

SUFAC

Meeting Minutes for January 31st, 2008

I. Call to Order

SUFAC Secretary Brad Zuleger called the meeting to order at 5:04 P.M.

II. Roll Call

- a. **Members Present:** Brad Zuleger, Pha Thao, Anton Williams, Ron Ronnenberg, Sheila Schroeder, Lynsy Beckett, Andy Locke, Ryan Birdsall, Peter Xiong, Tania Galligan, Matt Kehl, Chris McDermott, OFO, Yue Yang, Ainura Khissimova

III. Recognition of Guests

Habitat for Humanity- Lauren Lindloff, Jenni Hebbe, Sarah Beckman, Cassie Johnson
Human Development/Psi Chi – Janet Weiden **Good Times Programming** – David Dybdahl, **Intertribal Student Council-** Nichole Merckes, Angi Moon **Jazz Society-** Tim Kiefer **ACDA-** Devon Polzar, Elizabeth Kempf, Kim Eickert, **International Club-** Carl-Eric Staco, Aparajite Bhattachaeyer, **Intervarsity** – Ellen Cook, Lindsey Amwiab

IV. Approval of Agenda

Pha made a motion to change A and B under Information items to Discussion items. Pha made a motion to move Information items after Budget presentations. Pha made a motion to add Auxiliary budgets to Information items. Pha made a motion to approve the amended agenda. Andy seconded. Chris called the question. Pha called acclamation. Agenda is approved.

V. Approval of Minutes

Pha made a motion to approve the December 13th minutes. Chris seconded. Pha called the question. Pha called acclamation. Minutes are approved.

Brad said the members present and recognition of guests will be added for the minutes in the future.

Pha made a motion to approve the January 24th minutes. Andy seconded. Yue called the question.

Chris called acclamation. Minutes are approved.

VI. Reports

- a. **OFO:** The current contingency balance is \$12,119.23 and the small org start up is \$300.
b. **Senate:** There is a meeting on Monday.
c. **GTP:** Tomorrow at 11pm on the Mason Street Cinema, there is a free showing of Wedding Crashers.
d. **Vice Secretary:** No report.
e. **Secretary:** No report.

VII. Discussion Items

a. **Psych/Human Development Travel Request-** Psych said the travel request is for help in funding a student trip to the SP SP conference, which is a national conference. Psych said grad students, undergrad students, and professors all of them present research done. Psych said it would like a student to go and present research into the field and gain the experience. Psych said it is a pre requisite of graduate school and is a great opportunity for undergrad students. Peter asked if there will be any staff going. Psych said 2 faculty members will be going. Matt asked if their cost is being paid for by SUFAC. Psych said no. Tania asked if a student has already been accepted. Psych said actually 2 students but only 1 is attending. Pha asked if the trip is open to everyone. Psych said the conference is open to anyone who submits their work and is approved. Psych said any student at UWGB could submit their work. Peter asked if the total expenses could be explained. Psych said the hotel expenses were for 4 nights, with a \$75 registration fee and the \$300 is for air fare. OFO said the air fare was quoted at \$344. Psych said the roughly \$400 figure was for the hotel. OFO said the new total is \$379. Pha said both orgs have a high agency so why can't it be fully funded. Psych said the Human Development club has pre-allocated those funds and the same thing with Psych eye. Peter asked how many students are going. Psych said only 1 student is attending. Psych said

because the UWGB graduate name will be there in the research field, UWGB will get some exposure in the research field. Psych said it really helps to get UWGB's name in the graduate school loop. Psych said 3 students' research were accepted but only 1 is attending. Psych said there is a poster presentation with hand outs that summarizes the research. Psych said if one person goes, there is face to face recognition. Voting will take place next week.

b. *Good Times Programming Contingency Fund Request-* GTP said it is an odd request. GTP said it does a big spring program and would like SUFAC to be the financial backup in case ticket sales do not go as planned. GTP said right now an act isn't booked but there are some options GTP is considering. GTP said it is looking for an act between \$15,000-\$20,000. GTP said with cost of rental and sound equipment it really brings down quality. GTP said getting a big name act is a process that matches the Weidner schedule as well as the concert schedule. GTP said was thinking of getting an American Idol but the schedules clash. GTP said its different because GTP cannot call up the artist directly, its all about communicating between many people. GTP said it has never asked for money for Spring programs as they have gone well enough. GTP said SUFAC is a back up plan. GTP said the Kress concert was different but Collective Soul and Jimmy Eat World were down with remaining funds left over. GTP said it hasn't fallen in the hole in the past when presenting big concerts. Pha asked how did the figure of \$14,200 number come to be. GTP said that is taking the \$30,000 amount and the addition of GTP's budget of approximately \$15,000. GTP said if no tickets were sold that would be the money needed to break \$30,000. Pha asked how much revenue is anticipated. GTP said it really depends on the act. GTP said if Emerson Drive is done, GTP said it won't need many ticket sales to cover the remainder. GTP said approximately for a \$15,000 act it would like \$10,000 back. Tania asked how many years GTP has made this request. GTP said Plain White T's last year didn't need this back up but Collective Soul in 2000 had this deal made. Pha asked if SUFAC only funded half how would the remainder be found. GTP said if it ends up in the hole, then it would have to take money from other areas of GTP. GTP said if it doesn't make up for it, it would come back to SUFAC. Peter asked how much would the public be charged. GTP said the act decides the ticket price. GTP said the higher cost for the act, the higher the cost per ticket. Tania asked if GTP works with the radio. GTP said yes it does and that is included in total cost. Voting will take place next week.

VIII. Budget Presentations

a. *Habitat For Humanity-* Habitat for Humanity said it is a fundraising org on campus that is all about enriching the community. Habitat said it is known for building houses but the group does more than that. Habitat said as a campus chapter it carries out four functions. Habitat said the first is building, such as building houses in Green Bay. Habitat said on 16th street it built a house. Habitat said it also participated in the Collegiate Challenge in which it built houses in Mississippi. Habitat said it worked for 5 days for 8 hours a day. Habitat said the trips allow the students to perform a service to someone who can never repay and for volunteers that is very rewarding. Habitat said it shows off the prowess of UWGB nationally. Habitat said fundraising is required and a very enriching part of Habitat. Habitat said it does have a fee as an org to be called Habitat. Habitat said it is currently fundraising via candy bar sales, Cold Stone ice cream sales, Family weekend, an annual spaghetti dinner as well as a skate a thon. Habitat said it also has a job to advocate which can be done by having speakers, having letter writing campaigns and that sort of thing. Habitat said last year two speakers came in to speak to the campus. Habitat said it also has an annual Shanty town, which will happen in April. Habitat said Shanty town is to raise awareness of homelessness. Habitat said it also has a job to educate. Habitat said it educates via guest speakers. Habitat said it has a \$5 request for photocopying. Habitat said it covers for agenda costs for 2 meetings a month. Habitat said it needs \$5 for postage for registering for the Collegiate Challenge. Habitat said the \$75 request is for duplicating fundraising materials as well as informational sheets. Habitat said the duplicating is also used for registration forms to send to the Collegiate Challenge. Habitat said the \$100 for membership fees goes to the International Habitat for Humanity which allows UWGB to have a chapter. Habitat said the travel expenses have registration fees which come from 50 students. Habitat said it takes a coach bus because it is cheaper than air fare. Habitat said to pre-register it costs \$15 per student. Habitat said it

secures a student's spot. Habitat said it is \$100 per student to send in registration information. Habitat said that covers shelter, food and basically pays living costs for volunteering. Habitat said whether or not students eat or sleep there, the student pays registration. Habitat said transportation costs for a Lamers bus is \$10,000-\$12,000. Habitat said the actual cost was approximately \$8,500. Habitat said the price has come up this year due to gas so it kept the \$10,000 price. Habitat said the other \$500 covers hotel charges for the bus drivers. Habitat said that covers 6 nights. Habitat said for the Lexington, Kentucky, it is about 580 miles from UWGB. Habitat said the Lamers cost for that trip is approximately \$5,000. Pha asked for what part of the travel is lodging for the driver included. Habitat said it is under transportation. Pha asked if the bus driver cost is included in the request. Habitat said yes. Chris said bus drivers hotel is non-negotiable with bus fare. Anton said under travel justification there are 3 trips. Brad said the first is a sample. Pha asked if there are community members or faculty included. Habitat said no. Pha asked for each trip if there is 1 or 2 bus drivers. Habitat said there are 2 bus drivers but only 1 hotel room. Pha asked what is usually the hotel cost for the bus driver. OFO said Habitat is still waiting on that figure for cost of the bus drivers. OFO said \$59 a night was what was charged but is not sure on the total. Tania asked if these are winter and spring break trips. Habitat said yes. Yue asked what was the attendance on the last trip. Habitat said there were 44 students who attended, though 1 dropped off. Peter asked how many nights were worked in Mississippi. Habitat said with transportation, its approximately a 7 day trip. Anton said that \$10,000 more is being asked than last year. Habitat said it wanted to do two trips instead of the one it did last year. Voting will take place on D-day.

b. *Internation Club-* International Club said it is here to discuss the budget. IC said it wants to interact with the community and bring culture back from the countries of exchange students. IC said it likes to maximize the experience exchange students get. IC said it likes to have two trips; one for Fall and one for Spring. IC said Spring is usually an East Coast city where as Fall is Chicago or Minneapolis. IC said lately it has been Minneapolis due to another Chicago trip offered by another group. IC said this maximizes the American culture that the exchange students participate in. IC said it has an International dinner with performances and recipes for the food prepared. IC said it is for 200-300 people. IC said it has had the International Dinner for the past 20 plus years. IC said it has the Dinner for a Dollar every year. IC said the exchange students cook the food and then serve it to students for \$1. IC said it also included the Haunted House for Halloween. IC said it would enjoy to do that as well. IC said lots of exchange students don't celebrate or even know what these things are. IC said the more fun exchange students have the more word of mouth there is when exchange students go back. IC said the school takes this very seriously because it is a great experience for UWGB as well as exchange students. IC said there is one last thing to mention, as the budget has been revised. IC said a new treasurer has been elected as well. Brad asked if the changes are significant. IC said the comments and purposes have been changed. Matt asked who gets the dollars for the Dinner for a Dollar event. IC said the Ecumenical Center gets that money and uses it for charity and rental. OFO asked if there is any registration costs for the DC trip. IC said registration fees go to part of the whole cost. OFO asked if that's the 1/3rd contribution. OFO said yes, it is the 1/3rd contribution by the students. Pha asked if IC could give a rough estimate of attendance. IC said Dinner for a Dollar had over 220 students and was last Fall. IC said the International Dinner was attended by about 240-250 people. IC said it is shooting for 300 this time around. Pha asked for the attendance of trips in the past. IC said for Minneapolis, about 22 people came as well as those who tagged along. IC said about 25 students went to DC and NYC. Peter asked for the in state trip to the Haunted House, how was the registration calculated. IC said that covers part of the admission cost. Chris asked if the total cost of the trip was \$8,895 without the \$300 and some dollars to add the 1/3rd. OFO said the total travel request cost for all trips is \$12,318.40 with all necessary calculations made. Pha asked if there is a reason that twice as many people travel to Chicago than Washington. IC said during the Fall, there are more International students attending UWGB than the Spring. Ainura said last year during Spring break there were plans by students to go to different locales other than NYC or DC. Voting will take place on D-Day.

c. Intertribal Student Council- Intertribal Student Council said just recently there was a reallocation fund request and wondered if SUFAC was going to present that. Brad said next week. ISC said it is made up of many students from many tribes. ISC said the annual Pow Wow will be in April and will be the 16th annual Pow Wow. ISC said the costs of supplies are mostly for the Pow Wow. ISC said the contractual fees are for the drums. ISC said it has 6-10 drums and singers per each drum group. ISC said its not an actual physical drum it's a drum with a group of people who beat on it of about 6 men and 2 women. ISC said the head dancers lead the dance at the pow wow and are included as well as some rental fees from the EC. ISC said the operations include custodians, floor tape, dumpsters, food vendors and that sort of thing. ISC said it is also being charged by Public Safety and the Phoenix Event Staff. ISC said on page three it would like to bring 5 Native American speakers. ISC said each year students are sent to the Multicultural leadership conference but it didn't attend this year. ISC said 7 students registration fees are included in the budget. ISC said the feast is not going to be through Sodexo this year. ISC said the travel is a diversity trip to DC to visit the Native American museum. ISC said it would like to take the students to see the history and see all the artifacts there. ISC said this spreads awareness through UWGB to non-native students as well as natives. Andy asked if there has ever been an incident that warranted Public Safety at the Pow Wow. ISC said it has a lot to do with keeping children and elderly people safe. ISC said 500 plus people attend. Ainura asked why are there two costs for travel for DC. ISC said there is a metro pass which eases travel while in DC. Matt asked if any of the speakers have come before. ISC said a speaker came in to talk about Mascot issues and he came in last November. Anton asked how many people attend the Native Speakers. ISC said about 10-15 for a speaker that did not have a class. Peter asked for the Multicultural student leadership if any staff attended. ISC said the multicultural staff attend but their price isn't included. ISC said the staff pays for the travel costs of the students as well. ISC said the staff attend to help enrich the experience. Chris asked whether the speakers are for the club or the campus. ISC said it is advertised for all students. ISC said it usually sends emails and flyers, especially in November due to Native American Heritage Month. Pha asked where will the Pow Wow will be held. ISC said the feast is in the EC and the Pow Wow will be in the Kress center. Pha asked what days are the Pow Wow. ISC said it is just April 12th. Pha asked what was covered under the \$225 for extra supplies. ISC said the floor tape is used for protection as well as taping. Matt asked how many speakers were brought in before. ISC said it knows of one but that is not a good figure as the presenter was a recent transfer. ISC said the speaker cost is the same so it is equaled out as the speakers don't have a going rate. ISC said it covers travel costs, food, lodging as well as whatever is left over as a gift. ISC said it usually doesn't get quoted. Anton asked how much the previous speaker was paid. ISC said it was \$1,000. ISC said that is the origination of the \$1,000 figure. Pha asked under S & E Form A, if the cost is a one time advertisement. ISC said yes, it is. ISC said it is a full sheet advertisement in the paper. ISC said the quote is 3 years old. Anton asked if the 800 duplicating sheets are passed out on campus or off campus. ISC said both places. Voting will take place on D-Day.

d. Intersity Christian Fellowship- Intersity Christian Fellowship presented its budget. IVCF said it is an International organization but it exists on this campus for students to answer questions about faith and spirituality. IVCF said it has doubled in growth this past year. IVCF said it is open to all students. IVCF said there are some corrections on the budget. IVCF said on the first page under membership fee, it should be changed to Subscriptions. IVCF said that is for playing christian music. IVCF said it will no longer need a Media Services cart because the EC has purchased one. IVCF said to cross out the \$1,200 fee for that. IVCF said the total S & E would then be \$346. IVCF said the Swing Dance is an annual tradition and this past Fall, IVCF said it partnered with GTP. IVCF said it is open to all students. IVCF said lessons are provided at no charge. IVCF said the money asked for is for door prizes. IVCF said the second program is for an Outreach band in the Spring semester. IVCF said it looked into hiring a singer named Sara Kelly who is grammy nominated. IVCF said the going rate for her to play is \$2,000. IVCF said it will be a free event with food as well as open to all students. IVCF said the 3rd event is an IVCF speaker who talks about faith and also offers workshops. IVCF said it has seen the speaker that it wanted before. IVCF said the fee would pay for travel and lodging. IVCF said the 4th program would be an entertainer to

differentiate from another speaker. IVCF said it would like to bring someone in such as MAZE, which Cru brought in. IVCF said it brings in a wider audience than just faith based speaking. IVCF said it will cost \$2,500 so it would fundraise the last \$500. IVCF said it would plan this event for the Fall. IVCF said the food for program 1 is for the Swing Dance. IVCF said it draws in more people as well as new recruits. IVCF said the second event would have similar food to the Swing Dance. IVCF said the pizza party at the end is an informational meeting at the beginning of the semester to recruit new members. IVCF said side walk chalk, white boards as well as flyers advertise the event. IVCF said the travel worksheet are a Fall and Winter conference. IVCF said they are located in Green Lake, WI. IVCF said the registration includes food costs. IVCF said because of the increase in members there is an increase in cost. IVCF said the Winter conference is similar to the Fall conference. IVCF said the Winter conference is at another UW school. IVCF said it is put up in the dorms usually. IVCF said it is advertised and open to all students. IVCF said usually 35 students attend each conference. IVCF said in the next section, the out of state trip that takes place in May is a week long event in Michigan. IVCF said a large portion of the trip is leadership skills. IVCF said the registration includes food and lodging. IVCF said the next page has descriptions with pricing off of the motorpool website. IVCF said it wasn't sure on the food costs and if they had changed also. Lynsy asked how many more members are there. IVCF said approximately 50-60. Peter asked if the Fall conference was two nights. IVCF said it was Friday and Saturday night. Lynsy asked if the speaker has come to UWGB. IVCF said no but IVCF saw him at the Winter conference. Peter wanted the fees explained for the Pizza party. IVCF said that is just for the pizza party informational meeting. Pha asked if IVCF expected 100 students to attend each event. IVCF said that is roughly the attendance it has had in the past. Voting will take place on D-Day.

e. Jazz Society- Jazz Society presented its budget. JS said the main purpose is to bring in guest artists to do workshops and perform and educate UWGB. JS said it needed \$50 for photocopying. JS said it wanted 3 performers. JS said the 1st artist is a grammy winning saxophonist who performed with Dizzy Gillespie and Miles Davis. JS said this performer would bring in many people and it would help the students. JS said the second artist is a vocalist who sings in a popular jazz style. JS said she does very fine workshops on the vocal side of the jazz spectrum which could be overlooked. JS said the third prospect is Arturo Sanduval. JS said he is well traveled and well known throughout the world. JS said he has won many grammys and performed with Justin Timberlake and Alicia Keys. Andy asked for the ranking of the performers. JS said would like to bring in all of them. JS said the saxophonist is large in promoting education and would benefit the student body the most. JS said number 2 would be Arturo Sanduval because of the audience he would attract. JS said Jackie Allen would be the 3rd performer. Chris asked if attendees were being charged. JS said it would rather not charge. JS said if that's no in the budget, it would act accordingly. Yue asked if there have been similar programs like this. JS said this last year there was no possibility of bringing in a guest artist due to budget constraints. Tania asked how many members there were in JS. JS said approximately 32 members. JS said it is unaffiliated with the event called Jazzfest that took place this past weekend but JS did volunteer. Yue asked if JS has asked GTP. JS said it has not, to its knowledge. Matt asked what were the attendance for the events from two years ago, the horn player. JS said 45 people attended that concert. JS said it was free and in the Jean Weidner which is a small venue. JS said the crowd matched the space. Voting will take place on D-Day.

f. American Choral Director- American Choral Directors Association said it is a collegiate chapter of a national organization. ACDA said it does community services, helps with solo ensemble as well as going to conventions and bringing in guest artists. ACDA said the \$75 is for photocopying and \$25 for duplicating. ACDA said there are two programs under contractual. ACDA says it tries to bring in 1 person a semester who either gives a clinic and a master class to students and perhaps a recital as well. ACDA said the two people it is looking into is Floyd Slaughterback who is from Northern Michigan University as well as Bridget Michelle Shelf, the conductor of the Green Bay Symphony Orchestra. ACDA said she is a world renowned conductor who would give a lecture. ACDA said she is from Oberlin College. ACDA she is a better conductor than the other speaker. ACDA said there is food for

one org promotional meeting to recruit and introduce ACDA. ACDA said there is one trip planned to Oklahoma City where the national convention is held. ACDA said it is the 50th anniversary for ACDA. ACDA said at the convention there is an exhibit hall, clinics, lectures and a number of concerts by world renowned acts and conductors. ACDA said the numbers for the trip came from expedia.com. ACDA said the travel is air fare instead of a bus because it would be cheaper. Peter asked for a breakdown of costs for program 1. ACDA said it covers the musician fee, transportation, lodging and rental of the venue. Peter asked for the breakdown of program 2 as well. ACDA said it will be the same but it hopes to get her while she is in Green Bay so air fare isn't charged. Pha asked are the programs open to all students. ACDA said yes. ACDA said the master class is open to students as well as community. Pha asked if community members or students will be charge. ACDA said it doesn't like to. Pha asked if any staff was included in travel. ACDA said faculty pays their own way. Voting will take place on D-Day.

IX. Information Items

a. Auxiliary Budget- Brad explained the happenings of the Auxiliary. Brad said when everyone submitted a budget it had a 4.8% increase for staff salary. Brad said the increase was actually 2.5% increase. Brad said they all adjusted their budgets accordingly but a few budgets did not go down. Kress, Union and Athletics decreased their salary expenses and increased their S & E to keep it at the same level. Brad asked what the board thought. Brad said SUFAC could tell them to readjust or bring them in to justify. Andy said pretty much they are trying to screw SUFAC. Brad agreed. Ron said nobody is trying to screw us. Ron said there are a couple options. Ron said SUFAC can talk to the Dean of Students. Ron said she chatted with the gentlemen involved and didn't think it was the correct course of action. Ron said this dollar amount is nothing but the issue is procedure and policy. Ron said SUFAC could let it go or it could decrease the request proportionally. Ron said SUFAC could also ask them to explain why one area was increased and another decreased. Ron said that all budgets have a lot of flexibility built into them and Ron added that he is certain SUFAC will here that things cost more. Ron said it might be justified that this additional money is needed and will be used. Ron said nobody is being screwed. Ron said it is trying to maximize whatever it can for the budget that in turn goes back to students. Ron said SUFAC needs to talk about fairness and the truth in the budget. Tania asked if SUFAC was sidestepped without being informed. Tania said from that understanding, the Auxiliaries were altered without SUFAC being told. Ron said that is true and it was certainly changed. Ron said Sue is responsible for reporting it to Brad and Pha who then reports it to you. Ron said Brad and Pha hasn't presented to the Chancellor yet. Ron said the board will see that letter. Ron said there is another opportunity for SUFAC to address this to the Chancellor, the issue of the Auxiliary's behavior. Ron said Sue is comfortable with anything SUFAC chooses to do. Anton asked if Sue would have accepted her own budget if she edited it in that fashion. Ron said he would have asked for an explanation and if it was valid, he would have approved. Ron said in his opinion this will set precedents. Matt said with org budgets, the budgets have incorrect catering prices and SUFAC asked them to go back and change it. Ron said that in itself is a precedent, as well as the auxiliary going back and changing from 4.8 to 2.5%. Ron said SUFAC is anticipating costs for next year that simply cannot be shown. Ron said Athletics had three years to plan in advance with gas going from \$1.39 to \$2.25 in a year. Ron said generally its more important that SUFAC understands and decides on the process. Ron said forget about the money because it is insignificant as far as it affects the SUF rate. Anton said what point is it okay to do it or not do it. Ron said what SUFAC does today, affects what SUFAC does tomorrow. Ron said it is bad to become complacent and satisfied so as not to tie up future boards. Brad said the board will discuss this next week.

X. Announcements

There is a meeting next week at 5 PM in the Alumni AB rooms.

XI. Adjournment

Ryan made a motion to adjourn. Andy seconded. Chris called the question. Pha called acclamation. Meeting adjourned at 6:53 P.M.

Respectfully Submitted by,

Joy Hanneman
SUFAC Administrative Assistant