

# SUFAC

## Meeting Minutes for February 21<sup>st</sup>, 2008

### I. Call to Order

SUFAC Secretary Brad Zuleger called the meeting to order at 5:00 P.M.

### II. Roll Call

- a. **Members Present:** Pha Thao, Brad Zuleger, Andy Locke, Tania Galligan, Lynsy Beckett, Sheila Schroeder, Peter Xiong, Ryan Birdsall, Claudia Ortega, Matt Kehl, Ainura Khissimova, OFO, Chris McDermott, Ron Ronnenberg

III. **Recognition of Guests** – SAGA – Andrei Varney, Sheepshead – Chris Delmont, Ski & Snowboard Club – Lisa Thetreau, Ian Gress, Gamer’s Club – Rebecca Maasch, SIFE – Peter Ruud, Paul Gazdik, SWEA – Katie Senkbeil Vets – Ken Bull, John Bahde BSU - Katherine Koehne

### IV. Approval of Agenda

Peter made a motion to approve the agenda. Andy seconded. Peter called the question. Andy called acclamation. Agenda is approved.

### V. Approval of Minutes

Peter made a motion to approve the minutes. Andy seconded. Peter called the question. Peter called acclamation. Minutes are approved.

### VI. Reports

- a. **OFO:** The current contingency balance is at \$11,584.02 and the small-org fund is at \$100.
- b. **Senate:** There is a meeting on Monday.
- c. **SGA Exec:** No report.
- d. **Vice Secretary:** No report.
- e. **Secretary:** The auxiliaries backed down and took out the increase.

### VII. Budget Presentations

a. **SAGA-** SAGA presented its budget. SAGA said the S & E is \$100. SAGA said the next page is contractual and the first event is a performer. SAGA said Ellis is performing this year and the \$800 is the cost toward bringing a performer here, which includes booking fees, hotel and food. SAGA said the movie fee is \$325 to acquire the rights to show a film in the Christie relating to LGBTQ. SAGA said the food is for the SAGA social in the fall and spring. SAGA said 25-35 people come and involves talking about the future of SAGA. SAGA said the big event is the annual Midwestern conference on LGBTQ issues. SAGA said tomorrow it is leaving to Urbana and next year it is in Bloomington, Indiana. SAGA said it will take 2 vans next year for two nights and three days. SAGA said the total cost of the trip is \$1,249.33. SAGA said it takes 12 travelers with 4 rooms for 2 nights. SAGA said the bulk of the trip is \$600 for registration. Matt said the travel is \$1,249.33 and wanted that pointed out. OFO said it was switched because it was miscalculated. OFO said the total is \$1,249.33 for travel and the transportation is \$594. Pha asked if the \$800 was for the singer. SAGA said it is for the event and cost of the performer and was sorry the fee wasn’t broken down. GTP said a lot of times the cost will be lumped together and the singer charges a flat fee. Peter asked if program 1 has been done in the past. SAGA said this year a singer from Los Angeles is coming and presenting at a system wide conference. Matt asked if the singer is performing at UWGB. SAGA said yes and the singer will be at the conference for Green Bay. Matt asked if the conference could be explained. SAGA said the conference is UW state wide and through the diversity initiative task force and there is a \$55 registration fee with programs, leadership boards, panels, and students from other universities can attend. SAGA said Ellis will be the entertainment. SAGA said it wasn’t sure if the next performance was for a conference or just an entertainment event. Voting will take place on D-Day.

**b. *Sheepshead Review***- SR passed out issues of the journal. SR said Sheepshead is a journal of the arts and attempts to offer an arts forum that showcases artistic pieces. SR said it wants to issue the journal in color and it wanted color to go through out. SR said it needs to get national recognition by using color. SR said this tool can be used to recruit students. SR said it has some past issues and the differences can be seen. SR said it has always had a surplus but this semester, due to the whole color issue, there is no surplus. SR said it has handed out every issue. SR said last year it had 20 student staff that accomadated 50 submissions. SR said with 35 staff it accomadated 300 submissions. SR said with the launch of the full color issue, submissions have raised so much. SR said it is a model for all other universities. SR said it has been asked by two different out of state universities to explain the process of publishing the journal. SR said it is a more interdisciplinary field now. SR said there are a plethora of different kinds of students who are members of the club or have submitted pieces. SR said it is a platform for publishing, managing, advertising, as well as arts and literature. SR said a portfolio can be published by those who do submit. SR said several members have gone into graphic design as well as other fields due to SR. SR said it is asking assistance in funding printing cost, computer networking and cost of paper and ink cartridges. SR said the estimated cost of the journal for 2008-2009 school year is \$13,890 based on Wisconsin state contract pricing which assures the budget will be kept. SR said it is \$6,950 per issue approximately. SR said the look of the journal is decided and then brought to the printing liaison who gives a set in stone price for charges. SR said it sends out bids to get lower costs and added SR always takes the lowest bid. SR said sometimes the lowest bid may increase due to things like transportation, print costs, energy costs, many things. SR said by going by the state bid it will assure that everything is bought and paid for. SR said it is also requesting assistance for networking as well as paper and ink. SR said that price is \$930.72 for two semesters worth. SR said the grand total is \$14,820.72. SR said it is making attempts at fundraising to sales of the journal to non-students. SR said it distributed several issues for \$4 at a local coffee shop and was very well received. SR said it will attempt more location distributions next semester. SR said it sells advertising to local businesses and has increased the price of an ad due to color and demand of the journal. SR said last semester \$1,000 issues were printed. SR said there were 6,100 students on campus. SR said it does return a product to the students and provides events. SR said on April 8<sup>th</sup> it is doing an event to work with other orgs having to do with art. SR said throughout the semester participation will increase. SR said it believes in art education very much and believes this is an issue that has to be breeched. SR said that the journal is a resume builder as well. Pha asked if donations were received would donations be received. SR said without the journal it wouldn't exist. SR said it provides experience in the publication industry. Lynsy asked how many copies were sold. SR said on campus for non-students it sold 50 issues for \$1 each. SR said for \$4 at the coffee it sold 15 issues. SR said the last SUFAC requested that the journal be sold to non-students. SR said it will have a better estimation this semester on how much it can sell. SR said it realizes the cost is a major dent but believes it is well worth. Andy said he is very impressed with the publication. Pha asked how much will be saved if SR went to b&w. SR said it was roughly \$1,600 in savings but SR doesn't believe b&w is an option. Pha asked how much revenue is expected next year. SR said it is too early to tell. Pha asked how much is in the agency. SR said it is at \$2,000 give or take. Pha asked how that was received. SR said it is fundraising, donations and through t-shirt distribution. SR said it made the money back on the t-shirts and broke even with some remaining. SR said the agency money is used to increase office capabilities, such as a copier to fund several of the org events. SR said most of the donations make up that bulk. GTP asked if that is restricted or un-restricted income. GTP said the donor sometimes requests that the funds be used for certain things. SR said there are no records of restrictions. SR said the music department has no interest in recruiting a music insert for the journal. Peter asked if the color is completely necessary and if there are any b&w artwork. SR said the vast majority of the artwork submitted is color and a lot of artists submit more because the journal is now full color. Voting will take place on D-Day.

**c. *Ski & Snowboard Club***- SSC said it is a new org of this semester. SSC said being a new club the purpose is to provide students to experience skiing and snowboarding safely. SSC said the general supplies is just \$10 for purchasing photo albums. SSC said the active club

was disbanded and this is the new club and the photo album would be a good tradition. SSC said photo copying request is \$35 to photocopy trip information as well as agendas. SSC said it is requesting \$30 for phone costs due to talking to long distance resorts. SSC said it is requesting \$35 for duplicating. SSC said it also would like \$10 for postage. SSC said it is planning 2 trips to Hidden Valley Ski Resort which has no lodging cost. SSC said for 18 students it would be \$460 for registration fees. SSC transportation would just be car pooling. SSC said the total would be \$582.75. SSC said the major trip would be to Wausau. SSC said the registration would be \$1,638 for 18 people. SSC said it is \$91 for a two day trip. SSC said the transportation is based off of personal vehicle rates for \$.42.5 cents per mile for 6 cars. SSC said it is \$2,442.58 for all three trips. SSC said the hidden valley trips would be to encourage students to join the club and try skiing. SSC said it would like to offer lessons to teach people how to ski and snowboard. SSC said the Granite Peak trip is to encourage kids to spend a weekend away from campus and to learn how to ski and snowboard. Sheila asked if students pay anything. SSC said the 1/3<sup>rd</sup> cost will be dissipated between the 18 people going. SSC said there are 30-40 students with interest in the club. Pha asked when the trips will be going on. SSC said the trips are planned for second semester. SSC said the weather is very dependant on the date going. Peter asked how many members there are. SSC said there are currently 38 students on the member list. SSC said it is just an interest thing. Peter asked if SSC has a fee for joining. SSC said it hasn't developed a fee yet. Claudia asked if anyone can go. SSC said it is open to everyone on campus. SSC said once the existence of the club is out there, there will be fundraising and advertising. Peter asked how the 18 students traveling was determined. SSC said since it has 38 potential members it tried to organize a trip over break and has received 20 responses in the affirmative. GTP asked if that number has to do with group rates. SSC said 15 people or more gets a group discount. Ainura asked if all the members can ski and snowboard. SSC said the group wants to get novices as well as proficient skiers because it is a safe way for UWGB students to learn. Voting will take place on D-Day.

**d. SIFE-** SIFE presented its budget. SIFE said SIFE has been around for quite awhile and it does many programs for the community and campus. SIFE said next week it has international business day where SIFE incorporates international students as well as 130 7<sup>th</sup> graders traveling from different countries from International students themselves. SIFE said this is a great knowledge and cultural exhibition. SIFE said David Coury and Jay Harris will be speakers. SIFE said the students will get a higher education feel because they will get a tour of the campus as well. SIFE said it does two different International Business days for two different schools. SIFE said it teaches juniors and seniors about different financial risks as students go onto life outside the university. SIFE said it teaches computer workshops due to security with banking, ebay and other things aimed at the elderly. SIFE said it does ethics training and will be implementing other things later in the year. SIFE said it does a lot of fundraising such as brat fries at the West side Wal-Mart. SIFE said it has fundraising competitions in SIFE with money ranging from \$500-\$1,000. SIFE said the sustainability of the group is very healthy with the agency balance. SIFE said it tries to just ask for bare necessities. SIFE said each student gets a printed passport for International Business Day. SIFE said the Business Advisory Board is people from the community and the people come in to assist students in the group. SIFE said many people get involved for International Business Day. SIFE said it has many competitions throughout the year for SIFE members as well as interested students. SIFE said Duel in the Dairyland is a trip to Madison with a case study that is presented. SIFE said the presentation is there for the students to come up with a plan that beats out everyone else's. SIFE said the regional competition is for interested students to attend and it is for learning and furthering SIFE's message. SIFE said the National Competition isn't budgeted for because regional wins are needed. SIFE said these are large recruitment areas because of involvement in SIFE. SIFE said at the competitions there are on site interviews for students. SIFE said there are large firms attending the competitions. Pha asked why does SIFE anticipate more people attending one competition than the other. SIFE said one competition is for SIFE members and the other competition is a regional competition. SIFE said a SIFE team came up for the Duel in Dairyland and it is not a regional competition. Pha asked if the number of students are based on those who traveled last year. SIFE said last year in Madison was a newer program and the regional has always had prior attendance of

that rate. OFO said the travel needed a correction. OFO said the old transportation rates were used and not the new. Pha asked why lodging is needed for Madison. SIFE said it is a two day competition. SIFE said the night is used to prepare the case study. Voting will take place on D-Day.

**e. SWEA-** SWEA said it is an org for future teachers. SWEA said it holds meetings once a month and provides information on professional development, interviewing, resumes and also added SWEA does volunteering in GB as well as the state. SWEA said the supplies and expenses are based on past ones. SWEA said it does a lot of duplicating and photocopying to increase advertising and recruitment. SWEA said Bill Banks is a speaker who comes once a year and needs to be paid. SWEA said official SWEA speakers are refunded by the state. SWEA said the food costs are for recruitment meetings and an end of the year bash. Pha asked why can't a SWEA speaker be gotten for free. SWEA said there are no other ones who are qualified besides Bill Banks. SWEA said many members attend this. Matt asked how many people attended Bill Banks. SWEA said a MAC room is filled up. Voting will take place on D-Day.

**f. Vets For Vets-** VV said the request is for \$200 for Christmas shipping to Iraqi soldiers. VV said \$100 was asked for last year and there was a \$70 donation from Circle K. VV said it is asking for \$200 because there are other costs it needs to cover. VV said 10-20 people attend bi-weekly meetings. VV said it makes semester trips to veteran's homes to organize bingo as well as a Bart Starr senior citizen camp by Lambeau. Pha asked if VV was aware it needed to get food funding through Sodexo. VV said all it wanted was \$200 for postage. Ainura asked how many members there are. VV said on the mailing list there are 50 people. Peter wanted the mission explained. VV said it gets a lot of veterans and patriotic people to build camaraderie and do community services. VV is about supporting the troops as well as supporting UWGB students called overseas.

## VIII. Discussion Items

**a. Gamer's Club-** GC presented a travel request. GC said it is a trip to Gencon. GC said registration is \$65 for \$650 which doesn't include meals or transportation. GC said that the conference is 4 days. GC said it goes with Gnome Games. GC said the cost of lodging is \$1,800. GC said transportation is \$100 per person for \$1000. GC said total 3,450 is the total expense. GC said the members pay \$65 and the club pays an extra \$50 per person. GC said last year it made \$1,100 at Chaoticon. GC said by presenting it now it saves \$45 per person by using a contract early bird special. GC said if it cancels before May 1<sup>st</sup>, it is fully refundable. GC said the conference is the biggest gaming convention in the world at Indianapolis. GC said all the premieres of games happen at this event. GC said there are seminars, tournaments, speakers. GC said this is the 6<sup>th</sup> time attending. GC said members have gotten prizes and been awarded 1<sup>st</sup> place. GC said it is advertised and is open to all students. Peter wanted the 2 ½ rooms explained. GC said Gnome Games brings community members with them because it uses a quad room occupancy, GC fills in the blanks. GC said it wouldn't have to pay for an extra room and this saves money. Sheila asked if this is first come, first serve. GC said because GC makes a profit at the fundraiser, it is willing to send more people than budgeted. Pha asked if August 13<sup>th</sup> was the departure date. GC said yes. GC said it needs the registration by March 15<sup>th</sup> so it can save \$45 per person. GC said by going to the event, it can gain knowledge on how to expand the club. Pha asked if members who graduate in May are eligible to go. GC said it doesn't know and this is the first year the presenter is going. Matt said that graduating members go because it is coming from money out of this year's budget. Ron said there hasn't been a rule that next year's cost can't be paid with this year's money. Ron said the dilemma with graduation is if you graduate in May you are no longer a student and this is a trip funded for students. Sheila asked if no funding was given would GC still attend. GC said it doesn't make enough to send the members it wants to send but it would end up charging members a lot more. GC said it would disappoint a large group of members. Voting will take place next week.

## IX. Action Items

**a. Black Student Union Contractual Request-** Matt made a motion to approve the request. Chris seconded. Matt said he thinks it's a viable request. Lynsy asked if the \$100 was for promotions. Brad said the \$100 is towards the speaker cost because BSU covered \$500 of the costs with their agency. Pha called the question. Motion passed 8-0-2.

**b. Black Student Union Food Request-** Pha made a motion to approve the \$1,500 in full. Peter seconded. Andy said it seems to be a successful event with a lot of students attending. Peter made a motion to enter Committee of the Whole for 5 minutes. Andy seconded. Pha called the question. Matt called acclamation. Matt asked if this is the first time SUFAC is seeing a Food request. Pha said most of the people attending are students. Andy said most attendees are students. Matt said BSU is thinking of charging \$3 but it would like to keep free to attract more attendees. Andy said SUFAC could make the recommendation of BSU charging attendees. Pha made a motion to end Committee of the Whole. Chris seconded. Pha called the question. Pha called the question. Motion passed 6-1-3.

## **X. Announcements**

Next week's meeting is in MAC-201 at 5pm. Matt asked everyone if members would like to know about brand new orgs. Matt said Athletes in Actoin, Rock Climbing Club, Design Lodge, and the Recreation Club.

## **XI. Adjournment**

Pha made a motion to adjourn. Andy seconded. Pha called the question. Pha called acclamation. Meeting adjourned at 6:29 P.M.

Respectfully Submitted by,

Joy Hanneman  
SUFAC Administrative Assistant