

SUFAC
Meeting Minutes for October 17, 2013

I. Call to Order

SUFAC Chair Kim Dawson called the meeting to order at 5:21 pm.

II. Roll Call

- a. **Members Present:** Kimberly Dawson, Shawn Brown, John Landrum, Reed Heintzkill, Megan Leonard, Heba Mohammad-SGA Exec., Bea Yang-OFO, Gain Bae, Penghan Yi, Elizabeth Smeaten, Joel Taipale, Andrew Lindstrom

III. Recognition of Guests:

Dean of Students: Mark Olkowski

IV. Approval of Agenda and Minutes: Kim entertained a motion to approve the agenda. Megan motioned. Joel seconded. Andrew called the question. Shawn acclimated.

Kim entertained a motion to approve the minutes. Joel motioned. Reed called for discussion. Shawn seconded. Reed motioned to approve as amended. Megan seconded. Shawn called the question. Voice vote. Minutes Approved.

V. Reports

- a. **OFO:** Contingency is \$26,788.21 and small organization start up is \$1,247.00.
- b. **Senate:** N/A
- c. **SGA Exec:** Don't hold your breath for senators on the board. The childcare survey is going exceptionally well by the numbers and the responses. 109 students said that they would put their students in childcare out of 700 respondents. At least 90 students would be required to fund the program.
- d. **Vice Chair:** We have a Robert's Rule of Order presentation and requests to approve.
- e. **Chair:** We met with the chancellor to discuss the issue concerning number of students enrolled is lower than expected, since we are short we are still trying to figure out the numbers.

VI. Discussion Items:

- a. **Robert's Rules of Order Training**

Robert's Rules of Order is used to guide parliamentary procedure. Debate can be limited if there is one person dominating the discussion. Motions include amending, approving, or tabling. Can also motion to limit time for discussion and move to vote, which means to end the discussion so that there can be to motion to call the question and vote. Motions need to be seconded. Point of Information (POI) is not a formal motion but simply commenting on the information. Point of

clarification (POC) means there is a question or confusion that needs to be addressed. Point of personal preference means there is something wrong with the environment that you would like to correct, such as asking someone to speak up or changing the room temperature. Acclimation is when everyone agrees. The weekly motion to approve the minutes does not need to be acclimated each time. The voting process can be a roll call vote, voice vote, ballot vote, etc. Lastly, there is also the motion to adjourn.

Reed asked, which motions are reserved for the chair? Chair generally does not motion but entertains a motion instead. The Chair decides how the vote should be taken but a member can ask for a roll call vote if it is questionable whether the Chair accurately recognized the votes.

If someone requests division, it is a forced point of order. Straw polls can be taken during discussion to consider ending the debate and calling the question. Committee as a Whole is a motion to take the individual discussion out of the minutes and summarize the discussion.

b. Ad Hoc Committee Update

Last year during D-Day, it was decided to create an Ad Hoc Committee that would look at the budgets of the organizations that there were concerns with. There are fewer members in the committee now. Current topic of discussion is Fourth Estate Newspaper. The last board decided that it was questionable whether is sustainable to continue to fund since it is so expensive to print. The current funding of the newspaper is \$36,000.

Reed POI: It has been observed that the newspaper hasn't used all the funds provided by SUFAC every year yet the organization has continued to request more funds. It costs about \$640 per issue. They have also been fundraising through advertising.

Shawn said that there is an online newspaper and SUFAC has introduced the idea of becoming solely online newspaper to become more sustainable. Every page of the newspaper is in full color, which is more expensive than black and white. Reducing the amount of color would reduce the costs significantly.

Reed summarized from a meeting with Fourth Estate that SUFAC warned the newspaper that it is likely that their funds will be cut.

Questions:

Megan asked if they talked to the newspaper about printing biweekly? Yes, that was part of the discussion. They have been asked for a count of newspapers leftover in order to debate the sustainability of a printed newspaper. There will be a meeting with Fourth Estate at the end of November.

Heba asked, what is the actual number of the revenue for advertisements and what is the list of who they are sending the newspaper to as well as the cost? This information will be requested at the meeting with Fourth Estate.

Reed asked if there are other organizations in addition to Fourth Estate that the Ad Hoc committee oversees? Yes, SUFAC funds about \$18,000-20,000 to the pow-wow by the Intertribal council. They are saying that the costs are significant because they are competing against other schools to get a larger

attendance. Reed pointed out that it was suggested to them to increase fundraising and possibly matching the funds that they are able to raise themselves.

VII. Action Items

a. Curling Club Contingency Requests

Kim entertains a motion to approve Curling Club's committed request. Shawn motions to approve in full the Curling Club request. Andrew seconds.

Discussion: Shawn POI: The \$300 for the uniforms will be funded with the expectation that it will be paid back after they fundraise. In the past, the funds have been repaid for the uniforms according to Bea.

Elizabeth asked about the number of members they are requesting? Reed pointed out that they would be satisfied being approved for four members and that 8 visitors are accommodated per membership.

Reed motions for to amend the request so that the quantity will be four memberships while the rest of the request remains unchanged. Straw poll vote. The total expense of the amended request is \$930.

Megan asked if they plan on taking 6 people to the competitions, thus they would need the other uniforms? Four members are needed to compete. The uniforms will be kept at 6 at \$300.

Joel called the question. Roll call vote. Passed 9-0-0.

Kim entertains a motion to approve Curling Club's Travel request (Rice Lake). Reed motions to approve in full the Curling Club request. Elizabeth seconds.

Discussion: Shawn said that it comes out to be \$30.42 per person per day.

Reed called the question. Roll call vote. Passed 9-0-0.

Kim entertains a motion to approve Curling Club's Committed request. Shawn motions to approve in full the Curling Club travel request (Escanaba). Reed seconds.

Discussion: Shawn said that it comes to \$31.92 per person per day.

Heba asked if there was any further information received? No.

John POI: Not every request that fits within all the guidelines is approved. Reed pointed out that some that are not seen as fiscally responsible is not approved. Shawn also commented that some that do not fit their mission are not approved.

Heba asked if they make it to nationals, does that make the second trip frivolous since they would already qualify? Reed commented that the chances of coming in first are so small that it would be in their best interest to go to these competitions.

Reed called the question. Roll call vote. Passed 9-0-0.

b. Student Finance Association Contingency Requests

Kim announced that SUFAC committee would not be voting on the committed request because the board already approved it according to the guidelines.

Kim entertains a motion to approve SFA food request (10-22 event). Shawn motions to approve in full the SFA request. Gain seconds.

Discussion: Reed commented that the presenter was unsure of what they were requesting. Shawn pointed out that they are a new organization but acknowledges that observation.

Joel asked, where are they ordering the food from? Kim said that it would be from A'viands. Reed POI: The funds not used by the organization come back to SUFAC.

Han asked if the students attending the event will be receiving academic credit? Gain said that the presenter stated that there would be extra credit given.

Shawn said that the numbers have been adjusted to the expected number of attendees. Reed commented that providing incentive for students to participate in events is a good thing.

Elizabeth asked, how big are the pizzas since they are asking for 8? Approximately the same size as the pizzas served in the cafeteria, about 12 inches.

Shawn called the question. Roll call vote. Passed 8-0-1.

Kim entertains a motion to approve SFA food request (10-29 event). Shawn motions to approve in full the SFA request. Andrew seconds.

Discussion: Reed commented that it seems like a lot of food. The numbers were cut down based on their estimations. Reed motioned to amend the request so that the total cost be cut in half to \$50.25. Shawn seconded.

Reed called the question. Roll call vote. Passed 9-0-0.

Kim entertains a motion to approve SFA food request (11-05 event).

Discussion: Reed motioned to approve the request in half. Elizabeth seconded.

Shawn called the question. Roll call vote. Passed 9-0-0.

VIII. Announcements:

Heba: It's National Pasta Day. Everyone should dress up in costumes at the Halloween meeting.

Shawn: The first Budget Training meeting on Tuesday. This is mandatory for any organization that wishes to submit a budget for next year.

IX. Adjournment: Kim entertained a motion to adjourn the meeting. Shawn motioned. Reed seconded. Joel called the question. Reed acclimated. Meeting adjourned at 6:46 pm.

Respectfully submitted by:
Sarah Batten
SUFAC Administrative Assistant