

SUFAC
Meeting Minutes for March 14, 2013

I. Call to Order

SUFAC Chair Kim Dawson called the meeting to order at 5:19 pm.

II. Roll Call

- a. **Members Present:** Kimberly Dawson, Shawn Brown, John Landrum, SGA Exec., Bea Yang-OFO, Trevor Fuller, Katie Simson, Brianna Mollberg, Reed Heintzkill, Josh Shope, Megan Leonard.

III. Recognition of Guests: Michaela Paukner-Fourth Estate

IV. Approval of Agenda and Minutes: Kim entertained a motion to approve the agenda. Megan motioned. Shawn seconded. Josh called the question. Shawn acclimated.

Kim entertained a motion to approve the minutes from March 7, 2013. Megan motioned. Trevor seconded. Katie called the question. Josh acclimated.

Kim entertained a motion to approve the minutes from Decision Day 2013. Josh motioned. Trevor seconded. Megan called the question. Katie acclimated.

V. Reports

- a. **OFO:** Contingency is \$28,466.14 and small organization start up is \$1,200.
- b. **Senate:** Heba and I are going to see the Chancellor tomorrow. We read the Constitution at this week's meeting and the Bi-Laws will be read at the next meeting.
- c. **SGA Exec:** I re-did evaluations for Honorariums and they will be sent out tomorrow. We will probably ask about the segregated fee in the meeting with the Chancellor tomorrow.
- d. **Vice Chair:** We have a contingency request and we hope to approve the guidelines tonight.
- e. **Chair:** None.

VI. Discussion Items:

a. **Fourth Estate Travel Contingency**

The Fourth Estate's sports editor, Allie Reinikainen, and photography editor, Cheyenne Makinia, will cover the Green Bay Phoenix Women's basketball tournament for the newspaper. Their coverage will include writing multiple stories for the Fourth Estate newspaper and website, updating the Fourth Estate's social media with scores, photos, video highlights and quotes from the team, shooting photographs and highlight video to accompany stories and blogging about the experience and

Phoenix pride present at the game. We will have an issue about the tournament after the games. We will also have the writers update Facebook, Twitter, and the webpage. The writers will also blog about the experience. The Women's Basketball press release thinks the tournament might be held in Queens, New York. The trip we requested is planned for Queens but we won't know until Monday afternoon where the tournament is. Flying into La Guardia would be much faster than driving there and it would eliminate two nights of staying in a hotel. Two round-trip tickets out of Chicago would cost approximately \$576 total. Parking at the airport would cost \$161 (\$33 per weekday and \$31 per weekend day). A cab to and from the airport would be approximately \$20 each way for a total of \$40. A cab to and from St. John's University (where the Phoenix would play) would cost approximately \$10 each way. They will play two days for a total cab cost of \$40. The flight out of Chicago is cheaper than flying out of Green Bay, but they would have to drive to Chicago.

Questions: Kim asked if they want to make this request an immediate action item. Yes. If the team were to travel or play closer the cost would decrease. If we were able to drive to where they would be playing we would try and do that. There is also a possibility that the team and pep band would buy out a plane and we might be able to get a ride with them. Last year we were not able to get on the plane because it was full. Heba said the Athletics department will have reporters there as well; do you ever share information with them? We haven't because their reports are a little biased. We are there to cover the game and give facts about what happened. Shawn asked what the difference is between being there and watching it on TV. One problem with only being able to watch it on TV is that we won't have photos. We also want our reporters to get the experience. They will attend press conferences and will be talking to fans and the pep band after the game. Reed asked if this is in two weeks. The days can change but if the tournament is in Queens these are the days it would be. Shawn asked why there isn't anything under org contribution. Last year we didn't have to contribute 1/3rd so that's how I made it this year. We need to cover the game; this is our obligation as a student newspaper. This isn't a fun trip we chose to do. Josh asked if the trip total is for flying or driving. Both because they will be driving to Chicago and flying to New York. Kim asked her to go over ticket prices again. The first flight (3/22) leaves Chicago at 5:55 am and it costs \$188.89 for each ticket. The second flight would be leaving New York on (3/26) and that flight is \$88.89 per ticket. John said if OFO has to pay for the flight then we have to use the Universities travel agent. If the students want to pay for this trip themselves we can reimburse them. Heba asked if they are playing 1 or 2 games. They will play at least 2 and they will either be on Saturday and Monday or Sunday and Tuesday. Heba asked what time they will be leaving on Tuesday. There is a flight that leaves late Tuesday night but they will be there for the Tuesday game. Brianna asked how likely it

will be that they will get on the plane with the team. Our sports editor went last year and the plane was completely full; she thinks it is not likely that they will get on the plane. Shawn asked if they asked about riding on the plane. Not yet, I just found out about it tonight so I am going to ask tomorrow. Megan asked if they have to pay to get into the game. I don't think so if they go with the paper. Heba asked her about transportation. Heba asked where the other possible location is. John said there are 16 possible places it will be.

Kim entertained a motion to make this request an immediate action item. Josh motioned. Katie seconded. Megan called the question. Voice vote for approval. Motion approved.

b. Guideline Review

Reed motioned to enter committee of the whole for an unlimited time. Josh motioned. Megan seconded. Shawn called the question. Trevor acclimated.
Entered at 5:48 pm.

The board discussed guidelines and changes being made to the guidelines.

Kim entertained a motion to exit committee of the whole. Josh motioned. Megan seconded. Katie called the question. Shawn acclimated. Exited at 6:23 pm.

Questions: N/A

VII. Action Items

a. Guideline Approval

Kim entertained a motion to approve the Travel Guidelines. Shawn motioned. Trevor seconded. Megan called the question.
Roll call vote passed 7-0-0.

Kim entertained a motion to approve the Committed Guidelines. Megan motioned. Reed seconded. Trevor called the question.
Roll call vote passed 7-0-0.

b. Fourth Estate Travel Contingency

Megan motioned to approve the request for \$1,513.80. Reed seconded.

Discussion: Heba said she wants to know how people feel about the org not contributing 1/3rd. Bea said she and the org talked about the trip they took last year and they paid for the trip last year from their agency account. Trevor asked how this trip is different from the trip to DC for Phoenix Students for Life. Heba

said she agrees with Trevor. She feels that they can do many things from watching it on TV. Brianna said they explained how they wanted live feed but she doesn't know how they will benefit from the experience. She feels this isn't necessary and if it was important they would plan it better and have more info on it. John said this is an exception for them because we don't fund maybes and because the board will not be here next Monday. They were told not to put this in their budget. Reed said the trip is already outside our guidelines. Trevor said they can just get pictures from the Athletic Dept. Kim asked if the board wants to make them pay 1/3rd. Heba said she is opposed to the trip but if it gets approved they should pay 1/3rd. Trevor said if we approve it they should pay 1/3rd and the rest of the cost should come out of the agency account. Bea said they have nothing in the agency. Kim said they can take it out of the reserve. Shawn said the reserve is a large amount of money, but we need to look at the quality and fairness of the trip and make sure it deserves the money. Reed said the women's basketball team is pretty important to the student body and the newspaper should report on events like this. Katie asked if they have anything left in travel. Bea said they have \$900 left in travel and Bea told the org they could reallocate.

Shawn motioned to recess for 10 min. Megan seconded. Heba said if they don't charge this to the credit cards, how would the flights work, wouldn't they be more expensive? Kim said if the cost of the flights were higher, they would still only get what we approved them for. Shawn called the question. Josh acclimated.

Recess began at 6:40 pm.

Recess ended at 6:48 pm.

Kim said during recess we figured out that they did not spend all of the money given to them in travel. They have about \$1,500 left but that is with SUFAC paying about \$1,000 and the org paying \$500. That is essentially what the trip would be. If we made them pay 1/3rd from this trip they would pay \$499.55. Brianna asked if they forgot to mention that. Kim said that is not how they asked for it and we aren't sure if they knew they had that money. Heba said from experience with the Fourth Estate, they like to have the articles in by Friday. They would take the time from Tuesday to Friday and interview students when they get back. Reed said it's not our place to tell them how to write their newspaper. Reed said we should decide if we are going to fund it and then decide how we will fund it. Reed said he wants to fund it. Katie said we should approve it if they use their travel funds. Brianna said she doesn't want to approve the trip. Josh said we should use their extra travel money. Heba said she doesn't want to approve the trip. Megan and Trevor said to reallocate and pay their 1/3rd. Trevor said if they need more money it should come from the reserve. The board discussed the travel funds that Fourth Estate has left. Trevor asked what if the trip ends up costing more. Kim said they would have to pay more. Brianna asked how many guidelines they are breaking. Kim said it's outside the Midwest and its over \$40 per person per day, so they are breaking two guidelines. Katie said if it is in Iowa then they will probably not be breaking any guidelines. Kim said yes that correct.

Shawn said he would say no to the trip. Kim said five people want to fund it and two people don't. Shawn said if it's funded I would vote for a reallocation. Kim asked how the board would feel about them paying for 1/3rd of the trip. Megan said they are paying a little more than 1/3rd. Josh said they need to pay 1/3rd but it doesn't matter where it comes from. Katie and Brianna said the 1/3rd should come from the students.

Shawn friendlied the same amount of \$1,513.80 with the stipulation that they reallocate money and pay the rest. Megan accepted. Shawn called the question. Roll call vote passed 7-0-0.

VIII. Announcements: Heba said applications for SGA and RHAA are due by Tuesday, March 26th. John said everyone needs to be safe when they are traveling. Kim said be careful and have a fun spring break.

IX. Adjournment: Kim adjourned the meeting at 7:08 pm.

Respectfully submitted by:
Lindsay Krapfl
SUFAC Administrative Assistant