

SUFAC

Meeting Minutes for 3 Feb. 2011

- I. **Call to Order**
SUFAC Chair Sophie Nelson called the meeting to order at 5:17pm.
- II. **Roll Call**
 - a. **Members Present:** Sophie Nelson, Jessica Olive, John Landrum, Julia Stock, Andy Teale- SGA Exec., Dominic Petroni, Matt Balson, Ryan Conohan, Patrick Bertrand, Cheng Thao, Chelsea Rollay, Jim Edinger, OFO
- III. **Recognition of Guests-** Katelyn Santy-Newman Catholic, Abbey Weggel-Newman Catholic, Rachel Trempe-Org. Net, Leah Korger- SLO Food Alliacne, Daniel Schultz- SLO Food, Vanessa Thyne- Tribeta, Amanda Luedtke- Tribeta, Kyle Klemm- French Club, Emily Bruchett- French Club, Amber Bennett- French Club, Trisha France- Innovative Arts Management, Thalia Radey- Smooth Transitions
- IV. **Reports**
 - a. **OFO:** Total Balance Unallocated is \$31,159.68, and Small Org. Startup is \$1,200.00
 - b. **SGA Exec:** Meeting will be Monday in Phoenix B at 5:30. Chancellor will be there, also.
 - c. **Vice Chair:** Thank you for those who made it to talk last night. Org Smorg is next week.
 - d. **Chair:** Nothing too pressing at this moment.
- V. **Approval of Agendas-** Jessica moved discussion item A to G and G to A. Jess motioned to approve. Coby Seconded. Jess called the question. Chelsea acclamation.
- VI. **Approval of Minutes-** Jessica motioned to packaged the minutes. Ryan seconded. Chelsea called the question. Jessica acclimated.
- VII. **Discussion Items**
 - a. **Org Net-** S&E supplies for banner room. Photocopying and computer networking fees.
Questions: Nothing
 - b. **French Club-** Our total S&E Expenses is \$10 for general supplies, \$30 for photocopying, \$5 for postage, and \$55 for duplicating bringing out total committed expenses to \$100. Contractual is where we get most our members. We would like to bring in new performers such as Creel band. We think it'd appeal to a lot of people and about \$250 in revenue. The SUFAC contribution would be \$1,750. Victoria Vox, the second performer, has an expected cost of \$1,100 with expected revenue of \$300. The SUFAC contribution would be \$800. The third performer, Cecile Savage Trio would cost about \$1,260 with about \$250 in expected revenue. The SUFAC contribution would be \$1,010. The fourth performer's expected cost is \$1,500, with expected revenue of \$350, and a SUFAC contribution of \$1,150. Total Contractual Expense is \$4,710.00.

Food for the first performer totaled at \$99, \$92 for the second performer, \$81 for the third, \$81 for the last, totaling \$353.00.

The Total Revenue is \$1,150, total cost is \$6,313, and total allocation is \$5,163.00.

Questions: Coby asked how much the organization will charge students? Org will charge \$2 and community members \$5. Jim asked how many people would go in general? Organization is hoping for about 75-100 students total. Chelsea asked if the organization will be providing a gift for any of the performers. No, the organization won't be. Chelsea asked which were first time performers. The organization has brought Tim Mooney to campus before and has been well liked in the past. Sammy Naquin and the ZydecoWhips will be new. Victoria Vox is more popular than Mooney, however.

- c. **Newman Catholic-** Committed: 15 for photocopying. 20 for advertisement. Contractual. Last years attendance was goof1. Unknown band. 900. 2. Guest speaker: Peggy who has worked with Mother Theresa in the past. \$700. 3. Day Seminar: In past brought in speakers from Madison. Do community building. \$600. About 9-4 day of training. Food: Band= Fall recruitment= Day Seminar= Guest Speaker= Travel= Both in Door County. One fall, one spring. Centered on service. Includes food and lodging. Will take personal cars.

Questions: Julia asked about charging students for any events? Goal is not to charge. Not required because it's less than 1000. Chelsea asked if two trips are necessary to go? Not a necessity to maintain an org. Jessica asked where org usually meets. Mass and meetings are held at the EC (MC).

- d. **Tri Beta-** We are asking for \$50 for general office supplies, \$50 for photocopying, with a total S&E expense of \$100. We are asking for \$75 for a banner bringing the total capital expense to \$75. The banner will come directly from the national website. We are asking for \$1,400 under our contractual budget for three speakers. All three are still unknown, but hoping to get speakers from graduate and medical schools. The first speaker is \$500, the second \$500, and the third \$400. For food, we're asking for \$50/speaker, plus another \$50 for our first meeting of the year. The national Tri Beta convention is in Puerto Rico. The cost/student is \$250 and figuring out that five students will probably go. The total trip cost would be \$3,750 with a SUFAC contribution of \$2,500. Trip two, Chicago, is not as important. Org would be going to Chicago to see other graduate schools. Asking for \$620 from SUFAC. The Total Allocation is \$4,895.91.

Questions: Matt asked about air to Chicago. Org changed to motor pool vehicles, not air travel. Jess asked for examples of speakers the org has

brought in in past. Org has brought in different levels of graduate school speakers, cardiothoracic surgeons, a chiropractor, and professor from Northwestern. Jess asked about attendance at one of these speakers. Org believes there was 40-50 for the cardiothoracic surgeon, about 50-60 for the Chiropractor. Unsure number for the professor as that was two years ago. Jess asked about banner. The banner would be used at Org Smorg and during formal inductions and fundraisers. Ryan asked if non-org members can go on trips. National convention opened to all members. Chicago trip opened to all students.

- e. **SLO-** Total S&E expenses equaled \$80, \$30 for general supplies and \$50 for photocopying. Org is asking for \$500 for garden seeds, bulbs, and plants, \$300 for garden tools, totaling \$880 for committed expenses. For the first trip, the organization hopes to go to Milwaukee. Hoping about 10 people will go with a cost of \$10/student. The second trip is to a local food summit (usually stays in WI). At these summits, there are different sessions about different topics. Third trip is to W. Virginia to experience an organic farm. Hoping for lower costs as the advisor has connection over there. Org will work on two different farms while there. Will also visit other farms. A few have registration fees. Because of connection lodging is free thus far. All trips are opened to student body. The org is asking for \$1,000 for their contractual budget. The Fight For Your Food Film Festival will cost about 1,000. Four different films were shown during April last year, and they all had a very good turnout (40-50 people/community members). Under food, the org is asking for \$400 for the film festival, and \$200 for two recruitment events, totally \$600.

Questions: Jess asked if \$500 is needed every year to get seeds, bulbs, and plants? No, not every year. Jess asked where equipment is being stored? The org built a garage. Has been using a cart prior to this. Jess asked about tools that need to be replaced? Org is unsure at this point because of other university issues. Hoping to get more people involved therefore will need more equipment. Jess asked about \$100/movie? Yes. Jess asked about itemized lists for seeds, shovels, and rakes. Julia asked about crossing out 70/rm/night? Unsure yet but hoping org won't need money for lodging. OFO asked about motor pool cars? Yes, to WV, but nowhere else. Jess asked about where they sell produce. Raised about \$1,000 from produce. Had stand set up by Dean of Student's office and then Union. Still have money from that yet, deposited it right away.

- f. **STAT-** Organization has about 18 members and growing. Total S&E expenses are \$1,204.22. Asking for \$350 for a tablecloth banner, another \$150 for a second banner for a total of \$500 for capital expenses. Org is asking for \$400 for two speakers. So far, there are no names, but hope one will be on motivating and the second speaker on time management. For food, the organization is asking for \$1,400 total. Would like \$600 for

Welcome Gatherings, \$500 for Farewell, \$150 for a retreat, and another \$150 for meetings. The organization is requesting funds for 7 travel trips. The first five trips will be to UW schools. Trips six and seven are to Marinette and Chicago. For all seven trips, the total travel expenses are \$1,229.76. For STAT, the total cost is \$5,348.86 and total allocations are \$4,733.98.

Note: If out of United Counsel, trips 1-5 would be scratched. If we are no longer a part of the United Counsel, and SGA advises us not to fund United Counsel trips, all trips will be scratched from budget.

Questions: Matt asked about trips 1, 2, and 6? All trips will be taken with motor pool. Matt asked about really needing two banners? Org is ok with getting rid of one if need be. However, one banner can be hung up. Organization is hoping to have both banners last a long time. Jim asked if folders from general supplies are gifts for transfer students? There are some general pages about other schools, processes for transferring, etc. Jessica asked if admissions would do those things that the org is giving out? Yes, similar. Org isn't necessarily for recruiting, just wanting to help transferring students overall. Julia asked about needing the two speakers who talk about motivation, etc. because GB does that for all students. Org feels they do need two speakers because many transfers can make it at night as they are people who commute, have families, etc. Jess explained that orgs get \$150/sem for a "welcome" meeting. Org said it was fine to lower budget. Jess asked how many people are on exec board? Org has 4 people. Org did guess high because they are a new organization. Org will pick up catering guide from OFO. Org will also itemize for all. Chelsea asked if most members are coming from tech schools? Many yes, some from Marinette, NWTC, U of M, Platteville, Rasmussen, and St. Norbert's.

- g. **Innovative Arts Management-** Organization has about 75 students currently Asking for a total of \$110 for S&E. \$90 for duplicating and \$10 for photocopying. Asking for \$350 for capital items as the org is hoping that with this new banner, it'll last much longer. Current banner is laminated each year. Total contractual expense is \$400, which will be for two speakers/year. The first is Andy Taylor, who has come the last two years. The second is Ann Katz, who has been on campus last year. For food, org is asking for \$800, \$500 for the end of year farewell, and arts internship fair. Five students received internships last year from this fair. The first travel request is to Madison for an arts day. About 25 students will go. The org will most likely not take a bus and take personal cars because of costs. Registration is \$10/student. The second trip is to Chicago. Org said that 23 students went this year (in MN). Hopefully getting 55 students to go to Chicago since it's close than MN. This trip

will be over winter break. Total cost summery is \$7,180 and total allocations are \$5,340.

Questions- Coby asked how many students would be there for the end of the year farewell? Org said last year had about 13 arts companies there, and 90 students throughout day. Open to all students in arts/arts management. Matt asked about clarification on personal vehicles. Yes, they will be taken. Matt asked about how much lamination costs. Org said cost is unknown as someone else takes care of that. Jess asked where cost of banner came from. Cost comes from ABC printers up in Marinette. Andy asked if Chicago trip would be open to all students or just members? Org charges non-club members, but not members, however, usually don't have non-club members go. Jess explained that money need to be split equally too all on trip, not just those club members. Will have much more time to plan trip therefore figuring a lot more people to go to Chicago.

VIII. Guidelines-

Subject: Honorariums

A concern with honorariums is that we should enforce the idea that all go up/down the same percentage. Wondering if this is fair or not? Andy strongly feels it isn't fair. Matt feels that the org themselves know better than what we do about what their positions are and how financial that is. Chelsea feels like you cant always trust people who are making the budgets. Ryan agrees with Matt. Coby does also. Matt thinks we should keep things as they are now but have members submit a record or what all honorarium positions do. Coby thinks we should look at the org as a whole and what they are doing and how much of an impact they are making. Dom thinks you have to classify each position and have a flat rate for each position. Then SUFAC will decide who gets a raise/cut. Jim trusts orgs as they all have advisors. Julia agrees with Jim. Andy wants to enforce #4 on honorarium guideline and have it signed off by advisor. Andy thinks orgs need to get new advisor if they are unwilling to make evaluation.

Creation of new Positions- Chelsea would like to be for it but the board needs to see what this new position all entails. Jim feels there should be a reason as well.

IX. Announcements- Org Sync e-mail was sent out by John to all orgs so they are well aware of itemized lists requirements. Lists will be received by D-Day.

X. Adjournment- Jessica motioned to adjourn. Julia seconded. Chelsea called the question. Matt acclimated. Exit at 7:32pm.

Respectfully submitted by:

Hope Nyenhuis

SUFAC Administrative Assistant