

SUFAC
Meeting Minutes for September 27, 2018.

I. Call to Order

- a. SUFAC Chair Brianna called the meeting to order at 5:16 pm.

II. Roll Call

- a. Members Present: Chair-Brianna Messner, Vice-Chair-Haley Marks, John Landrum-Faculty Liason, Lea Truttman-OFO, Will Terry, Brennan Engel, Taylor Reichow, Reese Eckenrod-Snyder, Sean Bohl, Taylor Gulbrand
- b. Absent: Allison Shields, George Lor (excused)

III. Recognition of Guests:

- a. Shelby Smith & Quinne Herolt- Habitat for Humanity
- b. Katlyn Tappy-Bowling Club

IV. Approval of Agenda and Minutes:

- a. Brianna entertained a motion to approve the agenda. Sean motioned. Brennan seconded. Voice vote. Agenda passed.
- b. Brianna entertained a motion to approve the minutes from 5/3/2018 . Sean motioned. Haley seconded. Voice vote. Minutes passed.

V. Reports

- a. OFO: Contingency is \$34,908.00 and org start up is \$1,488.89.
- b. Liason: Thanks for being here, it's fun! Six Appeal is tonight
- c. Senate: SGA confirmed 4 new senators on Monday. First meeting 2 Mondays ago
- d. SGA Exec: Not present
- e. Vice Chair: SGA inducted 4 senators, working on getting a speaker
- f. Chair: Haley and Brianna handling regular business during summer

VI. New Business

- a. Brianna entertained motion to exit summer session. Sean motioned. Will seconded. Voice vote. Summer session exited.
- b. Recognition of new members:
 - i. Will Terry (senator) Freshman on student senate
 - ii. New applicants: Brennan Engel, Reese Eckenrod-Snyder, Taylor Reichow. Returning member: Sean Bohl
 - iii. Brianna entertain motion to approve new members. Haley motioned. Will seconded. Haley moved to end discussion. Roll call vote. New members approved with 2-0-0 votes
- c. Introduction of Chair/Vice Chair
 - i. Brianna Messner- Chair
 - ii. Haley Marks- Vice Chair
 - iii. John Landrum- Faculty Liason, Going to college for 41 years, John's door is always open
 - iv. Lea Truttman- Org Finance Officer, takes care of org budgets, Lea's door is always open and candy on desk
- d. Introductory presentation:

- i. Expectations & Responsibilities-attend all meetings, must alert chair or vice chair if going to be absent, maintain 2.0 GPA, take notes-be organized, know guidelines, check email regularly-read over agenda, budgets, and minutes, be engaged and respectful, speak up, Have fun!
- ii. Meetings- 5:15 in 1965 Room, bring notebook, writing utensil, food or coffee.
- iii. D-Day- Feb 16, 2019, bring meeting notes. Making final decision on budgets for next year.
- iv. Important info-Office located in SGA Suite—Union Room 150B
 - 1. Office hours:Brianna Monday 11-2, Wednesday 10-2, Friday by appt.
Haley- Monday/Wednesday 2-4, Friday 8-11.
 - 2. If people have questions, check the website.
- e. Reallocation request- Habitat for Humanity
 - i. Hawaii Winter trip overview by the President and Vice President.
 - ii. Collegiate challenge trips-weeklong trips. Hawaii Trip: January 13-19, 2019. Students work M-F 8-3 working with affiliate in Hawaii.
 - iii. Costs. Airline cost \$8,320, registration fee \$2,800, rental vehicle \$650, gas \$200. Total cost \$11,970. SUFAC contributes \$2,800, Org pays \$9,170. Agency account funding is \$2,600 and the total cost after using agency account is \$6,570, or \$657.00 per person.
 - iv. Discussion:
 - 1. Is \$680 a good estimate for food-\$68 per person? \$550 for food 130 for emergency funding.
 - 2. Why should we fund going outside the midwest when there's flooding here in the Green Bay area? Habitat for Humanity has website of locations showing how many volunteers are needed, the others on the website were places they've been before. Also, the Midwest is cold during January.
 - 3. Will there be any other trips this year? The org budgeted for 2 trips, and they want to go on a spring break trip.
 - 4. What else are you doing to rebuild your org? Getting the word out, being more involved especially with build/restore days, more volunteer opportunities, and more fundraisers.
 - 5. Are you spending your whole budget on Hawaii? You said the budget is built for 2 trips. Would you be spending your entire agency fund? Yes, but they are hoping to fundraise and rebuild it. The agency fund is money collected over time.
 - 6. Would you be able to add people to the trips in future to help with expanding org? It is possible depending on the place, Hawaii only accepted 12-14 volunteers. Don't have members to do big trips, but they have smaller group of dedicated students. Haley will email response to group tonight.
- f. Contingency request-Bowling Club-

- i. Bowling club can bowl cosmic or with a travelling team. Everyone must be registered to bowl. USBC charges \$350 per team. There are so many people signed up that there are now 3 teams, and the registration costs went outside of budget. Group of midwest teams compete against each other, conference charges \$400. Originally asked for \$1000, need to pay more and would be \$100 over budget. They can't bowl without fees.
- ii. Questions- Will you only need one time fee of \$400. How much money will you need in total? Need \$400, and will be 110 over budget. Do you Have plans for next year to retain members for next year? Will update contractual amount next year, but will still be 110 over contractual amount. Will hopefully retain members, thus will be the same every year. Do members pay dues? 75 this year, maybe upping 100 for next year.

Questions/Comments:

VII. Action Items:

- a. Habitat for Humanity request.
 - i. Brianna entertained motion to approve their request in full (\$2800). Sean motioned. Reece seconded. Motion approved on voice vote.
 - ii. Discussion followed regarding travel requests in general and this one in specific. It was pointed out that this request actually reduces the travel money SUFAC will allocate to H4H travel this year. Could they ask for some of that money by seeking an increase in what they have already been approved for? Yes (why not). Will called the question. Roll call vote, Motion for Habitat for Humanity reallocation of \$2800 approved 6-0-0.
- b. Bowling Club Contingency Request
 - i. Brianna entertained a motion to approve in full (\$400). Sean moved, Brennan seconded.
 - ii. Discussion: This is a good thing—they have more members wanting to bowl and need money for more teams. Their Committed category is now going to be over Guidelines amount, so to approve this will require a yes vote by 2/3 of the SUFAC board. Taylor called the question. Roll Call vote, motion to fund \$400 to Bowling Club passes 6-0-0.

VIII. Discussion Items

None

IX. Announcements: Ya'll did good-John Landrum. Try and sit like you did today. As for the tables to be set up 3x4. Have presenters sit at table on that end by door. Presenters go by middle. Another good job-John.

X. Adjournment: Brianna entertained a motion to adjourn the meeting. Motion by Reese, second by Will. Voice vote passes. Meeting adjourned 6:50 PM