

SUFAC
Meeting Minutes for 17 Feb. 2011

- I. **Call to Order**
SUFAC Chair Sophie Nelson called this meeting to order at 5:19pm.
- II. **Roll Call**
 - a. Members Present: Sophie Nelson, Jessica Olive, John Landrum, Julia Stock, Dominic Petroni, Matt Balson, Ryan Conohan, Cheng Thao, Chelsea Rollay, OFO
- III. **Approval of Guests:** Rebecca Maasch- Gamers' Club, Amanda Cande Hei-
PHD Club, Amanda Brodhagen- AMF, Kayla Schroeder- Camping and
Climbing, Alannah Koehler- Camping and Climbing, Samantha Godkin-
Alternate Theatre, David Kleparski II- Anime Club, Cortney Chene- Anime
Club, Becky Carr- PEAC, Bionca Williams-Ford- Beta Psi Nu, Angie
Roskos- Beta Psi Nu, Andy Kamisnki- Ultimate Frisbee, Leah Barsch-
Ultimate Frisbee
- IV. **Approval of Agenda:** Jess motioned to approve the agenda. Coby
seconded. Julia called the question. Jessica acclimated.
- V. **Approval of Minutes:** Sophie entertained the motion to approve the
minutes. Jessica motioned to approve the minutes. Chelsea seconded.
Dom called the question. Jessica acclimated.
- VI. **Reports**
 - a. **OFO:** Balance 3101.87. and small org startup at 1200.
 - b. **SGA:** N/A
 - c. **Vice Chair:**
 - d. **Chair:** Please be here for our D-Day meeting no later than 8:45am.
- VII. **Discussion Items:**
 - a. **AMF**
Registration fee is \$150/organization for Relay for Life. We're hoping to get
15 people to go, but that may be reduced to 10 students. All the proceeds go
directly to relay.

Point of Info: Board had organization come in to present so board knows that
money is not a donation.

Questions: OFO asked if \$150 is a group registration fee or per person for
Relay for Life? Organization said the \$150 is a total group fee. Jess asked if
anyone is allowed to join or if it is just for members? We are allowing anyone
to participate. Jess motioned to make this immediate acclimation item. Julia
seconded. Matt called the question. Coby acclimated. AMF is moved to item G.
 - b. **Anime**
For travel, we'd like to travel to two conventions. In fall, we're hoping to go to
Daishocon, which is held at UW-SP. Our organization is loosely associated
with them. The registration fee is \$15/person and we're hoping to take about
15 members. This year had about 20 people attend. Our second convention is

held in Chicago. It is reported at being the third largest convention in the US. There are about 21,000 total members all across the US.

We have attached a list of DVD purchases for our organization. The list consists of what we have purchased in the past and what we hope to purchase in future. Our organization uses a democratic system to decide which movies/TV shows to watch.

Questions: Julia asked if the DVDs that are bought are new or used? Most of them that we buy are used, because it's cheaper. Julia asked where the DVDs are stored. There is a rental box which organization members can sign them out to watch. Jess asked if organization charges people who don't return the DVDs. Organization says that stolen DVDs haven't been a problem yet, but we would hold that person accountable to replace the DVD or provide money back to organization. Jess asked if a Netflix account would be better? Not necessarily because those types of things don't provide films that Anime would show interest in. Otherwise, we have watched all that are available. Jess asked how many vehicles the organization was planning to take? Most likely 4-5 vehicles. Sophie asked if the total number of students attending the first convention should be increased? Yes. Dom asked if the group registration should be crossed off? Yes. OFO asked if needing 5 cars for second trip? No leave at 4.

c. Camping/Climbing

Under capital expenses, we would like to give out items tat OrgSmorg next year and would also like to purchase a First Aid Kit. For Contractual, we brought in a speaker about winter camping and will be doing that this year. The speaker asked for 10-20 for prizes for the end. For food, we're asking for bottled water and a few snacks for our hiking trip in case something would occur. Under travel, we're asking for four trips. Our first is to Devils Lake for outdoor camping and climbing. While there, a professor comes and teaches us. Our second trip is to Black River State Forest. This trip is a Winter trip, and would therefore have access to cabin incase someone wants to sleep inside. We do, however, plan on sleeping outside. Our third trip is to Adventure Rock, which is an indoor climbing gym in Milwaukee. This gym has more challenges compared to the wall at the Kress. Therefore, our more experienced climbers can be challenged. Rib Mountain is our fourth trip, and will be a one-day trip. UWEC is our last climbing wall trip. While there, a teacher will be there to help.

Questions: Matt asked where Rib Mountain is? Wausau. Matt asked for clarification on contractual? \$10 for speaker and rest for prizes. Jess asked what kind of prizes there are? This year, the organization purchased outdoor water bottles, thermos, lantern, and a gift card. OFO asked if trip two has both the group registration and just the individual fee? Trip two has both registration fees. There are usually a few extra smaller fees for state parks,

such as Rib Mountain. OFO asked if the organization will be taking personal cars? Yes. Jess asked for clarification about the cabin that the organization would be renting? Organization says it's beneficial to have cabin in case of emergency, tents leak of water, etc. Having the cabin there insures having a place to go just incase. OFO asked if need two cabins then, guys and girls? Organization verifies that only one would be needed because there are two different levels, one for guys and the other for girls. Jess asked if organization would be renting a cabin and campsite separately? No, renting cabin and area around it, which is where we'll be staying.

d. Alternate Theater

Point of Info: Price on S&E is not same as breakdown sheet. Breakdown sheet is the correct sheet.

Under capital, we're asking for \$200 for a script library. We would like newer scripts for possible future student productions. We'd also like \$100 for new vacuum, and \$50 for little LED lights. These types of lights last longer than the traditional lights we have been using. However, we are unsure how many that will cover. We'd also like \$550 for new-wired microphones. Under Contractual we're asking for \$250 for each workshop for a total of \$500. Half of this covers for performance, and the other half is for technical. For trips, we're hoping to head to Chicago for Steppenwolf. The total registration for 20 students would be \$800. In the past, we have usually taken personal vehicles. We have also spent one night to give the students more of an experience. By staying over night, it ensures that we will get to see the show the next day. Our second trip is to Milwaukee, where we'd also take personal vehicles.

Questions: Chelsea asked if someone comes in to teach the workshops? Yes. Also, asked if meetings are on campus? Yes, in theater hall. Julia asked if organization could ask a custodian to use vacuum. Janitors usually don't clean because it's always locked. We can look into it, however. Jess asked what the organization subscribes to? We are looking into getting more technical theater magazines. Jess asked if the scripts are available only to organization members? We are trying to keep the scripts to students within the theater department. Jess asked how many microphones you'll get with money? Not sure, but will email you total numbers. Jess asked if the organization gets new stuff for every show? No, we try not to. Instead we try to borrow things from main theater department. Jess asked if the organization pays stage manager? That is for their supplies, like band aides in case of injury. Sophie asked who's all included with stage management. Usually for student shows it's just one person. Jess asked if students receive credit? No. Jess asked in past what attendance has been like? We usually fill the Weidner Theater. Jess asked if shows are free for students? Yes, most. OFO asked where the \$5,000 number came from? OFO got \$3,954.50 for general supplies breakdown. Where did that come from? That number is the total allocation. Chelsea asked if the organization is paying to use

lights/sound? Organization pays to use them. Jess asked why they pay to use lights in theater? This is kind of like a rental fee. Julia asked what organization does with costumes once the shows are over? A lot of times they are put away and reused in the future. Chelsea asked where they are stored? Most costumes are stored in the theater, underneath the stage. Julia asked if other people can use them too, or just the club? Organization usually tries to keep everything within the theater department. Julia asked if organization could use other theater department's costumes? Yes, pretty sure.

e. PHD

We're asking for \$1,200 for a Common Theme Speaker. We would like to try and find someone local this coming year. We also would like to have a Career Night where 2-3 speakers come based on what organization members are interested in. A few examples would be a school psychologist, marriage therapist, etc. The speakers will talk about career fields and will have a question/answer session. Our third speaker is a psychologist who works with kids with mental illnesses. Under food, we're asking for \$200 for our speaker panel.200. We're also asking for \$100 for each spring and fall Meet the Professor Night.

Questions: Jess asked if students received credit for attending program one? This depends upon the professor. Julia asked for food item one, who the non-students are? Those are professors. Julia asked if food at bowling night comes from A 'viands? No, food will come from the bowling alley.

Point of Info. The SUFAC board last year did decide to fund food at the bowling alley but did not pay for the bowling.

Jess motioned to take a 5 min recess at 6:12. Dom seconded. Matt called the question. Ryan acclimated.

Jess motioned to re-enter. Ryan seconded. Chelsea called the question. Jess acclimated at 6:16.

f. Gamers Club

For our total S&E, were asking for \$150 for photocopying and \$175 for duplicating totaling \$325.00 For Committed, we're asking for \$200 to purchase games and cards for our weekly meetings. Most games last about 10 years. Members bring in new interests every year. All games stay on campus. We have helped out with other organization and ResLife when they have asked to borrow games we have in the past. The Chaoticon prizes are given out at the convention in April. For food, we're asking for \$150 for our Chaoticon event. We are hoping to make \$200 revenue in which case we will pay back SUFAC. The Chaoticon event provides a meal for all the volunteers. Our only trip request is to the Gen Con Indy 2012, which is the biggest gaming convention in the country. We usually take about 10 students to this four-day event. Non-members are able to go. Registration is \$75/person and

we stay for four nights. We will need two rooms as we have males and females going. The hotel cost is \$165/night. Hotel rooms are bought in blocks. We will be taking a bus down to Indianapolis, which costs \$125/person. If we took persona vehicles, it'd cost about \$20/night/car at the convention.

Questions:

Jess asked how much money Chaoticon brings in? The event brings in about \$1,200. Jess asked if all charged who enter the event? Everyone is charged unless they are volunteering.

Point of Info: Students who graduate in May are not allowed to go to Indianapolis because they will be non-students by the time trip comes around in summer.

Matt asked how long the organization has been going to Chaoticon? We've been going for about 20 years now. OFO asked about the \$1,200. From that \$1,200, not all is given back to SUFAC. We usually repay food and prizes back to SUFAC.

g. CLAS

Jess motioned to table CLAS. Chelsea seconded. Dom called the question. Jess acclimated.

h. Ultimate Frisbee

Under S&E, we're asking for a total of \$100 for photocopying and duplicating for recruitment purposes. For Capital, we're asking for \$375 to purchase away jerseys. Tournament rules require teams to have two colored jerseys, and therefore, we will be purchasing red jerseys. With travel, we're hoping to go to UW-SP twice, and Appleton once. We would be bringing a total of 24 students, which make up our A and B teams. Therefore, we'd be taking 4 motor pool vans, and would need 6 hotel rooms. This will occur for both Stevens Point tournaments while when we travel to Appleton, we'll be using our own persona vehicles.

Questions: Coby asked what the medical trainer was for? Most teams expect that there will be a medical staff on campus when hosting a tournament. Jess asked why the organization is hosting their tournament off campus? The organization said that campus administrators don't allow anyone to use the fields until May because of water. Jess asked if boys and girls are on both teams? Yes. Jess asked who decides who's on team A and B? We usually base it on availability. Coby asked about the kind of staff needed for the tournament the organization will host. The organization Officers would be at the tournament while going on running it. This usually works quite well. Therefore, since it is only an 8-team tournament, there shouldn't be a problem at all.

i. PEAC

For Committed expenses, we're asking for \$100 for promo items and rain barrels. This includes photocopying and duplicating purposes. Under Contractual our first program is during spring semester, which is Earth Week. Prior to Earth Week, our organization works with City of Green Bay, so as of right now we're unsure of what programs we'll be offering during that week. We will be selling t-shirts again, but we will be ordering a less amount compared to years passed so we'll hopefully be making a profit on t-shirts this year. We also have our 350 Annual Awareness Event, which will be held during Fall Semester. The Water Tent Event is not possible because of campus contracts.

Point of Info: Moving program 2,4,5 into capital. Rain barrels will become #1, #2 will be the Promo Event, and #3 will be the water tent.

Questions: Chelsea asked if water bottle event wasn't a good turnout? No, this year was good turnout. We are unsure if we'll be holding this event because we want to have a campus wide water bottle ban, but because of A'viands contract, this won't be occurring.

Jessica motioned to take a 5 min break at 7:00pm. Julia seconded. Coby called the question. Ryan acclimated.

Jessica motioned to re-enter. Ryan seconded. Matt called the question. Chelsea acclimated at 7:05pm.

j. Psi Nu

We don't recall having a Black History Speaker before, therefore, under Contractual, we'd like to bring one in. However, we would like to cut the speaker cost from \$2,000 down to \$1,000. For food, we'd like to have something during our Movie Night. On average, we usually have about 24 girls show up. Under Travel, we have our Alumni Reunions, which are mandatory. They are always held in Milwaukee for two days. We would need a total of three rooms because we would have a total of 12 girls. Each room cost is \$124. For our reunions, we would be taking personal vehicles. Reunions occur twice a year.

Questions: N/A

VIII: Guideline Review

- a. All budgets can be over ruled with 2/3 vote
- b. S&E- usually say ok for budgets for under \$100.
- c. Capital: Max. \$2,000.
- d. No t-shirts for capital items, unless for fundraising

- e. Contractual: \$2,000
- f. Honorariums: hierarchy decreasing by 10%.
- g. No itemized list equals no funding for food
- h. Travel: \$2,500 max./yr.
- i. No more than 6 trips.
- j. Food: \$1,500max.
- k. Food: 2-4speakers/yr

IX. Action Items

a. Women's Club Volleyball

Jess motions to approve in full. Julia seconded. Matt called the questions.
Jessica acclimated.
Motion passed 7-0-0.

b. Camping & Climbing

Jess motions to enter committee of the whole for 10 minutes. Chelsea seconded. Coby called the question. Ryan acclimated.

Jessica motioned to exit committee of whole. Matt seconded. Julia called the question. Jess acclimated.

Jessica motioned to approve in full. Dom seconded. Ryan called the question. Chelsea acclimated.

c. SASU

Jessica motioned to enter committee of the whole at 7:28. Chelsea seconded. Ryan called the question. Jessica acclimated.

Jessica motioned to exit committee of the whole. Ryan seconded. Matt called the question. Chelsea acclimated.

d. SASU

Jessica motioned to approve in full. Chelsea seconded.
Jessica motioned to enter committee of whole for 20 minutes. Chelsea seconded. Julia called the question. Ryan acclimated.

The board talked about the Hmong National Conference held April 21-24.

Jessica motioned to exit committee of the whole. Ryan seconded. Matt called the question. Julia acclimated.
Matt called the question. Jessica acclimated.

e. International Club

A trip like this hasn't been done for about 4 years. Matt would like to fund in partial amount. Transportation is key, as many international students don't have cars. Matt would fund lodging and transportation. Ryan would fund

partial, transportation and lodging. Chelsea doesn't feel they should fund anything. Dom is fine with axing registration. The organization's contribution would be \$3,728.15 and SUFAC's contribution would be \$2,498.83. Chelsea said that if these students really want the experience of going to D.C., they'd have to pay for that experience. Jess doesn't think that the organization will go if SUFAC doesn't fund anything. Majority wants to fund partially. Jess wants to fund in full. Chelsea doesn't want to fund at all.

Dom friendly the amount of \$2,4983.00. Matt accepted.
Roll call vote.

f. AMF

Jess motions to approve for \$150. It is OK to approve because it funds program directly. Ryan seconded. Chelsea called the question. Ryan acclimated.

X. Announcements: D-Day is Saturday! Be here by 8:45 at the latest!

XI. Adjournment: Jess motioned to adjourn at 8:37. Ryan seconded. Chelsea called the question. Jessica acclimated.

Respectfully submitted by:
Hope Nyenhuis
SUFAC Administrative Assistant