

SUFAC

Meeting Minutes for November 14, 2013

I. Call to Order

SUFAC Chair Kim Dawson called the meeting to order at 5:16 pm.

II. Roll Call

- a. **Members Present:** Kimberly Dawson, Shawn Brown, John Landrum, Reed Heintzkill, Megan Leonard, Heba Mohammad -SGA Exec., Bea Yang-OFO, Gain Bae, Penghan Yi, Elizabeth Smeaton, Joel Taipale, Vanya Koepke

III. Recognition of Guests:

Kress Events Center: Tim Helein, Jeff Krueger

Business and Finance: Kelly Franz, Dick Anderson

IV. Approval of Agenda and Minutes:

Kim entertained a motion to approve the agenda. Shawn motioned. Reed seconded. Shawn called the question. Megan acclimated. Agenda passed.

Kim entertained a motion to approve the minutes as amended. Elizabeth motioned. Reed seconded. Joel called the question. Voice vote. Minutes Approved.

V. Reports

- a. **OFO:** Contingency is \$22,824.65 and small organization start up is \$1,047.00.
- b. **Senate:** N/A
- c. **SGA Exec:** We are just finishing up honorariums. University admin forms happened yesterday. Thank you, Bea, for putting up with SGA's spending at the end of the semester. There will also be applications for Chair for next year because we must formal process.
- d. **Vice Chair:** Everyone should have received an application for vice chair, due before the meeting next week. Another reminder that budgets are due tomorrow night at 11:59pm.
- e. **Chair:** There will be one last budget-training meeting tomorrow morning at 11:30. Anyone else that still needs to participate can attend. I will be in the office all afternoon to answer any questions. Come talk to us if you are interested in the vice-chair position or in the open position next year.

VI. Discussion Items:

- a. **KEC Intramurals Presentation:** We appreciate your financial support and student support. We have around 100 student employees that keep us running. We had a great year in 2012-2013 and we also had a great start this year. Many people are using the facilities and participating in the

programs. There were 13,000 intramural participants in 2012-2013. We are having an above average year when it comes to building usage but down a bit from last year, which could be due to enrollment or weather conditions that kept people outdoors. Group exercise had its second best year in history in 2012-2013 with over 9,000 participants and this year is expected to be even higher. We have hosted over 2,998 events in the Kress, not including any recreational activity. Last year, the request was \$550,522 and it remains the same this year. It was projected for there to be a 3% increase this year but there will be no increase in the request. The total operating budget is from the 102 fund and 128 fund. Total revenue source is from segregated funds, private swim lessons, membership, vending sales, facility rentals, concessions at events, and other miscellaneous investment earnings. The 102 fund is sales credits, which accounts for over 72,000 in salaries. Sales credits have been above what the salaries pay, which transfers over. We are selling more memberships and rentals than projected, which was transferred over to be more realistic. Total operating request is \$614,217, 90% of which is funded by the seg-fee. There was significant salary savings in the past because of an absence in two positions but this also negatively impacted efficiency. They relied on graduated students to help them out. Last year, they also had an intern, which was beneficial and may be an option again in the future. Now they are fully staffed. Student staffing is around \$245,956, which is 45% of 128 budget. It has continued to rise because of additional staff to support growth in programs, which is a good thing because it goes directly to the students. They are investing more in training to provide better services for the students, which is why student salaries are going up. The gym floors were redone this past summer, which accounts for a lot of the operating S&E. Athletics and Kress both contributed to buying cameras, which also caused S&E to increase. They are also factoring in a 2% increase and \$35,000 next year because the floor is starting to chip away in the Kress. In two years, they are also planning on refurnishing the Bennett Gym. They are trying to keep their requests down by running a negative operating margin and running down the reserves.

Questions:

Shawn asked about how much an effect the non-GB student memberships have on their budget? These memberships accounted for \$63,943 last year. Part of that number is based on the faculty-staff limited membership program. Their membership is restricted to the academic year unless they purchase an unlimited plan in order to protect student usage. They are trying to steer people towards yearly memberships rather than monthly memberships and guest passes.

Shawn asked, how do guest passes work? The process is the same as for the students because an ID and an extra pair of shoes are required. There is a \$10 charge for adults and \$5 for students or individuals under 18.

Reed asked about the S&E, why are you calling the flooring S&E instead of capital items? Resurfacing a floor is more S&E in regards to its life use. Some of the exercise equipment would be considered capital items.

Reed asked for more clarification about the capital projects that were deferred last year? The locker room project was transformed into the gym project, including the curtains, the nets, the frames, etc.

Reed commented that it is a concern that the Kress is digging into the reserves so much because it does not seem sustainable for the future. They responded that the Kress had a significant reserve and it was decided to spend it down on priority projects. We are the only school in the state that doesn't charge intramural fees because the value of having the free membership is better for the students. They are always looking for revenue opportunities, such as rentals and memberships, but not at expense of students.

Shawn asked how many freshmen are participating in intramurals? He does not have that information with him but the data will be emailed. Usually, freshmen are one the biggest participants because they are living on campus so easier to be involved. However, freshmen numbers were down last year.

Heba asked for more information about the horizon league equipment that they paid for? The cameras are used for commencement and for some rentals, which is why the Kress shared the costs along with Athletics.

Kim asked what positions still use the \$3,000 in LTE for? The group exercise programs and some student staff that are needed will be placed on LTE.

Shawn asked what would be the ideal reserve? Between 10-15%. Less than 15% of an over \$600,00 budget is not favorable if something goes wrong, like something that needs to be fixed that isn't covered by insurance.

Vanya asked, what is the biggest contributor to the positive operating margin? We are trying to stay status quo with the budget despite the 3% increase prediction and hopefully the student enrollment will increase to help keep that number up.

Discussion:

Elizabeth complimented the presentation because it was clear and the questions were answered well.

Megan agrees but she is concerned how much they are spending the reserves. It is concern since they are using more this year than last year.

John commented, what do they need the reserve for? If there is a flood or fire, insurance will cover that for the building.

Heba was surprised about that we paid for the horizon league equipment. She was under the impression that it was given to us.

Reed was surprised that we are the only school that doesn't have intramural fees.

John commented that we are one of the few schools that only students that built recreational facility.

Reed commented that while their spending continues to increase, the dwindling reserve is a concern.

Shawn commented that is good to see the high attendance. The Kress is obviously a valuable part of the campus.

VII. Action Items

a. Curling Club Committed Request

Shawn motions to approve request in full. Reed seconded.

Discussion:

Shawn commented that they thought they could bring guests but since they can't, the memberships are necessary.

Heba said that they have more people participating, which is a good thing.

Reed called the question. Roll call vote. Motion passes 8-0-0.

VIII. Announcements:

Paul Pinkston and Athletics are coming in to present next week. They will be the last two auxiliaries before moving on to organization budgets.

Kim announced that we are not meeting the week of Thanksgiving. When looking at org budgets, we want to rely on our guidelines and asking all the questions we can. Reminder that budgets are due tomorrow night.

John POI: we have not had any requests that there will be an issue passing.

IX. Adjournment: Kim entertained a motion to adjourn the meeting. Megan motioned. Joel seconded. Megan called the question. Everyone acclimated. Meeting adjourned at 6:10 pm.

Respectfully submitted by:
Sarah Batten
SUFAC Administrative Assistant