

University Governance Committee Meeting

Wednesday November 27, 2012 at 5:15 pm

SGA Office

Agenda

Attendance: Nick Toyne, Anna Goelz, Nate Krueger, Trevor Fuller, Chloe Miller Hansen, Jeff Huebner

Old Business:

1. Record Keeping
 - a. Binders—a generic form for all exec members

Two sheets, a beginning of the semester and evaluation. Heba and Bry will create a transition.

Semester- Goals, Plan, Mission, Resources, Events, Scheduling tool

Evaluation- What did we do well, could do better, improvements, Reasons the other plans did not work, tips, and hints, on-going projects, scheduling tool

- b. D2L—instruction sheet

Mission/Goals: Record keeping. Streamline everything. Increase communication and knowledge of what's going on.

Required for exec: Upload minutes from committee minutes a must. Attendance records. Agendas. Referendums, Amendments. Pending legislation. Summaries/Surveys/Reports/Presentations.

Senators: Look at legislation. Maybe as a quiz? Quiz on constitution and bylaws for new members. Quiz on basic parli pro. If committee has discussion, know where that stands. Drop box for resolutions.

- c. Work with Senate
2. Constitution and Bylaws
 - a. Compare
 - b. Begin drafting
3. Legislation Watch
 - a. No Child Left Behind
 - b. Others?

New Business:

1. Student Reps
 - a. Discuss with Heba and Bryan
 - b. Maybe hosting?
 - c. It will affect us
2. Other?

Announcements?

We adjourned early, will cover the rest of the agenda at next meeting.