

SUFAC  
Meeting Minutes for December 6, 2018

**I. Call to order**

SUFAC Chair Brianna called the meeting to order at 5:16 PM.

**II. Roll call**

A. Members Present: Brianna Messner, Haley Marks, Will Terry, Grace Keller, Brennan Engel, Taylor Reichow, Reese Eckenrod-Snyder, John Landrum, Lea Truttmann, Taylor Gulbrand, Sarah Bock

B. Members Absent:

**III. Recognition of guests:** Rebecca Watkins, Krynn Hanold, Sheepshead Review; Chay Schmitt, Faith Klick, Alternate Theatre; Jada Taylor, Mariah Lorfeld, CRU; Rachel Koepke, Megan Schuelke, Newman Catholic; Elijah Stonebraker, Ryan Fisher, Chi Alpha

**IV. Approval of Agenda**

A. Brianna removed Social Justice from the agenda. Brianna entertained a motion to approve the agenda. Taylor motioned, Brennan seconded. Voice Vote. Agenda passed.

**V. Approval of Minutes**

A. Brianna entertained a motion to approve the minutes from 11/29. Reese motioned, Taylor seconded. Voice vote. Minutes approved.

**VI. Reports**

A. OFO: Committed is \$29,554.99 and org start up is \$1,384.94

B. Liaison: Tonight- Baby It's Cold Outside, CheapSeats: Night School; Friday- Boom Forest, The Assassin's Anthology; Saturday- Kwanzaa 11-12, WBB vs Madison 1pm at the Kress; Tuesday- Ambassador Recruitment Social 6-7PM in Christie Theatre, MBB vs UW Stout at Kress

C. Senate: No meeting this Monday, Selena resigned from President, Abbie will hold position until end of year

D. SGA Exec: N/A

E. Vice Chair: Attended exec meeting, Sean has resigned position on SUFAC committee

- F. Chair: Approved \$7.50 reallocation request for LYM. Will be finalizing discussions the rest of this semester before we leave for the semester so we are ready for D-Day.

## VII. New Business

### A. Sheepshead Review Budget

1. Awesome org on campus, have a lot of people on campus who come here because of Sheepshead. Big promotional item. Gives members real life experience. Journals are very professional this semester. Outlet for artists to get seen. Leadership opportunity
2. Offer real life experience, writer panel in spring semester to help students plan for their futures in writing, amazing literature, Launch party, blog
3. Asking for money to publish, submittable subscription, writer's panel
4. Journal
  - a) Print at lowest possible price, editor intern creates layout, selection committee approves
  - b) Picks best submissions to go into journal
  - c) Asking for more money this semester, asking for less journals but more quality
5. Submittable subscription
  - a) Platform to be prestigious and ethical
  - b) Trying a new format for submissions
  - c) Old system uses a lot of paper, makes it hard to complete a journal in one semester
  - d) New process- All submissions come to platform anonymously
  - e) This semester was unique, got 130 submissions for non fiction as opposed to the previous 30
  - f) A large number of students are UWGB writers
  - g) With submittable we can accept 1,000 submissions per semester
6. Spring semester writing panel
  - a) Gives students future advice
  - b) Talk to people who have published books
  - c) Real world experience
7. Food for launch party
  - a) Encourages students to attend

8. Office and promotional items
  - a) Pens for editing proofs of the journal,
  - b) Candy, table clothes, to decorate our booths
9. Questions
  - a) Becca- The cover was a big thing, what kind of cover and the number of pages is a really big thing in the cost. With less pages, there is less room for UWGB students to submit work.
    - (1) Embossed covers make journal look that much snazzier
  - b) Will- from last time we have talked, what have you done to reduce inventory?
    - (1) Becca- We have a lot of issues of spring 2017, instead of starting to hand out the new journal we are using those. Trying to get a locking cabinet still, advisor is headstrong about that.
  - c) Will- Can you give an estimation of how much you've cut down inventory by?
    - (1) Becca- It's hard to say, other member has been distributing old copies in little free libraries to promote around green bay.
  - d) Grace- With the capital items, there's expected revenue of \$30, can you explain?
    - (1) Subscription service with Appleton library, pay and get journal from us
  - e) Grace- Have you looked at expanding that to offset cost?
    - (1) Yes, the big thing is we wanted to do it as a fundraiser, we have Untitledtown, but the money would just go back to SUFAC's budget, not to us. It depends on where it goes, agency or general SUFAC
  - f) Reese- If you're worried about the money going to SUFAC, we give you the money to print it.
    - (1) Money being collected and not being used
    - (2) We have things going on to show we are not against SUFAC

g) Taylor- With the new submittable format, is it just UWGB students being printed, or other outside authors as well?

(1) With submittable, is it students getting printed, a lot of submissions are outside of university, now it would be about 50/50.

h) Haley- So why don't you just print UWGB submissions?

(1) We want to be like other universities, a lot publish the people who are in university and it's not as competitive, we want to show the competitiveness of the writing world. We want to be like other literary journals. We understand that it is an issue, but rising phoenix contest is just UWGB.

(2) Brianna- having it be more competitive allows them to show more for their work, it helps them boost resume when they leave Green Bay.

i) Grace- I understand you want to get more competitive, but with Harvard, do you know if they are school funded.

(1) Yes it is, we do research projects as part of org. A lot have school funding, some get grants, We want to be on that level. And that's why we are making changes like subscription

j) Brennan- if people who publish outside of UWGB, do they pay?

(1) No, we have funds to pay to send it to them, and they get 2 copies

## B. CRU Budget

1. Christian org to connect people
2. International justice speaker- joins people from multiple nations to end slave trade. Bring social awareness to campus
3. Outside speakers for fall and spring
4. Exec entrepreneurial forum- share success stories from entrepreneurs, experience to network, also share faith
5. Food
  - a) House party- gain awareness of cru,
  - b) End of the year party
6. Travel

- a) Fall getaway
  - (1) Spend time on growing in faith and with each other, building leadership skills
  - (2) Requesting bus
  - (3) Located in Lake Lundgren Bible Camp- Pembine WI
- b) Cru winter conference
  - (1) 4.5 day conference, develop leadership skills and training, grow together in community, especially within GB
  - (2) Outreach in to community in Minneapolis/St. Paul, care packages, go door to door, leadership trainings, learn about mission trips for members to go on to serve and share gospel, different speakers from across the country, conference for whole upper midwest region, spend 4 days with 1,000 other college students from midwest

7. Committed

- a) General supplies \$875- training materials to develop leaders, core team of 6 people, each team focuses on parts of CRU, grow in community. New leaders each semester and for years to come. Develop before leaving school
- b) Photocopying, digicopy 550
- c) CCLI- use worship songs and papers for weekly meetings
- d) Over 3,500, but paying  $\frac{2}{3}$

8. Questions

- a) Why do you do EE2 every other year?
- b) Partnered with St. Norbert and Green Bay, switch between campuses so they can also get experience

9. Looks good to Reese

C. Newman Catholic Student Community

- 1. Catholic group on campus, mass every Sunday night, Newman nights, go on different retreats and conferences to build faith
- 2. Committed
  - a) Supplies- \$200
- 3. Contractual
  - a) Speakers- true love week, relationship themed

4. Food
  - a) Welcome back mass and fellowship
  - b) Lumberjack Sunday- last mass of year, everyone wears plaid, end of year party
5. Travel
  - a) Camp Tekawitha, 2x a year
  - b) Fall- Catholics from all over NE WI
  - c) Spring- silent retreat
  - d) Encounter- Steubenville conference
    - (1) Retreat for young adults, all day conference
  - e) Spring pilgrimage
6. Questions
  - a) Looks good to Reese

#### D. Chi Alpha Campus Ministry Budget

1. Chi Alpha- campus ministry
2. Big focus on leadership, getting people to see what it means to serve in community, build personal relationships, being a family, opportunity to serve in this community, leadership roles
  - a) Fall retreat- community building, networking, retreat from school, opportunity to travel (Waupaca county) be away in nature, connect with people
  - b) SALT - similar to fall, but bigger. Provide leadership training, opportunity to grow, listen to speakers (learn, lead, launch), ability to network, ability to give back to community also with personal growth
  - c) Experiences to build community, do something you've never done before, went to Ruby's pantry and serve food to people in need, serve students, and give back. Learn about mission trips
3. Questions-
  - a) Do you supply mug and rootbeer?
    - (1) Mostly donated- restaurants for mugs
4. Looks good to Reese

#### E. Alternate Theatre Budget

1. S&E

- a) Supplies, photocopying, duplicating- promoting studio productions,
- b) Subscriptions- late night play reading, learning discussion experience, scripts also are chosen outside of things in classes, classic and contemporary theatre

## 2. Contractual

- a) Studio productions- produced by students on campus (opposed to mainstage) May be student written, or plays students direct. Includes costuming, makeup, props, reservations for space if needed, rights for script. Most years, 2 to 3 per year
- b) Workshop budget
  - (1) Like to invite professionals to present about things for students, playwriting workshop- how to build a story in a play, characterization. Providing different opportunities to do everything in theatre. Education you wouldn't get in classroom setting

## 3. Food- Course awards

- a) End of year for majors and minors. Celebration of hard work, celebrate seniors. Want a little cushion to feed everyone, especially gluten free and allergies. Professors come and give out scholarships and awards for the year. Professors come, but we don't feed them. 40 students last year.
- b) Lea- Do you order through Chartwells?
  - (1) Yes we've been told we have to. We've had problems feeding gluten free and allergen students, have cushion to feed these students.

## 4. Travel

- a) Overnight theatre trip
  - (1) This year is off year for NY trip, we go to Chicago, see a couple of shows. Try to get tours or a talk back with professionals. With overnight trip, we can do matinee and evening show
- b) Day trip to Milwaukee
  - (1) Last year got tour of theatre, scene shop, talked about internship opportunities, affordable for students, get

exposed to new theatre. Built relationship with Milwaukee rep, backstage tour was free.

5. Questions

a) Haley- How many nights for trip 1?

(1) 1 night

b) Reese- Do you want to talk to other president to find out if it's one or two nights?

c) Haley- For studio productions- you do those at the Weidner, right?

(1) It depends- Riot Act plans on going all over state and city. JWT usually fits what they need, otherwise UT and 110

d) Haley- When in the Weidner, do you pay?

(1) FHH- do need to pay. JWT depends on production? It depends on how many things need to go in there. If it's small enough and doesn't conflict with scheduling, most of time JWT is free, FHH have to pay all of time

e) Looks good to Reese.

**VIII. Action Items**

A. Vote on OLA Contingency Requests

1. Brianna entertained a motion to approve the contingency request of \$335 for the contractual movie in full. Motioned by Grace, seconded by Will. Entered discussion. Will moved to package all of contingency requests for OLA. Seconded by Grace. Brianna entertained motion to discuss packaged items. Motioned by Taylor, Grace seconded. Entered discussion
2. Food Movie- \$
3. Committed Quinceanera- Dress gets donated, makes it within guidelines
4. Contractual Quinceanera-
  - a) Reese- In guidelines it says we cannot use money to purchase media.
  - b) Brianna- In guidelines it says we do not cover photography costs. If we approve it, will everyone want to have a photo booth?  
Brianna- Alternative option: Polaroid camera that can be checked out in student life, just have to buy film.



- c) Grace- Is photo booth coming through DJ? In weddings it can be a service they provide. Most likely not
  - d) Will if polaroid is already in Student Life, why not use it, just take 2 pictures.
  - e) Cost of film is cheaper than photobooth. Suggest option to org.
5. Food Quinceanera- \$800: looks good
  6. Brianna entertained a motion to approve package with contingency that photo booth will be adjusted to cover cost of film. Motion by Grace, seconded by Brennan. Roll call vote. Request passed 7-0-0

## B. Discussion

1. Budgets
2. SHR
  - a) Why don't they raise money to make them embossed? The cover of newest issue is embossed, cost came in under budget.
  - b) Grace- Why don't they look for more subscriptions?
  - c) Haley- Is that going to affect the money we give them?
  - d) Brennan- Isn't the whole point of the guidelines to have it be for students?
  - e) Brianna- It benefits our students. I think that this improves the opportunity for our students. It's not breaking guidelines.
  - f) Haley- The org is about the printing process: the printing, networking, as opposed to the submissions.
  - g) Brennan- I don't understand submittable- if we take away the names then how do we know it's going to be 50/50 students and other people.
  - h) Brianna- I don't think it matters, it's about the process of printing. I think the fact that SHR is on campus, our students are aware of it. The fact that it's here on campus keeps students involved.
  - i) Brianna- What do you feel about the covers and numbers?
    - (1) General thumbs up
3. CRU
  - a) Big trip makes budget so big. Thumbs up.
4. Newman
  - a) Within guidelines for everything

- b) Reese- everything is within guidelines
- 5. CHI alpha
  - a) Reese- all good, all within guidelines
- 6. AT
  - a) Reese- all good
- 7. Brianna- side note- social justice is over \$3,500 and will talk to advisor.  
Wants it to be under \$3,500. Don't worry about it.
  - a) Will- For social justice, they are allowing us to make the adjustment?
  - b) Brianna- We will work with them, coming soon to D-Day near you.
- 8. Ad Hoc Committee
  - a) Haley- Starting conversations now because of D-Day. We will be looking at guidelines after D-day. Are there interested people who want to comb through guidelines to update, change.
    - (1) Grace, Will, Sarah, Reese
  - b) Will start talking, getting in touch, taking notes about what D-day guidelines will be.
- 9. SGA Honorariums
  - a) B- as promised, there are options for all of you!
  - b) 1. Leave it as is.
    - (1) With Selena resigned, it's up to us now.
    - (2) Will- Update: the President doesn't choose honorarium.  
Grace- I heard Adam say Selena decides.
    - (3) Brennan- not anymore!
  - c) 2. Stick to guidelines, increase by 10%
  - d) 3. Do 10% increases for bottom ones, keep top ones same way she presented
    - (1) Will- I know the Chief Justice does a lot of work as well.  
Especially on constitutional review, just wanted to give her some credit
  - e) 4. Almost same, but differences in Speaker of Senate and SUFAC vice chair.
    - (1) Haley- old numbers had speaker above vice chair, but believe they are of equal work

- f) Reese- The 10% increase for all seems like a nuclear option, I remember everyone was on board with breaking guidelines but not to the degree Selena said
- g) Will- 10% seems not very much but even when you take in seg fees, we are still overwhelmingly underpaid
- h) Sarah- I believe we should break guidelines but not to the extent, seeing that VP is only 79% but President is 187% increase, we could give more to VP. Chief Justice should be paid as much as committee chairs
- i) Grace- I don't think we should raise more than 100%, we should max at 100 if we are thinking about that much.
- j) Will- I like the 3 or 4 option where the bottom were 10%, we should do 15%. Chief justice should be paid the same as committee chairs or over
- k) Haley- We all want to see things change with budget, are we really the judge of work people put in? Do we really want to take time to tear apart and run numbers for them? Any other org presents to you and if we want to continue looking at more options, we don't want to get too far down the rabbit hole. I don't think that's what SUFAC is here to do
- l) Brennan- I don't see problem with percent increase, yes it's scary that its 187% increase, but it's not \$187,000.
- m) Reese- It's a really big jump to make all at once, but do you know when the last time they were increased was?
  - (1) 2 years ago decreased by 10%. Previously guidelines only stated that you could increase honorariums by 10%, but now also it also specifies decrease by 10%.
- n) Haley- We have honorariums to stop drastic cuts every year, that's why set them
- o) Brennan- 20% increase
- p) Grace- Would you like to see us make one of these decisions and go nuclear or work with orgs on this?
- q) Haley- My point is that they we are trying to work with them, but you eventually just do what we need to do. It's not nuclear going

10%, that's what our guidelines say. We have struggled with communication, going forward even more now that there is no touch person. Would you want to go through all of the work to do that?

- r) Brennan- Do you have totals? Selena's proposal \$50,695.
- s) John- I think the chairs are trying to reach some kind of consensus before D-day. And you can do whatever you want
- t) Reese- Personally I am more on board with across board increase rather than office by office. I don't know how much work any of them do, that's not my place. More inclined for across the board for whatever percentage.
- u) Grace- Yeah I agree with Reese. I think it should be more linear change. I think if we pick a percentage and put all at that percentage, then we don't have to consider what they actually do.
- v) Will- I don't think it's a matter of what your place is. If you spend 15-20 min in SGA office, you can tell who works harder and who does what. Changes to be made when it comes to how much a position gets per honorarium based on meetings and how much they do per week. I guess it could be more linear, the higher you go up, bigger increase
- w) Sarah- Off of linear- good idea, already set numbers based on how much work comes with that position, not up to us to redetermine. If doing set increase, nothing more than 50%.
- x) Grace- Off of Will's point of if you spend time in SGA office, you see what's going on, I struggle to agree with that mentality. The people in position do things a certain way, we don't sit in on every program to see how they are spending money. Are we going to treat SGA because we have honorariums, we are SUFAC looking at a budget.
- y) Will- If it's not our place to monitor, why do they get honorariums in the first place?
- z) Reese- We do monitor how orgs spend money, it's Lea. They have to go through Lea, have to spend it in a certain way. I think

that there should be someone who determines who gets what for honorariums, I don't know if it's SUFAC to do that

- aa) Brianna- SUFAC is the only one who can make that change.
- bb) Reese- There should be something different than the way it is now, not SUFAC, someone else,
- cc) Brianna- Not the way it works. Our SGA did submit it with uneven increases by workload, I think increases would help SGA get more involvement, better candidates. Might be more of an option for more people. Let's see where you are all thinking:
- dd) Across board- 3
- ee) Uneven- 4: moving forward
- ff) Haley- I have discussed with Abbie and Mark Olkowski, Abbie is trying to adjust some things to make more sense based on percentages, I will let you know what new things they bring to the table
- gg) Brianna- I would make those bottom positions equal and small, Chief Justice to committee chair, even amount for ones above it
- hh) Reese- so 2 unequal, across board
- ii) Brianna played around with budget.
- jj) Will likes new format
- kk) Brianna- I think it's important that we put thought into it, it is who we are and what we do.
- ll) John- When you are discussing, you ask better questions than the last 3 SUFACS
- mm) Grace- SUFAC is technically a committee, does it look great that SUFAC is going up by 100 as opposed to 30?
- nn) SUFAC does way more
- oo) Looks good to Reese

#### 10. Campus Kitchen- Travel

- a) Brianna- CK is going to Washington DC, not asking for travel, but want 42.24 to travel within DC
- b) Will told joke, Haley did not laugh.
- c) It's fine. Voice vote, approved.

## IX. Announcements

- A. Next semester meeting time
    - 1. Tuesdays 5:15. Stay in this room
  - B. New Vice-Chair
    - 1. Congratulations Will!
  - C. New Pro Temp
    - 1. Congratulations Reese!
  - D. Taylor got a haircut, looks nice
  - E. Grace- I'm doing dressember. Charity thing where people who identify as feminine wear dresses everyday, masculine wear a tie. For human trafficking and sex slave trafficking- think about doing it!
  - F. Brianna- you are all wonderful, thanks for enduring this every week
- X. **Adjournment:** Brianna entertained a motion to adjourn the meeting. Motion by Taylor, seconded by Will. Meeting adjourned at 7:48PM