

**SUFAC Minutes
February 4, 2016**

I. Call to Order

SUFAC Chair Eric Kissinger called the meeting to order at 5:15 pm.

II. Roll Call

- a. **Members Present:** Eric Kissinger, Allison LeMahieu, John Landrum, Lea Truttman (OFO), Milton Byers, Erica Kuehn, Noelle Poppe, Samuel Welhouse, Reed Heintzkill, Hannah Stepp, Thomas Gentilini, Nathan Rousseau, Janae Due, Gretchen Klefstad, Nik Austin, Penghan Yi
- b. **Absent:**

III. Recognition of Guests:

- **Black Student Union:** Sabrina Samuel, Darneisha Miller, Kirstin Hopkins, Christian Makasi, Olivia Corill, Camara Wallace, Shontrea Hogans
- **Feminists for Action:** Erica Dominguer
- **International Club:** Ziya Wang
- **Multiracial Student Union:** Darneisha Miller, Kirstin Hopkins, Olivia Corill, Camara Wallace
- **OLA:** Isiah Hernandez, Stefany Gardea, Yee Xiong, Erica Dominguer
- **SASU:** Yee Xiong, Kimbery Xiong
- **Women of Color:** Sabrina Samuel, Shontrea Hogans, Yee Xiong, Erica Dominguer, Olivia Corill, Camara Wallace

IV. Approval of Agenda: Eric entertained a motion to approve the agenda. Reed Motioned. Samuel Seconded. Voice Vote. Agenda passed.

Eric entertained a motion to approve the minutes from January 28th, 2016. Han Motioned. Reed Seconded. Voice Vote. Agendas passed.

V. Reports

- a. **OFO:** Committed funds amounts to \$24,358.45 and org start up is \$1375.07.
- b. **Liaison:** Can I Kiss You program tonight in the Weidner. Orange Flower Water is a student play tonight and tomorrow. Hunger Games is the cheap seats movie. Tickets for the Andy Grammar concert at the Weidner go on sale Friday.
- c. **Senate:** Our first meeting is next Monday at 5:15pm.
- d. **SGA Exec:** We found an intern that is also a senator for the childcare alliance. The only person that reached out to me about the app testing after the last meeting was Reed. We are putting up a couple of TVs around campus using money from the sustainability fund, which is a program that Vanya started last year. There will be more promotions and ads on the screen, which will save paper. We want to hold a mixer with the Pride

center and RHAA. SUFAC is invited and the details will be announced later.

- e. **Vice Chair:** I will talk about D-Day food at the end of the meeting.
- f. **Chair:** We will have snacks for D-Day. Board members are encouraged to have other members of their organizations present their budgets to maintain neutrality.

VI. Student Org Budget Hearings

a. Black Student Union:

We have a new mission statement: to celebrate and support African American experience by discussing historical and modern achievements and challenges. We would like funds for the Black History Month decorations. We have awareness about racism, classism, and sexism. We want to plan more events that collaborate with other orgs. We want to do most of the same events that we have done previously. We will bring in speakers for Black History month. We are doing a social justice dialogue speaker, which is events with movies instead of just movies to educate students. However, it is the same budget as our regular movie events. The Soul Food Dinner is almost sold out. We have a various cultural foods, which is why it is more expensive than other food requests. It shows students other cultures. Our kickoff meetings would be \$100 per semester to show our members the activities we would be doing. We want refreshments for our social justice dialogue speaker event. Our first trip is the National Black Student Union Conference. It was held in Whitewater and it was a great opportunity for networking and to be more involved in the org. The conferences are also an opportunity for networking since they are nation-wide events.

Questions/Comments:

- Eric asked where the National BSU conference going to be held?
 - They believe it will be in Whitewater again.
- Nik asked about the membership fee under the committed requests?
 - The fees are for the BSU conference, it is a discount to go to this event. The membership fee is for the whole organization, not the individual members.
- Nik asked if tickets are sold for the Soul Food Dinner?
 - Yes.
- Nik asked if they are expecting any revenue for this event?
 - Yes, we would reimburse SUFAC and keep the rest for our agency account.
- Alison commented that trip two would need to be adjusted to fit the guidelines for travel per person per day.
- Reed commented that the Soul Food Dinner breaks SUFAC guidelines so he asked for justification.

- This is our main event and it is really important because it defines what we do as an org and African American culture. It is a huge cultural event especially during Black History month. It helps students experience the culture and be educated on the history as well.

b. Feminists for Action:

We aren't asking for a lot. We make a lot of ribbons and hand out a lot for awareness events. We want bins when we are collecting items instead of cardboard boxes to be more environmentally friendly. We did a lot of fundraising last year to help the Women Studies department to bring a speaker in. We also want to help out with the Ally conference as well to save our members time. Everyday Feminists is a workshop on campus with topics such as sexual assault, rape, etc. We usually get our movies from the library and show them in the Christie Theater. We also do an ice cream sale, which upsets people because it represents the wage gap in society. We also have a social for the end of the semester with food to celebrate getting through the year. The Midwest Feminist's Conference is traditionally in Chicago, which is a good networking and workshop opportunity so our members can grow and learn new ideas to bring back to our org.

Questions/Comments:

- Milton asked if any academic credit is involved?
 - No.
- Eric asked if everyone is welcome or only people in the department?
 - Yes, everyone is welcome.
- Allison commented that SUFAC would expect to be paid back for the ice cream fundraiser.

c. International Club:

This org connects all international students to the UWGB community. For office supplies, we only need photocopies. We have no salaries. Under contractual, we have the international dinner. This is our most important event that we have every year to promote international topics. We have performances and a talk show. We also serve international foods. We charge money for admission. We also have a social for international students to introduce them to UWGB. Asian New Year party is to celebrate the Asian New Year. We want to go to Milwaukee so that we can explore Wisconsin. International students do not know much about America except for what we read, which is much different than reality. This will help them to understand the culture. We understand that SUFAC doesn't approve travel within Brown County but most international students do not have a car so they need these funds. There are events on campus but it is more fun and interesting to explore off campus as well. Another event is the haunted house to experience

Halloween and American culture because other countries do not celebrate this holiday. Our last trip would be to Wisconsin Dells to provide the students more experience in this country.

Questions/Comments:

- Han asked about the expense for the international dinner under the food requests and commented that there seems to be a discrepancy with what it says on the last page. Eric commented that the itemized list is supposed to account for the total cost of the event after all the plates are sold.
 - The org explained that the price is different because the international club contributes a portion of the expense and we sell tickets to help reduce how much we are requesting from SUFAC.
- Eric asked for further justification for breaking guidelines for the international club dinner?
 - We will sell tickets and we want SUFAC to support us. The rest of the funds will come from international club. The revenue from charging admission will come back to SUFAC.
- Milton asked if there is a spreadsheet error because there are two different numbers for the SUFAC contribution in the budget. Eric commented that there is going to be an updated version; the last version will be revised. Eric thanked everyone for the clarification.
- Nik asked if the Asian New Year event is open to only Asians?
 - No, everyone is welcome.

d. Multiracial Student Union:

We are asking for multicultural books to help educate and inform students about cultural issues and daily topics on campus. Under contractual, we are hosting a bi-racial speaker. This is important to recognize the difference that these individuals experience and learn about a different perspective since many students may not have as much experience with diversity. This is educational for everyone, even for bi-racial individuals. We would like funds for the multicultural food we want to provide at the events. The White Privilege conference but it is not a conference about bashing white people but about building alliances and discussing ideas. It is a diverse conference that touches on every possible diversity situation that we may encounter. There is a lot of information about bi-racial people there. There a lot of people interested and excited about going so people wanted us to spread the knowledge that we had learned.

Questions/Comments:

- Han asked where the conference is going to be held?

- It moves around but it is historically in the Midwest. It is probably going to be in Grand Rapids, MI but it won't be officially announced until May.
- Eric commented that the transportation costs is not correctly calculated in the forms because it does not take into account the number of days for the rental vehicle cost. The form did not automatically calculate that. With the updated number, we have \$100 in vehicle rental costs, which brings the total trip cost to \$2067.00. The SUFAC contribution still stays at \$1000 but the org contribution is raised to 52% to keep everything in guidelines.

e. OLA:

We have made a few changes in the budget from last year. We weren't getting the outcomes we wanted so we decided to include new events and past successful events. The Day of the Dead, we do sugar skulls and alter. The money would go to the utensil and the decorations. We also added folk tales to add more of the Latino culture into the week. One event that we want to bring back is the Quinceañera because it is so big in Latin America. We celebrate the 15-year-old birthday of a girl as a coming of age. We are also doing the multi-cultural workshop. This is collaboration is with other multi-cultural orgs to understand our position so that we can help each other and see what other orgs do differently to improve ourselves. This also helps the students in the orgs.

The Latino Outreach Program is a new event. This is an organization in the community that we reached out to so that we can collaborate and bring OLA out to the community. Our films are also important to raise issues in the Latino community. We will need a DJ for the Quinceañera event as well. The Latino panel is also new because it will include more topics when we discuss our movies. For Hispanic Heritage month, we want to add a keynote speaker to make a bigger impact on the students and provide more education. The food is important to each event because it brings people in but it is also significant in Latin culture. It's not just chips but an important part of these events. We would like to go to the leadership conference in Chicago. This benefits the students due to networking and the campus by bringing back new ideas, like the panel.

Questions/Comments:

- Milton asked for justification for the conference since they exceed the SUFAC guidelines.
 - It's a national leadership conference that it is a huge experience for the students to bring back new ideas and help our organization grow. We want everyone to have that experience, especially since Chicago isn't very far away.
- Milton asked how much they are asking for contractual program 5? \$1000.
 - Allison commented that it says \$2000 on the spreadsheet, which will be corrected.

- Allison asked about the outreach program and what the funds are being used for?
 - It will help prepare our members and gather materials. For example, when we go to the high schools in Green Bay, we want to bring games so that we aren't going empty handed.
- Reed asked about travel event #1. Is it a 5-day conference? Yes. We would like to be there as much as we can to get the full experience. We have gone other times for only a few days and we don't get as much information out of it. The spreadsheet only says 3 nights but it should be 5 days, which adjusts the hotel cost. Allison commented that the cost would likely go down.
- Gretchen asked if SUFAC funds could be used to pay for honorariums for panelists? Yes.
- Eric asked if there is a certain program that can be reduced by \$100.
 - We have estimated these costs based on contracts. We also want to reach out the community rather than sticking with topics that we already have here.
- Nik asked if the honorariums are the fee that the panelists are charging?
 - We want to go out into the community to get a speaker so they are charging a fee.
- Nik asked what they would be using the office supplies for?
 - We want to organize the group more since we are growing as an org. These are mostly for the exec board.
- Reed commented that there is still an issue for travel 1. Despite subtracting a day, the spreadsheet costs were increasing. The conference is Thursday, Friday, Saturday, and Sunday. It is really important to the organization as a whole. To miss even a day would be a big cost to the organization.
 - Reed commented that with the adjustment, it would be \$55 per person per day due to the fixed org contribution.
 - Eric commented that it would be over the \$3500 guideline.
 - They do a lot of fundraising but a lot of the org contribution comes out of the members' pockets.

f. SASU:

Some of our events were not as successful as we hoped. We will have two workshops for Asian heritage. We will bring in clothing to paint patterns on the clothing. For our Asian heritage speaker, we spend about \$2500 on average every year so we increased that amount. We want to bring in local acts from the community to perform in our cultural show. For our multi-cultural leadership retreat, we want to bring in a speaker. This will be collaboration with the other multi-cultural orgs. Our SASU culture show is one of biggest events to educate the campus and community about the culture with food and performances. The spring roll workshop is also a highly attended event. We are asking for refreshments for our speaker event. We have two MASU conferences that promote leadership and Asian issues in the community. It allows students to talk

about issues and helps them with their leadership skills. The location has not been announced yet.

Questions/Comments:

- N/A

g. Women of Color:

We are asking for books because they are a great resource. We are asking for murder mystery supplies to explore women of color in history. We have the self-love valentine's decorations. We are asking for supplies for healthy habits discussions that will be open to everyone. We have women's history month speaker, which creates a lot of discussion among the members. The women of color slam poet event, which is an important demonstration of create self-expression. We want to have refreshments so that we can sit down with the speaker so that our members can better interact with her. The White Privilege conference is a great place for women of color. The American Multi-cultural leadership conference is another requested event, which is another good networking event.

Questions/Comments:

- Reed asked what the member promotional items?
 - These are general supplies to promote the org at events such as OrgSmorg.
 - Eric commented that the guideline is \$125 per semester so they fit the guidelines.

VII. Discussion Items

a. Presented Budgets

For BSU, Allison wants last year's numbers for the Soul Food Dinner. Milton commented that there isn't much revenue left and it is usually used to pay off other expenses. There was discussion over whether SUFAC expects revenue from some of these larger events. Milton commented that the goal is not to gain revenue from these events. There was debate over whether SUFAC has expected revenue from these types of fundraiser events so if they are selling tickets, we should be getting money back. The board wants money for Soul Food dinner to come back to SUFAC like other fundraiser events. This will also be applied to other similar org events, like the International dinner.

Lea commented that the food requests would need to be changed for the International Club.

Eric commented that the rental cost calculation was the only issue for the Multi-racial Student Union budget.

For OLA, Nik commented that there seemed to be a lot of office supplies requested. They are over guidelines for travel. Janae suggested that we raise the org contribution for the travel requests to fit guidelines. Milton would rather increase their contribution than cutting a trip.

b. Decision Day Guidelines

Eric entertained a motion to enter committee of the whole.

There was discussion over the limit for requiring an itemized list for S&E. There was also question over the definition of a banner, which will be clarified in the guidelines. Another decision was to include language about SUFAC getting revenue back from food fundraiser events.

VIII. Action Items

IX. Announcements

- a. February 10th: Chancellor's Presentation in 1965 at 5:15pm
 - i. Athletics will be discussed at this meeting, specifically holding their auxiliary budget flat and not approving an increase
- b. D-Day food: Allison explained that there is going to be breakfast in the morning and pizza at lunch.

- X. Adjournment:** Eric entertained a motion to adjourn the meeting. Reed motioned. Tom seconded. Meeting adjourned at 7:01pm.

Respectfully submitted by:
 Sarah Batten
 SUFAC Administrative Assistant