

**SUFAC Minutes
November 12, 2015**

I. Call to Order

SUFAC Chair Eric Kissinger called the meeting to order at 5:15 pm.

II. Roll Call

- a. **Members Present:** Eric Kissinger, Allison LeMahieu, John Landrum, Lea Truttman (OFO), Milton Byers, Erica Kuehn, Noelle Poppe, Gretchen Klefstad, Penghan Yi, Samuel Welhouse, Reed Heintzkill, Nikolas Austin, Hannah Stepp
- b. **Absent:** Nathan Rousseau (excused), Marc Minani, Thomas Gentilini, Janae Due

III. Recognition of Guests:

University Union: Rick Warpinski, Lee Reinke

Budget Office: Dick Anderson

Business and Finance Office: Sheryl Van Gruensuen

IV. Approval of Agenda and Minutes: Eric entertained a motion to approve the agenda. Han Motioned. Reed Seconded. Voice Vote. Agenda passed.

Eric entertained a motion to approve the minutes from the November 5th meeting. Erica motioned. Han seconded. Voice Vote. Minutes passed.

V. Reports

- a. **OFO:** Committed funds amounts to \$31,483.53 and org start up are \$1453.37.
- b. **Liaison:** The GB nites has an outdoor theme so everyone should come! GB Women's basketball team has a game against Marquette tomorrow.
- c. **Senate:** N/A
- d. **SGA Exec:** There was a forum yesterday about the dining plan. We are still working on the app. The resolution we originally had for concealed carry did not pass and there hasn't been one drafted that supports concealed carry so Student Government is in a neutral stance.
- e. **Vice Chair:** We had an easy budget approval for Love Your Melon.
- f. **Chair:** Next week will be the last auxiliary presentation. After that, we have one committed request for the fire pit. We will have Thanksgiving weekend off. We will be starting student org presentations.

VI. New Business

VII. Budget Hearings

a. University Union (Rick Warpinski)

I'm a proud employee of the university. This budget is one of our more basic budgets, at least for this fiscal year. We want to be able to necessitate and make change happen but sometimes we are limited due to funding and resources. All of the seg-fee funded departments have been

asked to return some funds that we were allocated this year. The estimated actual is reflecting the reduced allocation. We were planning on spending about \$187,000 out of our reserve but now we are looking to spend \$38,000 because we have a significant capital project that is being deferred to the next fiscal year. This has to do with our dishwasher and hot water capabilities. It will be completed in August of 2016. The academic staff, fringe benefits, and student staff generally stays consistent. Student wages stay constant even if a student is given a raise, they are generally replaced by someone that is paid less when they graduate so that balances out. We had an unplanned capital expense in regard to cash registers and card readers as well as other devices to accommodate the chip technology of credit cards. We were supposed to be in compliance by October 1st and we have done everything we can as a university to do so. The new equipment was about \$120,000 and it was installed this past summer. The dining contract is an unknown right now. We are in the final year of the Aviand's contract, which is what we deal with every 7 years. By the end of March, we will have selected a vendor moving forward. We will be incorporating all you can eat dining hall with the current retail system. We want an improved dining experience for the students on campus: better quality, more choices, increased variety, bigger portions, etc. We are also a small campus so we must work with the vendor since we don't provide them a large portion of students on the dining plan.

We just completed a project that cost us \$136,000 that we projected to be around \$166,000 so the market helped us. We are trying to become a more water efficient campus with new equipment that could end up paying for itself with the energy savings. There's a need to move faster and hopefully we can make that happen.

In the next few years, we are looking to replace some aging infrastructures, such as air handling units that are going on 30 years old. We also want to add some space with a loading dock because it is very congested around the bookstore.

The Garden Café remodeling is a project that we would like to do independently to improve the serving capacity. We are already busting at the seams in the space of this facility. We are proposing to fund an expansion and remodeling of the facility between the years of 2019-2022. We need to start this year with planning estimates and programs.

My belief is that you have a lot of say in this budget and we want to hear it. I'm interested in any questions you may have.

Questions/Comments:

- Allison asked about the possibility of a fire alarm project for the union? It is in the works but it isn't in the funding cycle. On January 9th, we are going to update the fire alarm system and bookstore reserves are being used to fund it. The union's fire alarm is not connected with the rest of campus that is overseen by public safety while we manage ours manually. Codes change

about every 6 years so we must ensure that the probes and everything else are in compliance.

- Han asked about the jump in the operating margin on the spreadsheet and what the major change is? This comprises the dishwasher project and the increased number of capital item projects.
- Nik asked if students would still have the freedom to take food of the all you can eat location? They will give you a to-go meal and reroute those students out of the area.
- Nik asked about the plans of increasing the amount of people on dining plan? This estimate is based on the occupancy of the residence halls. We hope that this will be an attractive plan so that students will participate voluntarily.
- Milton asked if the new contract will be dining and catering like it is with Avian's now? Yes, there will be exclusions such as the Phoenix Club, the Weidner center catering, Shorewood, and the Kress concessions. Athletics also has some small contracts with local providers. Currently, Avian's doesn't need to be used as the catering service if the food expenditures for an event remain under \$50, but there is a proposal to increase this amount to \$100.
- Reed commented that there was discussion on the Garden Café model. Reed asked about who paid for the flood over the summer? Insurance covered those costs. The Garden Café is a challenge because there is a land lock nature. We miss a lot of opportunity because of how congested it is down there.
- Reed asked about the effect of project enrollment on these plans and bonding. Currently, these estimates are based on the expectation that enrollment will increase. We are constantly moving things around to accommodate our needs. There are times that there are more events/meetings in MAC hall due to our lack of meeting room space. It works out for now but if enrollment increases and those classrooms are occupied then we will lose that availability for students. We also need activity space. For example, we were researching the idea of barbershop, which would likely be successful but we do not have the space for it. The bookstore has reserve funds that we will be using for loading space.
- John assumed that we would need new equipment in the Garden Café. He questioned who actually owns the Garden Café? The current dining vendor owns nothing of what is used on site. If we could get a state funded project, they will fund the infrastructure portion (gas, water, electricity, etc.) but the retail operation is our responsibility because it is considered a 128 operation. The state owns Shorewood but they are not pushing to make improvements because Shorewood is supposed to fund itself.

VIII. Discussion Items**a. Review: Health and Counseling Budget****IX. Action Items****X. Announcements**

Eric announced December 3rd, we are hearing about the Childcare Alliance and their update.

Allison commented that the next few meetings would be a bit longer. There will be a lot of information.

Gretchen announced that Love Your Melon is going to be giving out hot chocolate in the Garden Café.

Milton thanked everyone who came to the #Blacklivesmatter conference.

XI. Adjournment: Eric entertained a motion to adjourn the meeting. Reed motioned. Gretchen seconded. Meeting adjourned at 6:35pm.

Respectfully submitted by:
Sarah Batten
SUFAC Administrative Assistant