

SUFAC
Meeting Minutes for 10 Feb. 2011

- I. Call to Order**
SUFAC Chair Sophie Nelson called the meeting to order at 5:20pm.
- II. Roll Call**
 - a. Members Present:** Sophie Nelson, Jessica Olive, John Landrum, Dominic Petroni, Matt Balson, Ryan Conohan, Cheng Thao, Chelsea Rollay, Jim Edinger, OFO
- III. Approval of Guests:** Angela King- Martial Arts, Ben Hogan- Jazz Society, Andrew Baldwin- Jazz Society, Rachel Trempe- ACDA/MENC, Alyssa Brooks- MENC, Mai Chong Vang- SASU, Cristy Yang- SASU, Danielle Jerominski-Women's Club Volleyball, Kelsey Schultz- Women's Club Volleyball, Preston Waala- Curling Club, Kayla Schroeder- Camping Climbing, Jake Eggert- SIFE, Leo Moua- SIFE, Josh Delfasse- SIFE, Rebecca Davenport- MISS, Amanda Murkley- MISS
- IV. Approval of Agenda:** Jess motion to approve the agenda. Chelsea seconded. Matt called the question. Jessica acclimated.
- V. Approval of Minutes:** Sophie entertained the motion to approve the minutes. Jessica motioned to approve the minutes. Ryan seconded. Matt called the question. Jessica acclimated.
- VI. Reports:**
 - a. OFO:** Total Balance Unallocated is \$31,081.70 and the New Org Startup is \$1,200.
 - b. SGA:** N/A
 - c. Vice Chair:** Laser Tag going on tonight in the Phoenix Rooms.
 - d. Chair:** Did sit down with Phlash TV to talk about honorariums along with many other orgs who do use honorariums. We will talk about it more later tonight.
- VII. Discussion Items:**
 - a. Women's Club Volleyball:** We are asking for a travel fund request to play in a tournament at UW-La Crosse. The registration has been paid for already, so looking to get a hotel on March 4. We will need three rooms, and have already talked with OFO and found hotel for \$80. Our total expense for hotel is \$240. We will be taking two personal vehicles with a round trip of 424 miles.
Questions:
Jess asked how many people would be going to the tournament. 11 total players will be attending. Jess also asked how much conference registration was? The total team registration was \$400, which has already been paid for.
 - b. Camping and Climbing**
We would like to take 10 students to Devils Lake for outdoor climbing. We would leave Friday afternoon, camp Friday and Saturday night, and climb all day Saturday and Sunday. Registration is \$90/person. The registration fee includes all equipment and teaching from a professional.

Questions: Jessica asked why organization is taking three cars? We figured that there would be four people/car plus all equipment, sleeping bags, and camping gear. Chelsea asked how many members are in the organization? There are about 20-25 active members and about 10 will go.

Jim asked if this was open to only members of the club or all students? The event is open to all students, but would give a spot to people who are members of the organization first.

c. SASU

We are requesting funds to attend the Midwest Asian American Student Union Conference. Registration is \$50/person and we would like to take 25 students. We will need lodging for two nights in Minneapolis and we'll be taking four vehicles.

Questions: Chelsea asked how many people there are in the organization? We believe there are about 45. Jessica asked how did the organization went about choosing those who would go? This event was open to all students and from there it'll be a first come first serve basis. OFO asked if organization would be taking personal or motor pool vehicles? The organization will be taking motor pool.

d. SASU

We are requesting to attend the Hmong National Conference in Minnesota. We did attend this conference two years ago in Appleton and had a good experience. We are hoping that 25 students will be able to go. The total registration is \$150/student for this two-day conference. We will be staying for three nights and will be taking four motor pool vehicles.

Questions: Jim asked for clarification on the National Conference. Yes, this is a national conference and is more directed toward just Hmong's, where the first request is directed more towards Asians.

e. Curling Club

We are asking for \$140. Last year, we had 6 league members and now we're up to 9. The organization increased the fee also.

Questions: Jess asked if organization charges members? Organization asks for \$10 for each league member and then that is put that into a side account. We usually put that money towards renting GB Curling Club and food for tournaments.

Point of Info: Invoice has come in, but not due yet. OFO however has not seen it. OFO will talk to Kelly tomorrow. The organization has not technically paid membership dues. Ryan asked if membership is necessary? Memberships allow for organization to curl any night of week and also allow you to bring guests. Jess asked how many members are in the organization currently. There are about 30 students who get emails.

f. AISEC

We are asking for money to go to a conference in Eau Claire. We're hoping for 25 new members to come to this conference. There is an application process in order to get into the organization. The organization strongly encourages new members to attend. This conference is similar to the National Conference that was held in January, but this one is focused directly towards new members. The registration fee is \$76/person. We will be taking own vehicles to Eau Claire. The food, lodging, and registration fee is all summed up together.

Questions: Jess asked if this was an all-encompassing fee? Yes. Chelsea asked how the organization chooses which members to go? We would like the entire organization to go if possible.

g. International Club

We are asking for our spring trip. It has been at least five years since we have gone. Our first trip is to Minneapolis, MN as many of our international members want to see big cities in America. We thought about going to Chicago, but figured that it would be more expensive. Minneapolis is also a very diverse city and will therefore benefit all the members. The registration cost is \$50/student and hoping to take 14 students, which brings the registration total to \$700. The registration fee covers all places that we will go to see. We will leave Green Bay, with motor pool vehicles, on Sunday and come back Friday. We plan to stay 5 nights and will need 4 rooms. The hotel we have now costs \$150/room. If able to find a cheaper yet safe hotel, we're willing to switch. Attached is the breakdown of transportation, mileage, and schedule.

Questions: Chelsea asked where the current hotel is? The address is on the attached sheet. 2407 University Ave, Minneapolis. Chelsea asked about number of students that will go? The organization is still unsure about the total number of students.

h. MENC

Total S&E expenses are \$100, \$25 for photocopying, \$5 for postage, and \$70 for duplicating. We have no honorariums within our organization. For Contractual, we'd like to bring in Jackie Schrader, world known for teaching Orff. The total expense is \$2,000. For food we would like to have a Welcome Back Breakfast. This breakfast would be held during the first week of classes for recruitment purposes. Under travel we'd like to take 25 students to a conference in Madison. We have gone to this conference in the past and has been established as a tradition. The total registration cost is \$625, and total lodging is \$1,806. Round trip mileage is 296 and will be taking 6 personal vehicles.

Questions:

Chelsea asked if the speaker has been here before? No, not in the past but would teach the theory of Orff. Jess asked if event would be for credit? No students will be given credit, as all students are welcomed.

i. ACDA

Our total S&E expenses came out to be \$100, \$25 for photocopying, \$5 for postage, and \$70 for duplicating. There are no honorariums within the budget. Under Contractual, we would like to bring in artist Jerry Rubino. This event would include many music students and the total cost for the event is \$2,000. For food we're requesting \$150 for our Holiday Mixer, available for all students. Second, is our Back to School breakfast where we're requesting another \$150. For travel we'd like to go to the North Central Conference in Madison. The registration is \$75/person. We'll be there for two nights, needing a total of three rooms, and will be taking personal vehicles. The total SUFAC contribution is \$1,228.16.

Questions: Jess asked what choral art is? ACDA is singing and conducting. OFO asked about vehicles. Org will actually be taking personal cars, not motor pool. Chelsea asked about how they choose who goes? Only 12 members come each week but it comes first come first serve. Org thinks that because the conference is during the week, not all members will want to participate. Chelsea asked if trip is opened to all students? Yes it is.

j. SIFE

Our total S&E came out to \$100. All of that money is going for duplicating. These are needed for annual report sheets at high quality. Our org will print about 30 different sheets. This will also be for posters for promotion. Our newest project is called Project E, which Promotes green living. Once complete, we'll be sending brochures to middle schools/ high schools, which will also be a form of recruiting for us. Under Contractual, we have our Earth Day Speaker. We are unsure about who our speaker will be this coming year, but an example that we've brought in is David Wond, who was here last year. We're asking for \$500 for that. Our second event under Contractual is our Money Smart Week. Again, we're also Unsure about speakers for next year but we will be working with advisors for that. Therefore, we're asking for \$500. Under travel, we're requesting two trips. The first is to Minneapolis. This is a regional competition. We'll be taking 12 students, staying two nights, need 6 rooms, and will be taking two motor pool vehicles. Our total lodging is \$1,560 and the total SFAC contribution would be \$1,491.20. Our second trip is to Chicago to present to local business leaders. We're hoping to take 6 students in one motor pool vehicle. The total SUFAC contribution would be \$122.53.

Questions:

Jess asked for itemized list for second food request.

Chelsea asked about speakers and if they have been here before? Org will have different speakers but ones within the same profession. Jess asked about attendance for speakers in the past? Have had speaker for Earth Day and Kick off in fall within the past four year. The attendance varies because media sometimes comes which bring in more crowds. The attendance is usually about 200 though

and most are students. Chelsea asked if students get credit for going to speakers? Sometimes professors give extra credit while others make it mandatory.

k. Martial Arts

Under S&E, we're asking for \$30 for photocopying. The \$600 under capital items is for sparing gear. This gear helps us enact real life situation. We're also asking for \$600 for uniforms. These uniforms would be worn at tournaments, as they are also required. We have no honorariums in our organization. Under Contractual, we're asking for a total of \$500. Half of that will go towards bringing in a guest martial arts instructor. The second \$250 is to bring in another martial arts instructor to teach on Combat Hapkido. These instructors usually go over well. The organization would also like to travel to several sparing seminars and other tournaments as well. The total travel expense would be \$1,693.33.

Questions:

Jess asked where the equipment would be stored? The organization has been told that they are getting information from the Kress on storage options but have yet to receive that. Jim asked how many uniforms would be purchased? The organization would be able to purchase about 10. Jessica asked how does the organization decide who gets the new uniforms. Members who come to half of the meetings will get the uniforms. Chelsea asked how long the uniforms last? They usually last a few years. We have asked members to put down a \$60 deposit and if uniforms are well in tact, they'll get their \$60 back. Ryan asked for more clarification on the first capital item. Our gear includes a helmet, hand gear, shin pads, and footgear. Chelsea asked where the organization practice? Kress. OFO asked about a few trips. Organization is really asking to take personal cars. OFO asked if mileage be included? No, usually divided. The organization is only looking for registration fees to be covered. Coby asked how much sparing equipment organization has now? Organization is not sure about exact number, but some members have brought their own equipment to practice. Coby asked if there are sizes for equipment? Sizes usually only occur for feet gear. Chelsea asked if only a few members could go to the lessons and then come back to teach the rest of the organization members? Organization stated that they do have more than 10 members, but there are usually only 10 who show interest.

l. Jazz Society

We're asking for a total of \$100 for our S&E. \$20 will go for photocopying, \$20 for duplicating, and \$60 for magazine subscriptions. Under Contractual, we're asking for \$3,000. Our only program will cost about \$3,750, with expected revenue of 750. Students who would come to the event wouldn't be charged, while non-students would be. We're also asking for \$150 for food for our recruitment party.

Questions:

Jess asked what a master class is? A master, musician, speaks to a group of people on a specific topic. Sometimes they play. These musicians are usually very beneficial for students. Jessica asked if credit given for students? No credit is given. Coby asked if this program had come to campus before? No, not this exact one but similar ones have. Chelsea asked if organization will be charging non-students? Yes. Jim asked about attendance in past? There are usually about 40 students who attend. The organization would like to work with other groups to get more student attendance. Jim asked if there are non-students there much? Yes, usually about a 50/50 split. Organization hopes to raise revenue back.

m. MISS

Under S&E, we're asking for a total of \$660, \$50 for general office supplies, \$75 for duplicating, \$40 for photocopying, and \$495 for membership fees. With memberships, we're then able to become a student chapter. Miss is an international organization with about 17,000 members. The membership fee is an annual fee. Under Capital, we're asking for \$100 for promotion at OrgSmorg for both spring and fall semesters. Under Contractual, we're asking for a total of \$700, which would mainly be to recruit speakers. Local businesses have come in in the past, but would like someone from an international organization, however. We're also asking for \$300 total for food. This would be for the Org Promo and guest speakers throughout the year. We'd like to go on one trip, the MWAIS Conference. This conference is held in a different location every year. The registration is \$145/student, with a separate group entrance registration fee of \$170. We would stay for three nights as the conference usually runs a day and a half. We found a hotel for \$116/night. The total Org contribution would be \$559 and the total allocated is \$2,978.

Questions

Note: Organization has to refund money that SUFAC gives for fundraising. Chelsea asked how many members there are? We have four total members thus far. A mass email will be sent out soon to help recruiting and more posters will be hung as well. The two rooms for hotel is anticipation for male/female room. In order to have student chapter, we must have 10 members in organization. Jessica asked if organization could go on trip if not part of chapter? Yes. Jim asked if group is not formed, then its only 145/person? No, both registration forms needed to be paid for conference.

n. BSU

Our total S&E is \$100. \$75 is for general office supplies, \$5 for postage, and \$20 for duplicating. We're requesting \$200/year for Org Smorg. We'd like to bring in a Kwanzaa speaker, which will cost \$500. For food, we're requesting \$150 for fall/spring recruit meetings, \$100 for Kwanzaa event, and \$2000 for Soul Food Dinner. We will charge non-students \$5/plate. Under travel, we'd like to go to the National BSU conference in Chicago, Illinois. Here, we network with other BSU

orgs and talk about what's working for us and what's not. Registration is \$200/person, which includes food. We would be staying 2 nights in hotel, and will need two rooms for guys/girls.

Questions: Jim asked who would be catering next dinner? Juliet Cole has offered to cater. Dom asked if there is a gift under contractual? No, there won't be a gift offered. The KI Center catered the Kwanzaa event. Jim asked if the National BSU Conference is always in Chicago? It has been for the last three years.

- VIII.** Jess motioned to recess at 6:46. Chelsea seconded. Ryan called the question. Jessica acclimated.
- IX.** Sophie entertained a motion to end the recess at 6:51. Jessica motions to enter committee of the whole. Dom seconded. Jim called the question. Jessica acclimated.
- X. Guidelines:**
Board talked more about D-Day Guidelines.
- XI.** Jessica motioned to get out of committee of the whole. Chelsea seconded. Ryan called the question. Coby acclimated.
- XII. Announcements:** On Tuesday at 4:30 the Executive board will be looking at the under \$500 budgets.
- XIII. Adjournment:** Jessica motioned to adjourn. Coby seconded. Chelsea called the question. Jessica acclimated. Exit at 7:24pm.

Respectfully submitted by:
Hope Nyenhuis
SUFAC Administrative Assistant