Students Association
		1. Committed: Looks good within guidelines
		2. Contractual:
			1. There is a pretty robust contract they sent to SUFAC.
			2. Looks good within guidelines
		3. Food:
			1. Riley: I went into this meeting thinking this was an open event and since it is not it changes my thinking.
			2. Tristan: I think this is meant to be an open event.
			3. Riley: They did say this was for members only.
			4. Isaac: I never heard a good reason why it shouldn’t be an open event. I need a solid reason on why it should be a closed event.
			5. Harrison: They did say it was central to the orgs mission so we should consider that for price but because it is a closed event we should be concerned with that. I can see the value in the expense.
			6. JD: My biggest concern is that they pay dues. Is that considered revenue.
				1. That goes into the agency, and they use that as see fit.

If their dues are being used to fund these events do they need this much money?

Riley: I think it was clear that their agency is going to be used to pay for part of the event. The price on here is not the price of the event.

* + - 1. Brendan: I remember her saying that members go but if they had it open no nonmembers would actually attend. I don’t know if it is technically open, but she said only members really attend.
			2. Harrison: I would like clarification on total cost of an event before they apply their funds. Based on the cost per plate it looks like it is about the 1600 cost and if they are going to apply $600 of their org money it would be at least within the monetary guidelines.
				1. I think this is after the $600 is already factored in.

I want to know what that $600 is being spent on.

We don’t really know what the orgs spend their agency on. I think that this $1,600 is just what they want form SUFAC, and this is not the total cost of the event.

I do recall her saying that this is not the total cost of the event.

* + - 1. Ted: To constitute an open event do they just have to say its open and have good faith.
				1. Yeah it is in good faith. There is no way to guarantee this. We want them to advertise. They did explicitly say that this was for members only so this violates the max amounts for SUFAC contribution.
		1. Strawpoll vote
			1. All those in favor of granting an exception for the $150 max for closed events regarding program one

2-7-0 against

We will reach out to see if this is an actual closed event.

* + - 1. All those in favor of granting an exception for the number of closed events that SUFAC will only fund per semester closed events are capped at $150.

4-5-0 against

* + - 1. All those in favor of granting an exception to the $1,500 max food exception

6-3-0 in favor

Riley: Approving guidelines is a 2/3s vote so it passes but just barely.

* 1. SGA
		1. Committed:
			1. Brendan: it is not within guidelines, but I think this org is an exception.
			2. Harrison: SGA is the only org with computers, and they don’t use it every year, but they need to have it just in case.
			3. Riley: Does anyone object to the cost of committed?
				1. No one
		2. Salaries:
			1. Riley: This is within guidelines because there is no monetary cap.
		3. Contractual:
			1. This breaks the monetary guideline of $3,500.
			2. Harrison: This is the only org that has to pay for web support so that explains where this is coming from.
			3. Tristan: Is anyone opposed to granting the exception?
				1. No
		4. Food:
			1. Tristan: We did ask for itemized lists on the food events.
			2. Riley: This breaks the guidelines for closed events and over $1500
				1. JD: I am opposed until we get an itemized list.
		5. Travel: Looks good within guidelines
	2. Magic the Gathering Contingency
		1. IT does exceed the
		2. Harrison: I shared Ted’s concern that there are cheaper booster boxes, there are boxes that are half the price that can be used for similar purpose. Storage and expected lifespan. Lifespan depends on storage and I don’t know if they have those protective elements. If the cards are in use will depreciate so the expected timeline would not be that long.
			1. In regular usage potentially 10 years but that depends on how they are being used
			2. Tristan: Can we change the expected lifespan
		3. Riley: We don’t really get to say this is too expensive as long as this is within our guidelines.
			1. We are looking at $550 they have spent so they are still within guidelines.
		4. Eliza: I feel like the cheaper option is not relevant. I would just assume this is essential to their org based on my knowledge.
			1. Tristan: We don’t get to say something is too expensive. They are within in all guidelines
		5. Ted: I think their explanation being directed to only 3 colors instead of 5 makes sense
		6. Brendan: As long as it is not arbitrary spending, but they gave a valid reason, so I don’t see a problem with it
		7. Riley: Motion to approve the contingency
			1. Seconded: Brendan
			2. Vote: 9-0-0
			3. Contingency is approved
1. Action Item
	1. Committed Guidelines Proposed Amendment
		1. Tristan: The guidelines for banners were a bit confusing and led orgs to believe that if they did not buy banners this year they would not be able to purchase one next year.
		2. Riley: The strike out is confusing they would have to get their banners this year and next year they would be screwed. They aren’t that expensive. Even if there were to ask for two banners every year. Make the guideline so you can purchase two banners annually
		3. Propose to amend the guideline.
			1. So moved: Harrison
			2. Seconded: JD
				1. JD: was this amendment to change the quantity or the wording.

The intended purpose is to make everyone’s job easier because no one has to keep track of who bought banners when.

Effective immediately

* + - 1. Vote: approved 9-0-0
1. Announcements
	1. Ted: We have a barber shop on campus now for $20 a cut.
2. Adjournment
	1. Motion to adjourn the meeting
		1. Seconded: JD
		2. Meeting is adjourned