

SUFAC

Meeting Minutes for February 14th, 2008

I. Call to Order

SUFAC Secretary Brad Zuleger called the meeting to order at 5:05 P.M.

II. Roll Call

- a. **Members Present:** Brad Zuleger, Sheila Schroeder, Pha Thao, Tania Galligan, Andy Locke, Lynsy Beckett, Matt Kehl, Ron Ronnenberg, OFO, Peter Xiong, Ryan Birdsall, Yue Yang, Anton Williams, Cheng Thao, Claudia Ortega

III. Recognition of Guests

Psych And Human Development- Robyn Gabel, **Sci-Fi Collective-** Will Mateer, **PEAC-** Andrew Christi, **Psi Chi-** Ashley Marsh, **Black Student Union-** Kathy Koehne

IV. Approval of Agenda

Andy made a motion to approve the agenda. Tania seconded. Yue called the question. Cheng called acclamation. Agenda approved.

V. Approval of Minutes

Matt made a motion to amend the minutes and add Matthew Kehl to members present. Pha made a motion to approve the amended minutes. Andy seconded. Tania called the question. Cheng called acclamation. Minutes are approved.

VI. Reports

- a. **OFO:** The current contingency balance is \$12,062.98 and the org start up balance is at \$100.
- b. **Senate:** The next meeting is this Monday.
- c. **SGA Exec:** No report.
- d. **Vice Secretary:** No report.
- e. **Secretary:** We contacted the auxiliaries and they will be here next week. Happy Valentine's Day!

VII. Information Items

- a. **Black Student Union-** BSU said the request is for the soul food luncheon. BSU said it is a celebration of African American culture. BSU said it is an annual event for the campus. BSU said at the dinner there will be traditional food served. BSU said attendance increases so more food and entertainment will be asked for. BSU said it is asking for \$300 for catering costs and \$300 for a speaker. BSU said it has \$500 so it is only asking \$100. BSU said for food it is estimating 300 people to attend. BSU said it costs \$5 a plate. BSU said it is roughly \$1,500 total. BSU said it has an itemized menu for what it is asking. Anton asked who is doing the cooking. BSU said Jane Swan and her husband are doing the catering, as they have done in the past. Pha asked if students are charged. BSU said no. Matt asked if community members attend. BSU said vast majority are students and with the time it is expecting just students. Andy said on the contractual form the contribution isn't listed at \$500. BSU said it should be \$500. Pha asked why agency isn't being used. BSU said it doesn't have agency funds and the \$500 listed is the lesser contribution. Matt asked why nobody is being charged. BSU said it has used agency money in the past to fund but this year it didn't have enough. BSU said traditionally it doesn't charge. OFO asked if any money that is budgeted for plates goes to cookers. BSU said no, the contractual form takes care of that. Anton asked what the cost was last year. BSU said attendance was smaller so the food was \$900 and catering was \$300. Anton asked how many people attended. BSU said last year about 200 people showed up. Matt asked if it would be possible for BSU to charge students. BSU said it had a back up plan to charge students \$3. Voting will take place next week.
- b. **Psi Chi-** Psi Chi said it is the national honorary society for psychology. PC said it is an invite only for members that qualify due to GPA. PC said supplies and expenses it is asking

for \$90. PC said for capital items it is asking for a 4 drawer filing cabinet to organize documents as well as past and national office documents. PC said for food it is asking for a total of \$482. PC said the 1st event is a grad school forum and it had an attendance of 50 people last year. PC said it is open to all psychology, human development and social work students. PC said professors talk about how to get into grad school. PC said the second event is for planning and recruitment for members. PC said the 3rd event is an annual banquet to recognize all the students who have been invited and recognizes officers for the year. PC said the advisor speaks and explains history and current events of Psi Chi. PC said family members are invited but family members pay \$5. PC said it is requesting \$442.30 to go to Chicago to a conference for psychology. PC said the hotel picked is the hotel the conference is at. PC said many chapters show up with many workshops, research as well as speakers. PC said the total request is \$1,130.31. Cheng asked how many people went to Chicago last year. PC said it was 4 with an advisor. PC said the advisor pays his own way. Yue asked where the filing cabinet would be located. PC said it would hope to store it in the new SGA area otherwise 120x or Psychology Department. Peter said regarding the welcoming meeting if staff are invited. PC said the advisor comes to speak. PC said it would like to bring a speaker. Voting will take place on D-Day.

c. *Psych and Human Development-* PHD said it is a large group open to all students but aimed towards students in the major. PHD said it does a lot of events throughout the year and fundraising opportunities. PHD said it is expanding and likes to focus on helping students make decisions that affect their future. PHD said the main goal is to network, volunteer, prepare for the future and have fun. PHD said on the first page requested \$10 for photocopying and \$10 for duplicating. PHD said this would be used for advertising. PHD said for contractual it asked for speaker money. PHD said the professor went along with the campus theme of waging war and waging peace. PHD said it would like to bring in a special professor who specializes in human rights. PHD said it would like to bring in a military psychologist as well. PHD said under travel it requested money for the MPA conference in Chicago and the APS conference in San Francisco. PHD said a lot of students are asking for help to finance. PHD said this would help supplement funds. PHD said it had a food sheet that requested \$100 for a recruitment meeting. PHD asked if anyone got a revised budget. Sheila asked what is the total amount requested. PHD said \$4,198.29 is the total. Andy asked if both conferences are connected. PHD said the conferences are different. PHD said APA is scientific psychology and the MPA is the larger one that covers business, government and education. PHD selected those based on that. Cheng asked if PHD has gone before. PHD said many students have but isn't sure if PHD has funded it before. PHD said Psi Chi helps with it a lot. PHD is sure that students have gone before. Cheng asked how many students went. PHD said last year 4-10 students went to the MPA. Tania asked if students fundraise as a group. PHD said it can go as a group or individually. PHD said each individual needs to generate enough funds by themselves. Peter asked if there is a registration fee. PHD said no. Peter asked if an advisor is going to travel as well. PHD said staff pays their own way. Yue asked if there is a price for lodging. PHD said San Francisco has lodging and if Chicago is accepted it plans to make it a day trip. Peter asked if program 1 is \$2,000. PHD said its \$960 per speaker and would like 2. Peter wanted a breakdown of the price for the speaker. PHD said it is \$32 a day for food, \$64 a night for a hotel, an average of air fare at \$332 and a \$500 honorarium. Voting will take place on D-day.

d. *Public And Environmental Affairs Council-* PEAC said it would like to amend its budget. PEAC said under food, if SUFAC could cross off Earth Jams snacks, American Recycler Speaker and Energy Speaker. PEAC said it is UWGB's only active environmental group. PEAC said it spends a lot of time doing volunteer work. PEAC said it is doing invasive species removal at Baird Creek and Bay Beach. PEAC said it donated \$450 to Baird Creek Preservation Society. PEAC said it brings in speakers during Earth Week that celebrates the environment. PEAC said it is requesting \$20 for photocopying. PEAC said it would like \$150 for Earth Jam. PEAC said it usually has a vegetable dish and pretzels. PEAC said about 50 people show up. PEAC said for Conservation and National Resource speaker it is usually a faculty that speaks and would like light refreshments. PEAC said it is asking money for the first org meeting for recruitment purposes. PEAC said for travel it is requesting \$84 for a

camping trip. PEAC said it is down from \$1,600 and replaces an Energy Conference. PEAC said it hasn't had enough participation in that event and decided to camp instead. PEAC said it would be by car. PEAC said for contractual is Earth Jam. PEAC said it is part of Earth Week, one year it was on campus and this year it will be off campus. PEAC said it is requesting \$1,600 to fund three bands. PEAC said in the past it is donated as part of a community wide effort to get the event going. PEAC said it will be off campus this year and next. PEAC said it would like \$400 for speakers for Earth Week. PEAC said it was popular last year. PEAC said students get extra credit for showing up from teachers. PEAC said it would like \$100 for America Recycles speaker in November. PEAC said it would be \$2,394 total requested. Pha asked what does the \$1,600 cover for Earth Jam. PEAC isn't sure how it is figured out. PEAC said it is not directly involved so it would be a donation. PEAC said the Green Bay Coalition organizes it. Pha asked if the donation would be the same for program 2 and 3. PEAC said programs 2 and 3 are things put on by PEAC on campus. Pha asked if that money isn't for the speaker but for advertisement. PEAC said the funds are directly for the speaker. PEAC said this year it got 1 speaker and the speaker will get the full amount. Peter asked how \$1,600 came up for Earth Week. PEAC said historically that is what has been asked. Peter asked how many members PEAC has. PEAC said it has about 30 members and about 8 very active members. Pha asked what if \$1,600 is funded for Earth Week. PEAC said it won't do anything. PEAC said it usually controls it but it has been taken over by Green Bay City so it would just be a donation. PEAC said if it didn't get it, it just wouldn't donate. Pha asked why there wasn't a break down of food. PEAC said it doesn't book the events too far in ahead so it depends on how many speakers come. Voting will take place on D-Day.

e. Southeast Asian Student Union- SASU said for its budget the general supplies are just \$100. SASU said the contractual worksheet has \$450 for a Halloween Dance with a DJ. SASU said last year it had 200 people show up and its free for all students. SASU said 2 cans can be donated to a local charity and it has been very successful. SASU said for 2, it is requesting a dance crew that covers different cultures. SASU said in the past it has had diverse dancers like hmong or thai. SASU said program 3 it is asking for drummers from a Japanese group. SASU said program 4 is a key note speaker who is a friend of the advisor. SASU said the food worksheet is for fruit trays and fruit punch for the Halloween Dance. SASU said the other 3 are for Events 2, 3, and 4. SASU said the travel worksheet has some more accurate numbers due to a miscalculation. SASU said it also has a destination change for the Hmong National Conference in Appleton. SASU said the number of students traveling would be 15 for a registration fee of \$75 per student and a total of \$1,125. SASU said if students volunteer there might not be a registration fee. SASU said lodging is at a convenience to the students since it is a 3 day conference. SASU said the time frame really might be early to late so traveling will be easier if everyone stays in Appleton. SASU said the San Francisco trip is the same and it will be for the Annual Chinese New Year. SASU said it is a top 10 destination for parades. SASU said that number hasn't changed. SASU said the Midwest Asian American Student Union is in Kansas and travel would be by vans. SASU said the numbers changed because it was calculated for one way and one car. SASU said it would like to take 15 students which would be 2 vans and a car. SASU said it is a leadership conference in the Midwest, not necessarily Kansas. SASU said the new total is \$13,927.86. Tania said the \$450 for the Halloween Dance is for the DJ. Tania asked if this is Gravedancers. SASU said this is separate because there is no theme unlike Gravedancers. Tania asked if decorations were planned. SASU said agency money is used for that as well as old decorations. Pha asked what percentage of people who attend Halloween dance are students. SASU said about 150 are students but not all are UWGB students. Matt asked how many non UWGB students attend. SASU said approximately more than half. Matt asked why is that. SASU said it is networked with other UW campuses and SASU networks with them. SASU attends the other UW events as well as them attending these. SASU said it didn't want to charge students so it made can goods the fee. Pha asked if the programs could be ranked. SASU said Program 2 would be the first choice. SASU added that Program 1 is the second choice. Tania asked if advertising is done on campus for the Halloween dance. SASU said yes and this past dance it advertised with Public Safety to have signs up all over the Union and Campus, as well as signage on the roads. Pha asked why the Radisson is chosen for the HND

trip. SASU said it is a convenience for students. SASU said it will be one of the few times the university will be able to volunteer. Pha asked if other hotels were looked at. SASU said that is where the conference is held at and added SASU didn't look at other hotels. Tania asked how many active students there are. SASU said 25-30 members are active. SASU said the Admissions Office has a list of asian students it can email. Sheila asked if more students would attend the Appleton trip. SASU said that was a number used in the past and it's a first come, first serve basis. SASU said that is a past average. Tania asked if the trips have been attended before. SASU said seniors have gone but others haven't. SASU said MASU hasn't been attended before. Pha asked for a ranking of the trips. SASU said it would like San Francisco, Appleton and MAASU, in that order. Matt asked if more students want to go to HND. SASU said it would increase the openings. SASU said that has just been the average in the past. Anton asked what time of year is the San Francisco trip. SASU said it is the end of the school year and is a diversity trip. Voting will take place on D-Day.

f. *Sci Fi Collective-* SC said there are revisions to the budget. SC said the supplies and expenses will be changed to \$20 for photocopying and \$20 for duplicating for a total of \$40. SC said there would be no purchases but there would be \$180 for rentals. SC said the new total is \$585.85. SC said it is a movie series org and is requesting funds for movies and food. SC said it meets once a month to have a video watching session. SC said it provides students with Sci Fi moves and Philosophical conversation. Pha asked where the movies be rented. SC said NetFlix. SC said it is a plan where you get 1 movie rented out at a fee of \$17 plus tax. SC said per month fee. Pha asked if students are charged. SC said no. Peter asked where the movies will be shown. SC said wherever the SC can watch them really, such as MAC. OFO asked if advertising is done. SC said it is by word of mouth. Peter asked how many members there are. SC said 10-15. Matt asked if SC is planning on advertising. SC said yes it is. Voting will take place on D-Day.

VIII. Action Items

a. *Sufac Food Request-* Brad said the new total is \$170 for the request. Andy made a motion to approve. Lynsy seconded. Tania called the question. Motion passed 7-0-5.

IX. Announcements

Next week the meeting will be longer but it will still be in the Alumni AB rooms. Pha said the revised auxiliary budgets were passed out by Kress and Athletics so if everyone could look them over and compare them to the original.

X. Adjournment

Anton made a motion to adjourn. Andy seconded. Anton called acclamation. Meeting adjourned at 6:14 P.M.

Respectfully Submitted by,

Joy Hanneman
SUFAC Administrative Assistant